

Jo Daviess County 708 Mental Health Board Meeting Minutes
Jo Daviess County Administrative Offices (Temporary Location) Former Galena
Primary School, 219 Kelly Lane, Galena, Illinois
July 9, 2025 at 5:30 p.m.

In Attendance: Board members present: Gail Gabbert, Bill Hermann, Jan Kitazaki, Hollie Werner, Joanne Robinson, Lynn Gallagher, and Tracy Wiecking.

Via Zoom: None.

County Officials in Attendance: Angela Kaiser.

Service Providers in Attendance: None.

Service Providers via Zoom/Audio: None.

Call to Order at 5:30 p.m. by Angela Kaiser.

Election of Board President – Kaiser opened nominations for Board President.

Gallagher/Werner motioned to nominate Tracy Wiecking for Board President. With no additional nominations, Kaiser closed nominations for Board President. **The nominating motion of Wiecking for Board President carried by voice vote. Wiecking was seated as Board President**

Election of Secretary – Wiecking opened nominations for Secretary. **Gallagher/Kitazaki motioned to nominate Gail Gabbert for Secretary.** With no additional nominations, Wiecking closed nominations for Secretary. **The nominating motion of Gabbert for Secretary carried by voice vote. Gabbert was seated as Secretary.**

Approval of Minutes:

- a) Approval of minutes for June 11, 2025 – **Kitazaki/Robinson motioned to approve the 708 Mental Health Board meeting minutes of June 11, 2025. The motion carried by voice vote.**

Citizen's Comment: None.

Treasurer's Report: The 708 Mental Health Fund revenue and expense report for May 2025 was presented and reviewed.

President's Report: None.

Unfinished Business: None.

New Business:

- a. Discussion and possible action on the FY2026 Mental Health Fund (014) Budget – Kaiser explained to the committee the FY2026 Budget Guidelines that were approved by the Finance Committee on June 26, 2025 and the recommended a tax levy option that

included \$355,827.63 for the Mental Health fund. This would be the available funding for service provider requests.

- b. Discussion regarding procedures to review Service Provider Funding Requests – There was much discussion regarding the past practice of reviewing requests and recommending contracts. Robinson and Hermann gave some background based on their past experience as board members. It was decided that more research was needed and a rubric for scoring requests would be helpful, so having an additional meeting would be necessary. **Gallagher/Werner motioned to set a special meeting for Wednesday, July 23, 2025 at 5:30 p.m. The motion carried by voice vote.**
- c. Discussion and possible action on Service Provider Funding Requests for FY2026
 - i. Midwest Medical Center
 - ii. Riverview Center, Inc.
 - iii. The Workshop
 - iv. Tyler's Justice Center for Children
 - v. Kreider Services, Inc.
 - vi. Sinnissippi Centers, Inc.
 - vii. Rosecrance

Hermann/Robinson make a motion to postpone action on Service Provider Funding Requests for FY2026 to the next meeting on Wednesday, July 23, 2025. The motion carried by voice vote.

- d. Discussion and possible action on Service Provider Reimbursement Requests for 2nd Quarter FY2025 –
 - i. Midwest Medical Center - \$45,710.41 – **Gallagher/Kitazaki motioned to approve a reimbursement request for the second quarter of FY2025 for Midwest Medical Center in the amount of \$45,710.41. The motion carried by voice vote.**
 - ii. Riverview Center - \$25,000.00 – **Werner/Gabbert motioned to approve a reimbursement request for the second quarter of FY2025 for Riverview Center in the amount of \$25,000.00. The motion carried by voice vote.**
 - iii. The Workshop - \$25,000.00 – **Kitazaki/Robinson motioned to approve a reimbursement request for the second quarter of FY2025 for The Workshop in the amount of \$25,000.00. The motion carried by voice vote.**
 - iv. Tyler's Justice Center for Children - \$4,000.00 – **Gallagher/Hermann motioned to approve a reimbursement request for the second quarter of FY2025 for Tyler's Justice Center for Children in the amount of \$4,000.00. The motion carried by voice vote.**
 - v. Kreider Services - \$0 – **Gallagher/Robinson motioned to approve no reimbursement for the second quarter of FY2025 for Kreider Services. The motion carried by voice vote.**

- vi. Sinnissippi Centers - \$570.00 – Robinson/Hermann motioned to approve a reimbursement request for the second quarter of FY2025 for Sinnissippi Centers in the amount of \$570.00. The motion carried by voice vote.
- vii. Rosecrance - \$9462.22 – Hermann/Werner motioned to approve a reimbursement request for the second quarter of FY2025 for Rosecrance in the amount of \$9,462.22. The motion carried by voice vote.

Board Member Concerns: Chairperson Wiecking addressed the Board and thanked all the members, past and present, for everything they have done.

Gallagher volunteered to craft a rubric and will investigate possible bylaw modifications to present at the next meeting. She will also try to set up meetings with the providers, so new members are able to meet with them and possibly tour their facilities.

Citizens Comments: None.

Next meeting – Wednesday, July 23, 2025 at 5:30 p.m. – Jo Daviess County Administrative Offices (Temporary Location) Former Galena Primary School, 219 Kelly Lane, Galena

Gallagher/Kitazaki motioned to adjourn at 6:49 p.m. The motion carried by voice vote.