

COMMITTEE REPORT

COMMITTEE: **Ad-Hoc Jo Daviess County Courthouse Committee**

CHAIRPERSON: **LaDon Trost**

DATE/TIME: **January 29, 2024 at 4:30 p.m.**

PRESENT:

☒ LaDon Trost - Chair
☒ Melisa Hammer
☒ Scott Toot

☒ Don Zillig
☒ John Lang
☒ John Schultz

☒ Kathy Phillips
☒ Kevin Turner
☐ Angie Kaiser

Others: John Grizzoffi, Keefe Gaherty – Conlon, Bill Groh – Shive-Hattery, Mike Lewis – Shive-Hattery, John Reese and Rod Schumacher - Conlon.

1. **Call to Order** – The meeting was called to order at 4:30 p.m.
2. **Roll Call** – A quorum was established.
3. **Approval of Minutes** – Minutes of the December 21, 2023 Ad-Hoc Jo Daviess County Courthouse Committee meeting – **John Schultz made a motion to approve the minutes of the December 21, 2023 Ad-Hoc Jo Daviess County Courthouse Committee meeting. Seconded by Don Zillig and motion carried following a voice vote resulting in all ayes.**
4. **Citizens Comments** – None.
5. **Unfinished Business**
 - a. Update on Courthouse Renovation Project Status – Bill Groh gave an update on the Courthouse Renovation. Groh reviewed an electronic version of the drawings as they were last Friday afternoon. This is the drawing set that is going to be issued. It is 178 drawings long. There is a bit of a lag on furniture, fixtures and equipment (FFE). We still have to work on the specifications for all of those. Mike Lewis added that the furniture will be bid as a separate package. Groh continued that Lewis has been diligently putting together the security. Tomorrow these drawings and the specifications will be issued to Conlon Construction for bid. As soon as they pull it together there are certain specification sections, Division 0 and 1, which handle the logistics of the bid process. They are providing those documents. Last week we sent them a draft copy of our Division 0 and 1 section so that they could coordinate their sections with ours. Groh believes that they are going to be ready to issue for bid purposes on Wednesday afternoon as scheduled. Keefe Gaherty verified that is correct. They will be sending a draft to Groh in the morning to review together before sending it out. He will put it out in a separate manual just so we don't have to bind it into the same document. Groh explained the fiber optical cabling. It is going to be taken out principally because there is an exit stair there. You are not allowed to penetrate an exit stair with anything other than what serves the exit stair itself. There is a new line that will run through the parking lot and go into the Public Safety Building. Gaherty assured the committee that the new line will be run in a position so that the transition is as minimal as possible. We are waiting for an updated cost from the utility company for that right now. The bid date is scheduled for February

27th so we will be ready to start construction at the end of March which is right in the timeline for starting. Melisa Hammer requested that the plans be placed on the ftp site for review since they are pretty large files. Bill Groh stated we will have a very handsome courthouse. It will be a really nice addition to the city. The committee took a closer look at the Treasurer's office and Courts layouts.

6. **New Business** – There was no New Business to discuss at this time.
7. **Citizens Comments** – None.
8. **Committee Concerns** – Don Zillig requested that the County Board send a thank you to Senator Chesney for attending the Legislative Committee meeting last week. John Grizzoffi asked if there was a tentative finish date for the project. Scott Toot responded that it would be completed by July, 2025. Sheriff Turner expressed his concern about the funding of this project and is hoping that we come in under budget. Kathy Phillips agrees with Sheriff. Bill Groh shared the schedule on the screen. Right now we are scheduled to bid on January 31st. The construction project bid will be due on February 27th. We are expecting the bid documents for asbestos by the end of February. Scott Toot commented that this is why we hired Conlon as a construction manager and advisor to keep track of costs and project this out for us. Groh added that this is an amazing endeavor this committee is taking on and you all need to give yourselves credit for that. It takes a lot of nerve to go through this. You just have to let the professionals take care of it for you. LaDon Trost thanked Bill Groh, Mike Lewis and Keefe Gaherty for attending this meeting and explaining everything as best we all can understand. The move was very stressful for everybody, but everybody go through it. Everything is extremely well put together at the Administration offices. Thank you to all of the office holders. You all did a great job. The Courts will be moving at the end of February.
9. **Next regular meeting** – Thursday, February 15, 2024 at 4:30 p.m.
10. **Adjourn** – Melisa Hammer made a motion to adjourn. Seconded by Don Zillig. Motion carried with a voice vote resulting in all ayes. Meeting adjourned at 5:25 p.m.