

COMMITTEE REPORT

COMMITTEE: **Ad-Hoc Jo Daviess County Courthouse Committee**

CHAIRPERSON: **LaDon Trost**

DATE/TIME: **April 18, 2024 at 4:30 p.m.**

PRESENT:

☒ LaDon Trost - Chair
☒ Melisa Hammer
☒ Scott Toot

☒ Don Zillig
☒ John Lang
☒ John Schultz

☒ Kathy Phillips
☒ Kevin Turner
☒ Angie Kaiser

Others: Michael Dittmar, John Reese, Steve Keeffer, Tessa Moore and Rod Schumacher, Conlon Construction

1. **Call to Order** – The meeting was called to order at 4:30 p.m.
2. **Roll Call** – A quorum was established.
3. **Approval of Minutes** – Minutes of the March 14, 2024 Ad-Hoc Jo Daviess County Courthouse Committee meeting – **Phillips made a motion to approve the minutes of the March 14, 2024 Ad-Hoc Jo Daviess County Courthouse Committee meeting. Seconded by Schultz and motion carried following a voice vote resulting in all Ayes.**
4. **Citizens Comments** – None.
5. **Unfinished Business**
 - a. Update on Courthouse Renovation Project Status – Scott Toot, County Administrator, said they have officially started the demolition process. In the packet tonight is a contract with Terracon for inspection services. Rod Schumacher, Conlon Construction, said the general contractor has been on site for a couple of weeks. The electrical has been started this week and they are in the process of draining the coolant from the HVAC. Asbestos abatement will begin soon. The ball is rolling and so far, so good.
6. **New Business**
 - a. Discussion and possible action regarding recommendation to the County Board, approval of a Professional Services Agreement with Terracon Consultants, Inc., for Materials Testing and Special Inspection Services for the Courthouse Renovation Project, with budgeted scope of services cost of \$26,473.00 – Terracon Consultants will be doing inspection and testing. They look at the structural integrity of the building whether it be concrete or steel. They were originally hired as a geotechnical engineer who already has experience of the site. It makes sense for them to do the testing. Kevin Turner, Sheriff, asked if this was a necessary part of the process and whether it was budgeted for or not. This portion was in fact budgeted for. They are a third party testing agency. This is to make sure that we are getting what we're supposed to be getting. The supplier has their own quality control as well, but usually a special inspector is required. There

was more discussion. **Lang made a motion to recommend to the County Board, approval of a Professional Services Agreement with Terracon Consultants, Inc., for Materials testing and Special Inspection Services for the Courthouse Renovation Project with budgeted scope of services cost of \$26,473.00. Seconded by Schultz and motion carried following a voice vote resulting in all Ayes.**

- b. Discussion and possible action on a recommendation to the County Board to amend Resolution 2023-2, allowing for the addition of a tenth (10th) Member to the Ad-Hoc Courthouse Committee – **Kaiser made a motion to recommend to the County Board, amending Resolution 2023-2, allowing for the addition of a tenth (10th) Member to the Ad-Hoc Courthouse Committee. Seconded by Zillig and motion carried following a voice vote resulting in all Ayes.**
- c. Discussion and possible action on recommending to the County Board, the appointment of Steve Keeffer to the Ad-Hoc Courthouse Committee – Trost mentioned that he apologized for not asking Keeffer to be on the Committee when it was formed. He is the one engineer in the County and Trost said it got overlooked. **Toot made a motion to appoint Steve Keeffer to the Ad-Hoc Courthouse Committee. Seconded by Turner and motion carried following a voice vote resulting in all Ayes.**

7. **Citizens Comments** – None.

8. **Committee Concerns** – Zillig thanked Trost and Toot for all their hard work. Schultz and Lang thanked them as well. Kathy Phillips asked about the iFiber cable that is potentially going beneath the parking lot. She asked what the guarantees are that nothing gets cut. There are some loose ends that need to be tied up. They are in the works with getting a response from a couple other individuals regarding the project. Schumacher responded that it will be going in the parking lot. He reached out to someone at NIU last week and they were waiting on a quote. They haven't gotten the County a price to bring it to the new location. IFiber will need to bring it from wherever they have it, onto County property. This needs to be done as soon as possible so the current one can be removed before there is any damage done to it. There was more discussion. Turner said that second floor card access is not currently working. The fire alarm panel has also been deactivated. He asked if we would get a weekly report for the project, or if it will be as needed. Dittmar asked about soft and hard construction costs and why we have them and what they are. Schumacher explained it to Dittmar. Kaiser asked if it's typical that porta-potties and trailers wouldn't be part of the RFP for General Construction. Schumacher said it's in their package which would be reimbursable to the County. If you put it into a bid, you might pay more or less and wouldn't get any money back. Hammer stated that either way, the project would've paid for these services, it's just how it's broken out of the County. Schumacher confirmed.

9. **Next regular meeting** – Thursday, May 16, 2024 at 4:30 p.m.

10. **Adjourn** – Toot made a motion to adjourn. Seconded by Schultz. Motion carried with a voice vote resulting in all Ayes. Meeting adjourned at 5:01 p.m.