



Jo Daviess County Health Department • 9483 US Rt. 20 West • P. O. Box 318 • Galena, Illinois 61036

**Jo Daviess County Health Department
Board of Health Meeting
Jo Daviess County Health Department Conference Room
Wednesday, March 3, 2021 @ 7:00 pm**

MINUTES

This meeting was also hosted virtually via Zoom for any members of the public wishing to attend.

1. **Call to Order:** President Merri Berlage called the meeting to order at 7:00 pm.
2. **Roll Call:** Members Present: Merri Berlage, Don Hill, Hesper Nowatzki, Tracy Bauer, and Dr. Barbara Kepner; Present by Zoom: Peg Dittmar; Not present: Lisa Haas
A quorum had been established.
Staff present: Sandra Schleicher, Marcia Christ, Lori Stangl, and Samantha Rojemann
Others Present Electronically: Members of the public
3. **Approval of Minutes**
 - a) **Minutes from the February 17, 2021 Board of Health Special Meeting:**
Dr. Barbara Kepner made a motion to approve the Board of Health special meeting minutes; Tracy Bauer seconded the motion. All were in favor, motion carried.
4. **Citizens' Comments:** No comments at this time
5. **Financial Reports: Public Health fund, Animal Control fund:** PH Fund 003, PH Catastrophic Fund 046, and AC Fund 020; January 2021 Budget comparison financial reports were reviewed and discussed.
6. **Unfinished Business**
 - a. **Discussion and possible action regarding COVID and vaccinations:**
Sandra stated that several volunteers are working the Call Center; that is has been well received and that 750 names of eligible residents 65 and older have been added to the waiting list. She stated vaccine allocation was still low but anticipates an increase from the state which is projected to be 400 doses. Sandra noted that Illinois will be receiving 100,000 doses of the Johnson & Johnson vaccine which will initially be distributed to state mass vaccination sites only, and that the Health Department does not anticipate receiving the vaccine until the first week of April. Sandra mentioned that the Health Department has administered 2508 vaccines, of which 798 were 2nd doses.
There was also discussion of those who will be eligible under Phase 1b plus, and where the vaccine is now available to county residents.

7. New Business

- a. Review of board member terms** - presented for discussion
- b. Election of Board of Health Officers** - Item will be moved to the April 7th Board of Health meeting agenda.

8. Closed Session: At 7:25 pm Merri Berlage read the statements below; Tracy Bauer made a motion to enter into closed session; seconded by Hesper Nowatzki. All members were in favor, motion passed. Voice roll call was taken; Merri Berlage, Don Hill, Hesper Nowatzki, Tracy Bauer, Dr. Barbara Kepner, and Peg Dittmar by zoom were present, along with Sandra Schleicher and Marcia Christ. Lori Stangl and Samantha Rojemann then left the meeting. The Zoom portion of the meeting was suspended to the public for closed session.

- a.** *Personnel section 2(c)1 "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."* Topics of discussion: Administrator leave
- b.** *Section 2(c) 15 "Professional ethics or performance when considered by an advisory body appointed to advise a licensing or regulatory agency on matters germane to the advisory body's field of competence."* Topics of discussion: Personnel

At 8:08 pm Hesper Nowatzki made a motion to return to open session; seconded by Peg Dittmar. All members were in favor, motion carried. Voice roll call was taken.

9. Possible action as a result of Closed Session: There was no action needed as a result of closed session.

10. Administrator's Comments: Sandra Schleicher discussed; the number of vouchers made available for those on the vaccine waiting list, the number of vaccines anticipated to be received and that will be administered in the same week, application for the Mass Vaccination Grant, changes made in the Small Business Grant, and information regarding the County Audit.

11. President's Comments: Merri extended a thank you to everyone for their efforts and hard work, and to members for serving on the board.

12. Board Member Comments: no additional comments

13. Citizen's Comments: No comments

14. Next Scheduled Meeting Date: April 7, 2021 at 7:00 pm

15. Adjourn: Tracy Bauer made a motion to adjourn the meeting at 8:13 pm; seconded by Hesper Nowatzki. All members in favor, the motion carried.