



Jo Daviess County Health Department • 9483 US Rt. 20 West • P. O. Box 318 • Galena, Illinois 61036

**Jo Daviess County Health Department Board of Health Meeting
Jo Daviess County Health Department Conference Room
Wednesday, April 5, 2023 @ 7:00 pm**

1. **Call to Order** – Board President Merri Berlage called the meeting to order at 7:00pm.
2. **Roll Call** – Voice roll call was taken – members present: Merri Berlage, John Creighton, Don Hill, Peg Dittmar (zoom), Lisa Haas (zoom), Tara Redfearn (zoom), Dr. Barb Kepner (zoom). Not present: Violet Naese, Tracy Bauer. Staff present: Sandra Schleicher
3. **Approval of Minutes**
 - a. A motion was made by Peg Dittmar to approve the minutes from the February 8, 2023, Board of Health Meeting and second by Dr. Barb Kepner. All were in favor. Motion passed.
 - b. Minutes from the April 3, 2023 Special Board of Health Meeting – no quorum at this meeting so no minutes
4. **Citizens' Comments** – Erin Keyser addressed the board regarding farmers' market vendors who also have a retail food establishment license. Board members decided to have a special meeting May 10, 2023 at 7pm to discuss license options.
5. **Financial Reports** – Public Health Fund 003 and Animal Control Fund 020 – Budget comparisons through February 2023 were presented for review.
6. **Unfinished Business** - none
7. **New Business**
 - a. Discussion and possible action on approval of bid for the purchase of a new pickup truck – Bid notices were printed in the 2 local papers and also mailed to dealerships in the county. Bids were due on April 5 by 10:00am and were opened at that time. Four bids were submitted. After review, Don Hill made a motion to accept the bid from Runde Chevrolet for the purchase of a new 2023 Chevrolet Colorado WT at a cost of \$34,440.00 with a trade in value of \$5000 for the 2012 Chevrolet Colorado. The motion was seconded by Peg Dittmar. All were in favor, the motion passed.
8. **Administrator's Comments** – Report presented
9. **President's Comments** – President Merri Berlage welcomed John Creighton to the board as the County Board liason and Don Hill back as a member.
10. **Board Member Comments** - none
11. **Citizen's Comments** - none

12. Next Scheduled Meeting Date: May 10, 2023 at 7:00pm

13. Adjourn - Dr. Barb Kepner made a motion to adjourn the meeting, second by John Creighton. All were in favor. The meeting adjourned at 7:30pm.