



Jo Daviess County Health Department • 9483 US Rt. 20 West • P. O. Box 318 • Galena, Illinois 61036

**Jo Daviess County Health Department Board of Health Meeting  
Jo Daviess County Health Department Conference Room  
Wednesday, May 10, 2023 @ 7:00 pm**

1. **Call to Order** – Board President Merri Berlage called the meeting to order at 7:00pm.
2. **Roll Call** – Voice roll call was taken – members present: Merri Berlage, John Creighton, Don Hill, Peg Dittmar, Tara Redfearn, Violet Naese, Dr. Barb Kepner (zoom). Not present: Tracy Bauer and Lisa Haas. Staff present: Sandra Schleicher and Mary Jo Schoenberger
3. **Approval of Minutes**
  - a. A motion was made by Peg Dittmar to approve the minutes from the April 5, 2023, Board of Health Meeting with an amendment to #9 President's comments to state Merri Berlage is President instead of Peg Dittmar. Seconded by Don Hill. All were in favor. Motion passed.
4. **Citizens' Comments** – Erin Keyser addressed the board regarding farmers' market vendor fee reductions for those who also have a retail food establishment license.
5. **Financial Reports** – Public Health Fund 003 and Animal Control Fund 020 – Budget comparisons through March 2023 were presented for review. Sandra Schleicher noted that Covid grants are winding down, and Animal Control is working hard on pet registrations.
6. **Unfinished Business** – none.
7. **New Business**
  - a. Discussion and possible action on food program licenses – Sandra stated that when a vendor has a Retail Food License, they must also obtain an additional license when selling at a farmers' market or other off-site location. The seasonal food establishment category fee is \$125 for medium to low risk food establishments that are in operation at least 14 and no more than 90 consecutive days in any one license year. Extending the 90 days could help those vendors who wish to sell seasonally. John Creighton made a motion to change the seasonal food establishment to no more than 180 consecutive days in any one license year. The motion was seconded by Peg Dittmar. All were in favor, the motion passed.
8. **Administrator's Comments** – Sandra stated that Covid reporting to the State ends May 12. She attended a legislative day in Springfield. Staff received Stop the Bleed training and kits will be ordered. She attended a regional EMS drill for emergency preparedness. The fluoride varnish was ordered, and NARCAN training was given to staff members.

**9. President's Comments** – none.

**10. Board Member Comments** – Dr. Kepner would like to see Public Health be able to do blood draws in other towns in Jo Daviess County rather than just at the Health Center in Galena. Members stated that more research needs to be done on the online and mobile sales of food products in the county.

**11. Citizen's Comments** – none.

**12. Next Scheduled Meeting Date:** June 7, 2023 at 7:00pm

**13. Adjourn** - John Creighton made a motion to adjourn the meeting, second by Tara Redfearn. All were in favor. The meeting adjourned at 7:59pm.