



Jo Daviess County Health Department • 9483 US Rt. 20 West • P. O. Box 318 • Galena, Illinois 61036

**Jo Daviess County Health Department Board of Health Meeting
Jo Daviess County Health Department Conference Room
Wednesday, August 2, 2023 @ 7:00 pm**

1. **Call to Order** – Board President Merri Berlage called the meeting to order at 7:00pm.
2. **Roll Call** – Voice roll call was taken – members present: Merri Berlage, John Creighton, Don Hill, Tara Redfearn, Violet Naese, Dr. Barb Kepner, Tracy Bauer, Lisa Haas, and Peg Dittmar (zoom). Staff present: Sandra Schleicher.
3. **Approval of Minutes**
 - a. A motion was made by Don Hill to approve the minutes from the May 10, 2023, Board of Health Meeting. Seconded by Dr. Barb Kepner. All were in favor. Motion passed.
4. **Citizens' Comments** – None.
5. **Financial Reports** – Public Health Fund 003 and Animal Control Fund 020 – Budget comparisons through June 30, 2023, were presented for review. Sandra Schleicher stated that we are at 58% of the fiscal year, and revenue and expenses are on track. Animal Control penalty revenue is down due to the software issues.
6. **Unfinished Business**
 - a. Discussion and possible action on food program licenses – Sandra stated that a draft guidance will be coming from the State of Illinois for online farmers markets. She will be attending a meeting on September 1, 2023, with the State. John Creighton expressed his concern with out-of-state producers selling in Jo Daviess County without a permit. Sandra will be communicating with those producers.
7. **New Business**
 - a. Discussion and possible action to approve the FY24 Public Health Fund (003) budget and move forward to the Social and Environmental Committee – Sandra stated the Health Protection Grant will increase from \$66,611 to \$100,000 for FY24, and she is waiting for approval of a SIPA grant for \$350,000 which is not included in the budget. After Board review and discussion, Tracy Bauer made a motion to accept as proposed the FY24 Public Health Fund (003) budget and move forward to the Social and Environmental Health committee; Tara Redfearn second the motion. All were in favor, motion passed.
 - b. Discussion and possible action to approve the FY24 PH Emergency Preparedness Fund (005) budget and move forward to the Social and Environmental Committee – After Board review, Lisa Haas made a motion to accept as proposed the FY24 PH

Emergency Preparedness Fund (005) budget and move forward to the Social and Environmental Health committee; Dr. Barb Kepner second the motion. All were in favor, motion passed.

- c. Discussion and possible action to approve the FY24 PH Catastrophic Fund (046) budget and move forward to the Social and Environmental Committee – After Board review, Tracy Bauer made a motion to accept as proposed the FY24 PH Catastrophic Fund (046) budget and move forward to the Social and Environmental Health committee; Don Hill second the motion. All were in favor, motion passed.
 - d. Discussion and possible action to approve the FY24 PH Capital Investment Fund (055) budget and move forward to the Social and Environmental Committee – After Board review, Tara Redfearn made a motion to accept as proposed the FY24 PH Capital Investment Fund (055) budget and move forward to the Social and Environmental Health committee; Lisa Haas second the motion. All were in favor, motion passed.
 - e. Discussion and possible action to approve the FY24 Animal Control Fund (020) budget and move forward to the Social and Environmental Committee – After Board review. Dr. Barb Kepner made a motion to accept as proposed the FY24 Animal Control Fund (020) budget and move forward to the Social and Environmental Health committee; Tracy Bauer second the motion. All were in favor, motion passed.
 - f. Discussion and possible action to approve the FY24 Pet Population Fund (080) budget and move forward to the Social and Environmental Committee – After Board review, Lisa Haas made a motion to accept as proposed the FY24 Pet Population Fund (080) budget and move forward to the Social and Environmental Health committee; Dr. Barb Kepner second the motion. All were in favor, motion passed.
- 8. Administrator's Comments** – Sandra stated that the data migration for Animal Control is proceeding. She applied for a 5-year SIPA grant for \$350,000 to fund employee retention bonuses, insurance costs, etc. and is waiting to hear back from the State of Illinois. The State of Illinois is looking into consistency in the temporary food events. The Health Department has gun locks available from the IDPH and will be looking to distribute at local events. At the County Board Retreat, Sandra asked about building a dog kennel in the back of the building, and they discussed taking on mental health services.
- 9. President's Comments** – Merri Berlage stated the Public Health Department is running very smoothly and she appreciates everyone in the Department.
- 10. Board Member Comments** – Dr. Kepner would like to see Public Health be able to perform services in other parts of the county on a regular schedule. Merri Berlage would like the Board of Health to work with the 708 Board in the future. Tracy Bauer is open to a partnership on blood draw clinics in the future. John Creighton stated he would like

Public Health to be a part of the salary study at the Courthouse; Merri will discuss with Scott Toot.

11. Citizen's Comments – none.

12. Next Scheduled Meeting Date: Oct 4, 2023 at 7:00 pm

13. Adjourn – Dr. Barb Kepner made a motion to adjourn the meeting, second by Tara Redfearn. All were in favor. The meeting adjourned at 7:40 pm.