



Jo Daviess County Health Department • 9483 US Rt. 20 West • P. O. Box 318 • Galena, Illinois 61036

**Jo Daviess County Health Department Board of Health Meeting
Jo Daviess County Health Department Conference Room
Wednesday, August 7, 2024 @ 7:00 pm**

1. **Call to Order** – Board President Merri Berlage called the meeting to order at 7:11pm.
2. **Roll Call** – Voice roll call was taken – members present: Merri Berlage, John Creighton, Don Hill, Tara Redfearn, Violet Naese, Dr. Barb Kepner, Tracy Bauer, Lisa Haas, and Peg Dittmar. Staff present: Sandra Schleicher.
3. **Approval of Minutes**
 - a. A motion was made by Don Hill to approve the minutes from the April 29, 2024, Board of Health Meeting. Seconded by John Creighton. All were in favor. Motion passed.
4. **Citizens' Comments** – None.
5. **Financial Reports** – Public Health Fund 003 and Animal Control Fund 020 – Budget comparisons through June 30, 2024, were presented for review. Sandra Schleicher stated that we are at 58% of the fiscal year, and property tax revenue has been received and grant monies are still coming in. Animal Control is on track for revenue and expenses.
6. **Unfinished Business** – None.
7. **New Business**
 - a. Discussion and possible action to approve the FY25 Public Health Fund (003) budget and move forward to the Joint Committee Budget Meeting – Sandra stated the Health Protection Grant will decrease from \$100,000 to \$66,000 for FY25, and Perinatal Hepatitis B Prevention Grant for \$1000 is new. The Lead Poisoning Prevent Grant was changed from the proposed \$9800 to \$17,500 due to Jo Daviess County being categorized at high risk (levels have changed and threshold is lower). B&B Yearly Inspection fee was changed from the proposed \$4500 to \$6000 due to the increase in B&Bs in the county. The line for full-time salaries will be higher since Sandra's and Mary Jo's salaries will not be split between Animal Control. The part-time salaries will be increased to \$30,000 to include a nurse in the future. The transfer in from Catastrophic Health will be \$131,213.08 to return that fund to pre-Covid totals. After Board review and discussion, Lisa Haas made a motion to accept the FY25 Public Health Fund (003) budget with changes to revenue and expenses and move forward to the Joint Committee Budget Meeting; Don Hill second the motion. All were in favor, motion passed.

- b. Discussion and possible action to approve the FY25 PH Emergency Preparedness Fund (005) budget and move forward to the Joint Committee Budget Meeting – After Board review, Tracy Bauer made a motion to accept as proposed the FY25 PH Emergency Preparedness Fund (005) budget and move forward to the Joint Committee Budget Meeting; Tara Redfearn second the motion. All were in favor, motion passed.
 - c. Discussion and possible action to approve the FY25 PH Catastrophic Fund (046) budget and move forward to the Joint Committee Budget Meeting – The contingency expense line of \$338,949.58 is the pre-Covid total; there will be an interfund transfer of \$131,213.08 to the Public Health Fund (003). No more Covid grants are anticipated. After Board review, Peg Dittmar made a motion to accept as proposed the FY25 PH Catastrophic Fund (046) budget and move forward to the Joint Committee Budget Meeting; Tracy Bauer second the motion. All were in favor, motion passed.
 - d. Discussion and possible action to approve the FY25 PH Capital Investment Fund (055) budget and move forward to the Joint Committee Budget Meeting – The expense for a new truck for Animal Control was included as an expense. After Board review, Don Hill made a motion to accept as proposed the FY25 PH Capital Investment Fund (055) budget and move forward to the Joint Committee Budget Meeting; Lisa Haas second the motion. All were in favor, motion passed.
 - e. Discussion and possible action to approve the FY25 Animal Control Fund (020) budget and move forward to the Joint Committee Budget Meeting – The full-time salaries line will be decreased by the approximate amount of \$9500; the \$9500 will be added to Part-Time & Temporary line for future employee. A cell phone expense will also be added. After Board review, John Creighton made a motion to accept the FY25 Animal Control Fund (020) budget with changes to expenses and move forward to the Joint Committee Budget Meeting; Dr. Kepner second the motion. All were in favor, motion passed.
 - f. Discussion and possible action to approve the FY25 Pet Population Fund (080) budget and move forward to Joint Committee Budget Meeting – After Board review, Don Hill made a motion to accept as proposed the FY25 Pet Population Fund (080) budget and move forward to the Joint Committee Budget Meeting; Lisa Haas second the motion. All were in favor, motion passed.
- 8. Administrator's Comments** – Sandra stated that she continues to wait on State monies. Grant applications are coming in. Environmental Health remains busy with inspections; there have not been any new applications for the new business license. Clinical Services is busy with the H5N1 information coming in. Animal Control recently had a positive rabies result from a bat; a Public Service Notice has been sent out.
- 9. President's Comments** – None.

10. Board Member Comments – John Creighton said Sandra should mention unfilled positions when attending the Joint Committee Budget Meeting. Merri Berlage expressed how she would like to see a part-time person work weekends for Animal Control. Tracy Bauer would like to meet in the future about a strategic plan for Public Health. Lisa Haas explained how Jet Dental came to her school to repair some children's teeth; they received a grant. She will get more information to Sandra. Violet asked if Covid was done; doctors and pharmacies will continue with the vaccination. Dr. Kepner would like to promote Rosecrance again since they are now in the office 5 days a week.

11. Citizen's Comments – None.

12. Next Scheduled Meeting Date: Oct 2, 2024 at 7:00 pm

13. Adjourn – Peg Dittmar made a motion to adjourn the meeting, second by Lisa Haas. All were in favor. The meeting adjourned at 7:55 pm.