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Jo Daviess County Health Department • 9483 US Rt. 20 West • P. O. Box 318 • Galena, Illinois 61036

**Jo Daviess County Health Department Board of Health Meeting
Jo Daviess County Health Department Conference Room
Wednesday, November 1, 2023 @ 7:00 pm**

1. **Call to Order** – Board Vice President Peg Dittmar called the meeting to order at 7:00pm.
2. **Roll Call** – Voice roll call was taken – members present: John Creighton, Don Hill, Tara Redfearn, Violet Naese, Tracy Bauer, and Peg Dittmar. Staff present: Sandra Schleicher. Members absent: Merri Berlage, Dr. Barb Kepner, and Lisa Haas.
3. **Approval of Minutes**
 - a. A motion was made by Don Hill to approve the minutes from the August 2, 2023, Board of Health Meeting. Second by John Creighton. All were in favor. Motion passed.
4. **Citizens' Comments** – None.
5. **Financial Reports** – Public Health Fund 003 and Animal Control Fund 020 – Budget comparisons through September 30, 2023, were presented for review. Sandra Schleicher stated that we are at 83% of the fiscal year. Public Health will receive one more property tax payment this year. Animal Control income remains steady throughout the implementation of the new license system.
6. **Unfinished Business** – None.
7. **New Business**
 - a. Discussion and possible action to approve space allocation agreement with Rosecrance – Rosecrance is expected to utilize Public Health office space two days a week. They plan to use their own phones to avoid using the County system. Don Hill motioned to accept the Memorandum of Agreement as presented. Violet Naese second the motion. All were in favor, motion passed.
 - b. Discussion and possible action to approve the Ordinance Amending the Code of Ordinances of Jo Daviess County, Title 5, Public Health and Safety, Chapter 5 Animal Control, (New) Section 7 Fines/Fees Collected; Deposit in Animal Control Fund – The purpose is to get the funds from citations and fines deposited into the Animal Control Fund instead of into the JDC General Fund. Don Hill motioned to accept the Ordinance amending the Code of Ordinances of Jo Daviess County, Illinois Title 5, Chapter 5, Section 7 as presented and forward for County Board approval. John Creighton second the motion. All were in favor, motion passed.

- c. Discussion and possible action to approve the 2024 Board of Health and Board of Health Finance committee meeting schedules – The dates include February 7, April 3, June 5, August 7, October 2 and December 4, 2024 for the Board of Health and April 3 and August 7, 2024 for the Finance Committee. Tracy Bauer motioned to accept the 2024 Board of Health and Board of Finance Committee meeting schedule as presented. Violet Naese second the motion. All were in favor, motion passed.

8. Administrator's Comments – Sandra stated that the Workforce Development Grant has been approved and will be coming in one lump sum. The Health Department currently has the Covid-19 vaccines available for not-insured and under-insured residents. Environmental Health is in compliance after the food review by IDPH. Food license renewals are going out in the mail this week. Dr. Losey retired and Dr. Hernandez will be stepping in as the new Medical Director. Cables locks for fire arms are available at no cost. Narcan training was well received. The County Compensation study was done and did not include Public Health.

9. President's Comments – None.

10. Board Member Comments – None.

11. Citizens' Comments – None.

12. Next Scheduled Meeting Date: February 7, 2024 at 7:00 pm

13. Adjourn – Tara Redfearn made a motion to adjourn the meeting; second by Tracy Bauer. All were in favor. The meeting adjourned at 7:19 pm.