



Jo Daviess County Health Department • 9483 US Rt. 20 West • P. O. Box 318 • Galena, Illinois 61036

**Jo Daviess County Health Department
Board of Health Special Meeting
Jo Daviess County Health Department Conference Room
Tuesday, April 13, 2021 @ 12:00 pm**

Meeting is via audio call-in only

MINUTES

This meeting was also hosted virtually via Zoom for any members of the public wishing to attend.

1. **Call to Order** – President Merri Berlage called the meeting to order at 12:02 pm.
2. **Roll Call** - Voice roll call vote was taken:
Members present: Merri Berlage, Peg Dittmar, Don Hill, Tracy Bauer, and Lisa Haas
Members absent: Hesper Nowatzki and Dr. Barbara Kepner
Staff present: Sandra Schleicher, Marcia Christ, Lori Stangl, and Samantha Rojemann
Others present: Members of the public
3. **Approval of Minutes**
 - a) Minutes from the March 3, 2021 Board of Health Meeting – Peg Dittmar motioned to approve the Board of Health Meeting minutes, Tracy Bauer seconded the motion. All were in favor, the motion carried.
4. **Citizens' Comments** – There were no citizen comments
5. **Financial Reports** – Sandra Schleicher stated that payment for the Vaccine Grant was received and was applied to the appropriate funds to cover related expenses. She noted that funding would include specified staff wages and overtime that were included in the grant application if needed. Board members then discussed other staffing and non-volunteer expenses that the grant may have been intended for.
6. **Unfinished Business**
 - a. **Election of Board of Health Officials**
 - Tracy Bauer made a motion to nominate Peg Dittmar as Board of Health President; Lisa Haas seconded the motion. All were in favor, the motion carried.
 - Tracy Bauer made a motion to nominate Don Hill as Vice-President; Lisa Haas seconded the motion. All were in favor, the motion carried.

- Don Hill made a motion to nominate Lisa Haas as Board of Health Secretary; Tracy Bauer seconded the motion. All were in favor, the motion carried.
- Don Hill motioned to approve the County Treasurer to serve as Treasurer of the Board as a non-Board of Health member; Tracy Bauer seconded the motion. All were in favor, the motion carried.
- Don Hill moved to close nominations; Tracy Bauer seconded the motion. All were in favor, motion carried.

b. Discussion and possible action regarding COVID and vaccinations

Sandra Schleicher gave updates on upcoming clinics and the availability of 1st and 2nd dose vaccines. She mentioned that next Tuesday a clinic will be held specifically for 16 and 17 yr. olds in which 200 doses of the Pfizer vaccine was allocated and so far 155 responses of interest in the vaccine has been received. Sandra also stated there has been excellent feedback regarding the clinic that was hosted by the National Guard at River Ridge last week where 970 doses of the Johnson & Johnson vaccine was administered.

7. New Business

- a. Discussion and possible action regarding the Health Department's new phone system** – Sandra stated she has received the finalized quote of \$8,545.00 that had been included in the Contact Tracing Grant for the purchase and installation of 20 new phones. She stated the health department would have access to 46 lines as part of a county phone system and the new system would offer a cost savings as well. Don Hill motioned to approve the Health Department's new Solacom Phone System for \$8,545.00; Lisa Haas seconded the motion. All were in favor, the motion carried.

8. Administrator's Comments – Sandra stated she had made an offer for the full-time Health Inspector position and is waiting for acceptance.

9. President's Comments – Merri Berlage had no additional comments. As newly elected president, Peg Dittmar took this time to express her appreciation for Merri's time and involvement as Board of Health President. Merri stated she plans to remain on the board temporarily.

10. Board Member Comments – Lisa Haas commented on how smoothly the vaccine clinic at River Ridge went; she stated it went like clockwork and wanted to say thank you to all staff and volunteers involved. Peg Dittmar wanted to mention as well that the members of the National Guard were very professional, friendly and well organized.

11. Citizen's Comments – no citizen comments

12. Next Scheduled Meeting Date: May 5, 2021 @ 7:00 p.m.

13. Adjourn – Merri Berlage made a motion to adjourn, Lisa Hass seconded the motion. Members left the audio meeting at 12:40 pm