

COMMITTEE REPORT

COMMITTEE: Development & Planning (D&P)

CHAIRPERSON: Diane Gallagher, Chairman

DATE/TIME: January 25, 2022 at 5:30 p.m.

PRESENT:

☒ Diane Gallagher

☒ John Schultz

☐ Bill Bingham

☒ Staci Duerr

☒ Bob Heuerman

☒ John Lang

☒ Don Hill

☒ Darcy Wild

A quorum was established.

Other Board members:

Others: Eric Tison, Emily Legel, Laura Winter, Laura Carstens, Mel Gratton, Brandon Behlke, Peter Huschitt, and Scott Toot

1. Approval of Minutes –

- a) Review and approve minutes for the August 28, 2021, September 28, 2021, and the October 26, 2021 Development & Planning Committee meetings – **John Lang made a motion to approve the minutes for the August 28, 2021, September 28, 2021 and the October 26, 2021 Development & Planning Committee meetings. Seconded by John Schultz. Motion passed following all ayes.**

2. Citizens' Comments – None.

3. Unfinished Business

- a) Discussion and possible action on County Board goal “simplify and replace present zoning ordinances to encourage business – This will be discussed later with Eric Tison’s report.

4. New Business

- a) Comprehensive Plan Presentation – “Why is it important to plan” by Laura Carstens, Senior Planner, ECIA - The comprehensive plan presentation was given by Laura Carstens, Senior Planner, East Central Intergovernmental Association. The comprehensive plan presents a vision for the future, with long range goals and objectives for all activities that affect growth and development of the County. It covers a wide range of issues. Mel Gratton asked questions regarding his concerns with the current comprehensive plan being out dated. John Schultz suggested that the plan also may be too specific. Emily Legel suggested a fresh start on the comprehensive plan when meeting with the consultants.
- b) Discussion and possible action on a scope of service and RFP for an update to the Comprehensive Plan - Eric Tison went over the scope of service and RFP to update the Comprehensive Plan. The scope of services included the needs of the County as well as a project schedule. Tison recommended establishing a steering committee of a small group of people, as appointed by the County Board, to interview the consultants. Eric Tison and Don Hill both recommended having a committee of no more than 7 members. **John Lang made a motion to authorize the County Board to establish a steering committee, as appointed by County Board Chair, to consist of up to 7 members. Seconded by John Schultz. Motion passed.**
- c) Discussion and possible action on the suggestion for wording change for guest accommodations - Eric Tison advised on the suggested Amendment to Title 4. This amends the guest accommodations verbiage to state that short term rental property can be advertised for rental prior to receiving a license but it cannot be occupied. **John Lang made a motion to change language in Title 4-6-5: License Required Termination and Renewal: to “occupy for rental” and language added 4-6-6 to “occupied for rental”. Seconded by John Schultz. Motion passed.**

5. Staff Reports

- a) **Building & Zoning**
 - 1. Monthly Report – Eric Tison, Planning & Development Administrator, reviewed his report that was included in the informational packet. He reported that things are starting to slow down a little.
 - b) **Economic Development**
 - 1. NW Illinois Economic Development Monthly Report – Emily Legel, NW Illinois Economic Development Executive Director, reviewed her report that was included in the informational packet.
 - c) **Ad Hoc Economic Development Committee** – John Schultz advised the Ad Hoc Economic Development Committee did not have a meeting last month. They will be meeting on Monday.
 - d) **Blackhawk Hills Regional Council** – Diane Gallagher advised the Blackhawk Hills Regional Council staff has been ill.
6. **Citizens' Comments** – Peter Huschitt stated he is glad he attended the meeting and thankful for the information.
7. **Board Member Concerns** – John Schultz asked a question to Eric Tison regarding a recent agriculture building request.

The next regular Development & Planning Committee meeting will be Tuesday, February 22, 2022 at 5:30 p.m.

The meeting adjourned at 7:15 p.m. following a motion made by John Schultz and seconded by Bob Heuerman. Motion passed following a roll call vote resulting in all ayes.