

AGENDA

[Join Zoom Link](#)

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD (ETSB)

Wednesday, August 6, 2025 at 7:00 PM

Phone: 309-205-3325

Phone: 312-626-6799

Meeting ID: 810 4374 0206

Password: 059800

Jo Daviess County Sheriff's Department - Second Floor Conference Room
330 North Bench Street, Galena, Illinois 61036

I. Call to Order

II. Roll Call

III. Citizens' Comments

In accordance with Section 1-5-22 of the Jo Daviess County Code of Ordinances, members of the public may speak during the designated public comment period. Speakers must state their name and address for the record and limit comments to three (3) minutes. Remarks must be respectful, relevant to County business, and directed to the Board as a whole. Questions must go through the presiding officer.

IV. Correspondence

V. Legislation

VI. Approval of Minutes

A. Review and approve minutes of the July 2, 2025 ETSB meeting

VII. Financial Reports

A. Balance Sheets

1. Balance Sheets - June 2025

B. Revenues & Expenditures

1. Revenues & Expenditures - June 2025

C. Accounts Payable Claims

1. Approval of August 2025 Claims in the amount of \$20,948.79

D. Detail Ledger - 911 Assets on Balance Sheet

1. June 2025

E. Combined Detail Ledger

1. June 2025

F. Budget for Reference

1. June 2025

VIII. Reports

A. Sheriff

B. ETSB Coordinator

C. Assistant ETSB Coordinator

IX. Unfinished Business

X. New Business

- A. Discussion and possible action on approving funds in the amount of \$2,070.00 as requested by the ETSB Coordinator for three T/C's to attend the IPSTA training conference in Springfield, Illinois, October 19-22, 2025. If approved, \$525.00 is to be paid for registration from the ETSB Education & Training Account, 007-41128-501, and \$1,125.00 for lodging & meals from the ETSB Travel Account, 007-41128-502**
- B. Discussion and possible action on approving funds in the amount of \$239.96 as requested by the ETSB Coordinator to purchase three wired keyboards needed for the RGB Spectrum project. If approved, funds for this purchase are to be paid from the ETSB Equipment Account, 007-41128-810**
- C. Discussion and possible action on approving funds not to exceed \$650.00, as requested by the ETSB Coordinator, to purchase an [NUC \(mini PC Kit\)](#) and Windows 11 Pro license through the IT Department; dimensions are 4.52" x 4" x 1.54". If approved, funds for this purchase are to be paid from the ETSB Equipment Account, 007-41128-810**
- D. Discussion and possible action on approving funds in the amount of \$7,030.00, as requested by the ETSB Coordinator, to purchase AI Training Simulator Software (CommsCoach) from Gov.Worx. This purchase was not included in the FY2025 Budget and requires approval of the County Administrator. If approved, funds for this purchase are to be paid from the ETSB Equipment Account, 007-41128-810**
- E. Discussion and possible action on recommending that the County Board appoint Galena Police Officer Ashley Forth as a public safety representative to the Emergency Telephone System Board as of September 1, 2025, for the remainder of a three-year term ending April 30, 2028, to complete the unexpired term of Bill Kimball as a public representative**
- F. Discussion and possible action on approving funds in the amount of \$1,490.00 for Westphal & Co. to install EMT and wiring for 120V circuits for two locations with two duplex receptacles in each location needed for the AXS Console Project. If approved, funds for this purchase are to be paid from the ETSB Professional Service Account, 007-41128-702**
- G. Review, discussion, and possible action on approving the FY2026 ETSB Revenue & Expense Estimates & notes**

XI. Closed Session

XII. Possible Actions as a Result of Closed Session

XIII. Board Member Concerns

XIV. Citizens' Comments

XV. Adjourn

The next meeting is Wednesday, September 3, 2025 at 7:00 p.m.