

COMMITTEE REPORT

COMMITTEE: Development & Planning (D&P)

CHAIRPERSON: Diane Gallagher, Chairman

DATE/TIME: July 27, 2021 @ 5:30 p.m.

PRESENT:

☒ Diane Gallagher

☒ John Schultz

☒ Bill Bingham

☒ Staci Duerr

☒ Bob Heuerman

☒ John Lang

☐ Vacant

☒ Darcy Wild

A quorum was established.

Other Board members: Don Hill

Others: Eric Tison, Emily Legel, and Peg Dittmar

1. Approval of Minutes - None

- 2. Citizens' Comments** – Peg Dittmar spoke regarding the process for applying for Guest Accommodations. Her concerns were duplication in forms as well as the emergency telephone policy requiring a landline.

3. Unfinished Business

- a) FY2021/FY2022 Strategic Goals and Plans – Simplify and replace present zoning ordinances to encourage business.
- b) Discussion of positive image to business community with July 31, 2021 Chamber event and Jo Daviess County Fair – Gallagher Open to the public from 9am to noon. A display will be on hand pertaining to County Departments and County Board committees.

4. New Business

- a) Discussion and possible action on Guest Accommodations Ordinance and regulations
- 1) Review Ordinance – The Jo Daviess County Zoning Ordinance - Chapter 6, requires quest accommodations to have a hard wire landline phone. This ordinance is a County Code therefore the Sheriff will need to be consulted to make an amendment to the ordinance. This ordinance will continue to be discussed and reviewed at a later date.
- 2) Review Application – Currently Jo Daviess County has roughly 543 Guest Accommodation licenses. Zoning certificate and the guest accommodation license applications are available online. There are two separate applications. One is for townhouses with shared grounds and parking area. The other is for the separate lot housing. Every guest accommodation license needs to be renewed every year. Both the zoning certificate and guest accommodation licenses are transferrable to new property owner if they can choose to renew the license.
- b) Discussion and information on customer service survey- Eric Tison advised that his office is sending Survey Monkey 10 general questions regarding a customer service survey.

5. Staff Reports

a) Building & Zoning

1. Monthly Report– Eric Tison, Planning & Development Administrator, reported that the total number of permits are rising once again.

b) Economic Development

1. NW Illinois Economic Development Monthly Report – Emily Legel, NW Illinois Economic Development Executive Director, reviewed her report that was included in the informational packet. She also announced that Sylvia Garcia, acting director Illinois

Department of Commerce & Economic Opportunity will be the keynote speaker at the NWILED Annual Meeting Wednesday, September 29, 2021.

- c) **Ad Hoc Economic Development Committee** – John Schultz advised that they did not meet this month due to the UCCI meeting.
- d) **LRA Board** – None.
- e) **Blackhawk Hills Regional Council** – Diane Gallagher advised that they met last night and discussed suggestions for the ARP funding.

6. Citizens' Comments – None.

7. Board Member Concerns – None.

The next regular Development & Planning Committee meeting will be Tuesday, August 24, 2021 at 5:30 p.m.

The meeting adjourned at 6:58 p.m. following a motion made by Bob Heuerman and seconded by John Schultz. Motion passed following a roll call vote resulting in all ayes.