

REVISED AGENDA

JO DAVIESS COUNTY BOARD

Tuesday, August 12, 2025 at 7:00 PM

**Jo Daviess County Administrative Offices
Former Galena Primary School, 219 Kelly Lane, Galena, IL 61036**

[Join Zoom Link](#)

Phone: 309-205-3325

Phone: 312-626-6799

Meeting ID: 986 3632 5254

Password: 229369

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Invocation & Thought for the Day

V. Consent Agenda

A. Minutes Approval

1. County Board Meeting minutes from the July 8, 2025 County Board Meeting

B. Appointments/Resignations

1. Appointment of Jeff Wood to serve as the Emergency Telephone System Board (ETSB) Chairperson.
2. Appointment of Ryan Bastian as a member of the Jo Daviess County Housing Authority for the remainder of a five-year term ending on June 14, 2027.
3. Reappointment of Ashley Forth as a member of the Jo Daviess County Housing Authority for a five-year term ending on June 14, 2030.
4. Reappointment of Fred Baltz as a member of the Jo Daviess County Ethics Commission for a two-year term ending on April 30, 2027.
5. Appointment of Logan Noe to serve on the Law Enforcement & Courts Committee.
6. Appointment of Logan Noe to serve on the Legislative Committee.
7. Reappointment of Todd Lincoln as a trustee of the Galena Rural Fire Protection District for a three-year term ending on April 30, 2028
8. Appointment of Ashley Forth as a member of the Emergency Telephone System Board (ETSB) for the remainder of a three-year term, ending on April 30, 2028
9. Appointment of Tessa Moore to serve on the Ad-Hoc Health Insurance Committee

C. Contracts/Agreements/Petitions

D. Ordinances/Resolutions/Proclamations

E. Reports/Correspondence

1. July 2025 Pending State's Attorney Cases
2. July 2025 County Clerk/Recorder Financial Report
3. June 2025 Galena Country Tourism Reports

F. Claims

1. Claims approval in the amount of **\$3,422,184.20** as follows:
 - i. **\$2,724,366.08 (Regular Claims)**
 - ii. **\$25,226.36 (Claims associated w/ LIT's)**
 - iii. **\$198,376.00 (Claims associated w/ IFT's)**
 - iv. **\$141,585.30 (GGMI Hotel/Motel Tax Reimbursement)**
 - v. **\$270,524.15 (Special Service Area Providers)**
SSA #1 - Warren Area Ambulance Service, Inc. \$64,437.68
SSA #6 - Galena Area Emergency Medical Service \$114,973.71
SSA #7 - Elizabeth Community Ambulance Service \$91,112.76
 - vi. **\$43,280.04 (Emergency Purchase - 2024 Ram 2500 from line item 059-46174-820)**
 - vii. **\$18,826.27 IMRF Accelerated Payment**

G. Line Item Transfers

1. FY2025 Line Item Transfers over \$500.00:
 - i. **\$788.83 from 001-41121-611 Fuel, to 001-41121-441 Uniforms**
 - ii. **\$550.00 from 001-41121-706 Printing, to 001-41121-501 Training**
 - iii. **\$5,000.00 from 001-41122-719 Other Service Charges, to 001-41122-501 Training**
 - iv. **\$20,000.00 from 016-49197-905 Misc., to 016-49197-801 Land**

End of Consent Agenda

VI. Citizens' Comments

In accordance with Section 1-5-22 of the Jo Daviess County Code of Ordinances, members of the public may speak during the designated public comment period. Speakers must state their name and address for the record and limit comments to three (3) minutes. Remarks must be respectful, relevant to County business, and directed to the Board as a whole. Questions must go through the presiding officer. It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

VII. Unfinished Business

VIII. New Business & Committee Reports

A. Galena Country Tourism FY2025 4th Quarter Report - Terry Mattson

1. <https://www.visitgalena.org/visitor-profile-study/>
2. <https://www.visitgalena.org/industry/impact-report/>

3. <https://www.kcrg.com/2025/08/05/our-town-galena-what-nearly-million-people-are-discovering/>

B. Executive

1. Consideration of a recommendation to approve a Courthouse Facilities Standard Policy (*Recommendation of the Executive Committee meeting held on August 4, 2025*)
2. Consideration of a recommendation to approve a revised Travel & Business Expense Policy (*Recommendation of the Executive Committee meeting held on August 4, 2025*)
3. Consideration of a recommendation to issue a Request for Proposal (RFP) for Grant Consulting & Strategic Planning Services (*Recommendation of the Executive Committee meeting held on August 4, 2025*)
4. Consideration of a recommendation to approve the purchase of property located at part of 402 Broadway Street, Galena, Illinois 61036 facing Meeker Street for the sum of \$20,000 to be paid from the Contingency Fund, line item 016-49197-801 Land (*Recommendation of the Executive Committee meeting held on August 4, 2025*)
5. If Item B4 is approved, the adjusted claims total for August 2025 is **\$3,442,184.20**

C. Information & Technology

1. Consideration of a recommendation to approve the annual GIS software maintenance renewal with Hexagon Intergraph Corporation in the amount of \$13,652.28 to be paid from the GIS Automation Fund 058-47189-702 (*Recommendation of the Information Communications & Technology Committee meeting held on July 30, 2025*)

D. Public Works

1. Consideration of a recommendation to approve a Supplemental Engineering Agreement for the Dewey Avenue Bridge at a cost not to exceed \$62,526.00 (*Possible recommendation of the Special Public Works Committee meeting held on August 12, 2025*)

E. Law & Courts

F. Finance

1. Consideration of a recommendation to award a Professional Audit Services Contract to Lauterbach & Amen at an all-inclusive maximum price for fiscal years ending November 30, 2025 (\$57,500), November 30, 2026 (\$59,800), November 30, 2027 (\$62,200), with a County option of two (2) additional years for fiscal years ending November 30, 2028 (\$64,700) and November 30, 2029 (\$67,200) (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on July 31, 2025*)

G. Zoning Board of Appeal/Planning Commission

1. Discussion and possible action to approve the Rezoning/Map Amendment (Case No 25-30) of a roughly 8.016-acre parcel of land from AG (Agricultural) to I (Industrial) for Stephenson Service Company (Jay Kempel, General Manager; 410 South Hancock Ave, Freeport, IL), petitioner & Thomas L and Judith A Schuldt Living Trust (12275 E Howardsville RD, Stockton, IL), owners. Property surrounding 1859 IL Route 78 N, Stockton, IL.

H. Development & Planning

1. Discussion Only: A proposal to place a 30,000 square foot poultry production facility on a 116+ acre property (PIN 15-000-321-00) situated east of N Canyon Park Road, between E Townsend Road and E Townline Road, Stockton, IL; property owned by Timothy G & Lori A Zueger and is zoned Agricultural (AG). *(NOTE: the property owners will be required to submit a "Notice of Intent to Construct" the facility with the Illinois Department of Agriculture which may or may not be forwarded to the County Board for comment before that agency's action on the proposal. This discussion item provides an opportunity for review and comment in advance of receipt of this notice from the State).*

I. Legislative

J. Social & Environmental

1. Consideration of a recommendation to approve a contract between East Galena Township and Jo Daviess County Transit *(Recommendation of the S&E Committee meeting held on July 17, 2025)*
2. Consideration of a recommendation to approve a contract between The Mop Shop and Jo Daviess County Transit *(Recommendation of the S&E Committee meeting held on July 17, 2025)*
3. Consideration of a recommendation to approve a contract between Elizabeth Food Basket and Jo Daviess County Transit *(Recommendation of the S&E Committee meeting held on July 17, 2025)*
4. Consideration of a recommendation to approve a contract between Galena Public Library District and Jo Daviess County Transit *(Recommendation of the S&E Committee meeting held on July 17, 2025)*
5. Consideration of a recommendation to approve a contract between Galena ARC and Jo Daviess County Transit *(Recommendation of the S&E Committee meeting held on July 17, 2025)*
6. Consideration of a recommendation to approve an Intergovernmental Agreement between City of Galena and Jo Daviess County Transit *(Recommendation of the S&E Committee meeting held on July 17, 2025)*
7. Consideration of a recommendation to approve a contract between St. Vincent de Paul and Jo Daviess County Transit *(Recommendation of the S&E Committee meeting held on July 17, 2025)*
8. Consideration of a recommendation to approve a contract between Crescent and Jo Daviess County Transit *(Recommendation of the S&E Committee meeting held on July 17, 2025)*
9. Consideration of a recommendation to approve a contract between Allure of Stockton and Jo Daviess County Transit *(Recommendation of the S&E Committee meeting held on July 17, 2025)*
10. Consideration of a recommendation to approve a contract between United Methodist Church and Jo Daviess County Transit *(Recommendation of the S&E Committee meeting held on July 17, 2025)*

17, 2025)

11. Consideration of a recommendation to approve a contract between Galena Rotary Club and Jo Daviess County Transit (*Recommendation of the S&E Committee meeting held on July 17, 2025*)
12. Consideration of a recommendation to approve a contract between Rosecrance and Jo Daviess County Transit (*Recommendation of the S&E Committee meeting held on July 17, 2025*)

IX. Other Committees & Boards

X. Closed Session

A. Pursuant to 5 ILCS Litigation Section 120/2(c)11

"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting." Topic of Discussion: Case #24-LA-18

XI. Reconvene from Closed Session

XII. Possible Actions as a Result of Closed Session

XIII. Board Member Concerns

XIV. Citizens' Comments

XV. Adjourn to Tuesday, September 9, 2025 at 7:00 p.m.