

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF JANUARY 6, 2021

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:00 pm in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Bill Kimball was physically present. Michael Staver, Jeff Wood, Kevin Stewart, Steve Allendorf and Helen Kilgore were present electronically.

Board Members Absent: Steve Birkbeck

Others Present: Tina Brandel and Amy Gonzalez were physically present
Michelle Bennett, and Brian Shelton were present electronically.

A quorum was established.

PUBLIC COMMENTS: None at this time.

CORRESPONDENCE: None

LEGISLATION: None

MEETING MINUTES: The December 3, 2020 Regular Meeting minutes were filed as presented.

FINANCIAL REPORTS: October financial reports were reviewed. The Monthly Financial Statements were reviewed and filed as presented to submit for audit. The total accounts payable claims for December 2020 is \$4189.01. **Helen Kilgore made a motion to approve the accounts payable claims for December in the amount of \$4189.01. The motion was seconded by Jeff Wood and motion carried. Ayes-6 Michael Staver, Steve Allendorf, Jeff Wood, Helen Kilgore, Kevin Stewart, and Bill Kimball. Nays-0. Absent -1 Steve Birkbeck.**

REPORTS:

A. Sheriff's Report: Carroll County is switching to StarCom March 1, 2021.

B. Coordinator's Report: Sgt. Brandel reported NINGA project is moving forward. Winnebago and Boone County have had problems with AT&T, & Frontier. That is what is holding us back. They are looking at a date of February 4th, 2021 for Jo Daviess County to go live. This will be my last ETSB meeting. It has been a pleasure working everyone for the last three years. I thank you for everything you have done for me and the residents of Jo Daviess County. My retirement date is January 31, 2021.

C. Assistant Coordinator's Report: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Discussion and possible action on approving funds in the amount of \$618.00 from the ETSB Professional Service Acct (007-41128-702) to pay the ETSB portion of the Annual Audit. **This item was approved in the claims, no action is needed.**
- B. Discussion and possible action on approving funds in the amount of \$245.00 from the ETSB Maintenance Service Acct (007-41128-701) to pay the ETSB portion (50%) of the Level II Maintenance, Repairs & Testing of the EM Power System at the Galena Tower. Note: The total cost of the service is \$490 to be shared 50/50 between the ETSB and the Sheriff's Office. **This item was approved in the claims, no action is needed.**
- C. Discussion and possible action on approving funds in the amount of \$245.00 from the ETSB Maintenance Service Acct (007-41128-701) to pay the ETSB portion (50%) of the Level II Maintenance, Repairs & Testing of the EM Power System at the Elizabeth Tower. Note: The total cost of the service is \$490 to be shared 50/50 between the ETSB and the Sheriff's Office. **This item was approved in the claims.**
- D. Discussion and possible action on approving funds in the amount of \$227.50 from the ETSB Maintenance Service Acct (007-41128-701) to pay the ETSB portion (32.5%) of the Level II Maintenance, Repairs & Testing of the EM Power System for the 911 Call Center. Note: The total cost of the service is \$700.00 to be split between the ETSB (32.5%) \$227.50, Sheriff's Office (32.5%) \$227.50, IT (25%) \$175.00 and EMA (10%) \$70.00. **This item was approved in the claims.**
- E. Discussion and possible action on approving funds in the amount of \$519.16 from the ETSB Maintenance Service Acct (007-41128—701) for the ETSB portion (32.5%) of the Power Solution Services quote for annual maintenance of the UPS and batteries. Note: The total cost of the service is \$1,597.40 to be split between the ETSB (32.5%) \$519.16, Sheriff's Office (32.5%) \$519.15, IT (25%) \$399.35 and EMA (10%) \$159.74. **Kevin Stewart made a motion to approve funds in the amount of \$519.16 from the ETSB Maintenance Service Acct (007-41128-701) for the ETSB portion (32.5%) of the Power Solution Services quote for annual maintenance of the UPS and batteries. The motion was seconded by Helen Kilgore and motion carried. Ayes-6 Michael Staver, Steve Allendorf, Jeff Wood, Helen Kilgore, Kevin Stewart, and Bill Kimball. Nays-0. Absent -1 Steve Birkbeck. Note: The total cost of the service is \$1,597.40 with the ETSB portion (32.5%) or \$519.16.**
- F. If the claim in Item E is approved the total amount of claims for December is \$4708.17. **No action required.**

CLOSED SESSION: None at this time.

BOARD MEMBER CONCERNS: Bill Kimball thanked Tina Brandel for her service over the years to the ETSB Board. It has been a pleasure working with her. The rest of the Committee echoed the same feelings.

PUBLIC COMMENTS: None

ADJOURNMENT: The meeting adjourned at 7:15 p.m. following a motion made by Jeff Wood and seconded by Helen Kilgore.

Next meeting date is Wednesday, February 3, 2021 in the Jo Daviess County Sherriff's Conference Room.