JO DAVIESS COUNTY
EMERGENCY TELEPHONE SYSTEM BOARD

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GALENA IL 61036
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JO DAVIESS COUNTY 911
COMMUNICATIONS
LAW*FIRE*EMS

REVISED MEETING AGENDA

DATE: **Wednesday, March 1, 2023**

TIME: **7:00 PM**

This Board will meet at the Sheriff's Conference Room but the meeting is also accessible via Audio Call-in

LOCATION: **Jo Daviess County Sheriff's 2nd Floor Conference Room**
330 N. Bench St.
Galena, Illinois 61036

1. **Call to Order**

2. **Roll Call**

3. **Public Comments**

4. **Correspondence**

5. **Legislation**

6. **Minutes**
   Regular Meeting – February 1, 2023

7. **Financial Reports**
   - A. Balance Sheet – January 31, 2023.
   - B. Revenues – Expenditures – January 31, 2023.
   - C. Accounts Payable Claims – February 2023 $11,375.20
   - D. Detail Ledger – 911 Assets on Balance Sheet
   - E. Combined Detail Ledger – January 31, 2022.
   - F. 2023 Budget for Reference

8. **Reports**
   - A. Sheriff's Report
   - B. Coordinator's Report
   - C. Assistant Coordinator's Report

9. **Unfinished Business**

   A. Discussion and possible action on **approving a quote from Power DMS and funds in the amount of $4,990.00 from the ETSB Equipment**

Account (007-41128-810) to purchase and install the Power FTO Subscription software to streamline the communication training process and to store training records and observations.

10. New Business

A. Discussion and possible action on **approving funds in the amount of $52.50 to be paid to DeKalb County ETSB from the Professional Service Acct (007-41128-702) to reimburse them for legal work done by the law firm of Ottosen-Dinolfo-Hasenbalg & Castaldo, Ltd, for NINGA in implementing NG-911.** (Note: The total legal work bill is $1260.00 to be split among nine NINGA Group Counties with each County ETSB's portion being $140.00. The ETSB approved a payment of $87.50 of the bill at our Jan 4, 2023, leaving an unpaid balance of $52.50).

B. Discussion and possible action on **approving funds in the amount of $64.99 from the ETSB Operating Supplies Acct (007-41128-603) to purchase one 3/Pack of Verbatim PinStripe 128 GB USB 3,2 Gen 1 Flash Drives to transfer saved recordings from the guardian computers to our CAD computers so they can be added to Spillman.**

C. Discussion and possible action **on approving a quote from Genesis Power and funds in the amount of $89.38 from the Maintenance Service Acct (007-41128-701) for inspection and maintenance procedures for the Communications Tower at the 911 Call Center.** **(**Note: Total cost is $275. This is a shared expense with the ETSB paying 32.5%, Sheriff's Office paying 32.5%, IT paying 25% and EMA paying 10%).

D. Discussion and possible action on **approving a quote from Genesis Power and funds in the amount of $350.00 from the Maintenance Service Acct (007-41128-701) for Inspection and maintenance procedures for the Galena Communications Tower.** (Note:Total cost is $700.00. This is a shared expense with the ETSB paying 50% and the Sheriff's Office paying 50%).

E. Discussion and possible action on **approving a quote from Genesis Power and funds in the amount of $350.00 from the Maintenance Service Acct (007-41128-701) for Inspection and maintenance procedures for the Elizabeth Communications Tower.** (Note:Total cost is $700.00. This is a shared expense with the ETSB paying 50% and the Sheriff's Office paying 50%).

F. Discussion and possible action **on approving a quote from Power Solution Services and funds in the amount of $545.42 from the Maintenance Service Acct (007-41128-701) for UPS System Preventive Maintenance.** **(**Note: Total cost is $1,678.23. (Note: This is a shared expense with the ETSB paying 32.5%, Sheriff's Office paying 32.5%, IT paying 25% and EMA paying 10%).

G. Discussion and possible action on **approving a quote from Power Solution Services/Condisco and funds in the amount of $3,176.55**

from the Maintenance Service Acct (007-41128-701) to remove and replace 32 batteries in the UPS System. (Note:This is a shared expense with the ETSB paying 32.5% Sheriff's Office paying 32.5%, IT paying 25% and EMA paying 10%).

H. Discussion and possible action on **approving a quote from Evans Consoles Inc. and funds in the amount of $1,485.00 from the Maintenance Service Acct (007-41129-701) for Evans Consoles to perform a deep cleaning and disinfecting of equipment in the PSAP.**

I. Discussion and possible action on **approving funds in an amount not to exceed $200 for the ETSB Coordinator, Sgt. Gonzalez, to attend the APCO Town Hall meeting in Plainfield, IL on March 15, 2023, followed by a NINGA monthly meeting in DeKalb, IL on March 16, 2023. (Note: $200 to be paid from Travel Expense Acct (007-41128-502) for one night hotel stay and meals.)**

11. Closed Session

12. Board Member Concerns

13. Public Comments

14. Adjournment Next Meeting Wednesday, April 5, 2023

ETSB members can attend in person but this meeting will also be available virtually. We encourage you to attend via Zoom audio as follows if you desire:

https://us06web.zoom.us/j/81043740206?pwd=bDIrMit2RlZXSUI5WWxtbjBvRFQrZz09

Call in number (312)-626-6799
US Cellular callers (309)-205-3325

Meeting ID: 810 4374 0206
Passcode: 059800

Call-in information is also available on the JDC website at www.jodaviesscountyil.gov