

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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MINUTES FOR THE REGULAR MEETING OF MARCH 2, 2022

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:06 PM in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Bill Kimball was physically present. Dianne Allendorf, Jeff Wood, and Kevin Stewart were present electronically.

Board Members Absent: Michael Staver, Helen Kilgore and Steve Birkbeck

Others Present: Sgt. Amy Gonzalez was physically present. Stacy Meade was present electronically.

A quorum was established.

PUBLIC COMMENTS: None

CORRESPONDENCE: None

LEGISLATION: None

MEETING MINUTES: The February 2, 2022 Regular Meeting minutes were filed for audit as presented.

FINANCIAL REPORTS: February Emergency Claim was reviewed. The total accounts payable for the emergency claim for February 2022 is \$426. This was for the ETSB portion of the County audit costs. **Kevin Stewart made a motion to approve the February Emergency claim in the amount of \$426. Motion was seconded by Jeff Wood. Ayes - 4: Bill Kimball, Dianne Allendorf, Jeff Wood, and Kevin Stewart. Nays - 0. Absent - 3**

February financial reports were reviewed. The Monthly Financial Statements were reviewed and filed as presented to submit for audit. The total accounts payable claims for February 2022 is \$13,334.03. **Jeff Wood made a motion to approve the accounts payable claims for February in the amount of \$13,334.03. Motion was seconded by Dianne Allendorf and motion carried. Ayes - 4: Bill Kimball, Dianne Allendorf, Jeff Wood, and Kevin Stewart. Nays - 0. Absent - 3**

REPORTS:

- A. Sheriff's Report:** Sheriff Turner was not present at the meeting. Sgt. Amy Gonzalez reported on his behalf, regarding the latest status on Starcom. They are looking for revised numbers for equipment needs for local law enforcement agencies. These numbers will be sent to Motorola for quotes.
- B. Coordinator's Report:** Sgt. Amy Gonzalez reported that phase one of the NG911 Project has been completed. There is one open item with them regarding 911 and the CAD systems are not linking. Phase two will be started by the end of the year.
- C. Assistant Coordinator's Report:** None at this time.

UNFINISHED BUSINESS:

NEW BUSINESS:

- A. Discussion and possible action on approving funds not to exceed \$8,500 for the ETSB Coordinator, Sgt. Gonzalez, and two dispatchers to attend the Motorola/Spillman Summit Training Conference in Orlando, Florida, April 25-29, 2022. (Note: \$3,000 registration fee to be paid from the Education and Training Acct, 007-41128-501, and an amount not to exceed \$5,500 from Travel Expense Account, 007-41128-502 for hotel, airfare, rental car and meals.) Bill Kimball discussed this training would be for Sgt. Gonzalez and two dispatchers. The Sheriff's Office is also sending two deputies. Kevin Stewart asked if the amount of people going was the reason for the SUV being rented. Sgt. Gonzalez said yes. Stewart also asked if any training conferences were attended last year. Kimball advised ETSB has sent three people to the training conferences in past years. Sgt. Gonzalez advised they have not had these Motorola/Spillman conferences for the past two years due to COVID. **Bill Kimball made a motion to approve funds not to exceed \$8,500 for the ETSB Coordinator, Sgt. Gonzalez, and two dispatchers to attend the Motorola/Spillman Summit Training Conference in Orlando, Florida, April 25-29, 2022. (Note: \$3,000 registration fee to be paid from the Education and Training Acct, 007-41128-501, and an amount not to exceed \$5,500 from Travel Expense Account, 007-41128-502 for hotel, airfare, rental car and meals.) Motion was seconded by Jeff Wood and motion carried. Ayes - 4: Bill Kimball, Dianne Allendorf, Jeff Wood, and Kevin Stewart. Nays - 0. Absent - 3**
- B. Discussion and possible action on approving the Second Amendment to the original 911 Service Agreement with NG-911, Inc, that increases the one-time credit to the Jo Daviess County ETSB from \$5,555.55 to \$6,250. This item will be tabled and discussed next month.

CLOSED SESSION: None.

BOARD MEMBER CONCERNS: Jeff Wood asked when meetings would be held in person again. Bill Kimball suggested to plan on having the April ETSB meeting in person.

PUBLIC COMMENTS: None.

ADJOURNMENT: The meeting adjourned at 7:24 p.m. following a motion made by Bill Kimball and seconded by Kevin Stewart. Ayes - 4: Bill Kimball, Dianne Allendorf, Jeff Wood, and Kevin Stewart. Nays - 0. Absent - 3

Next meeting date is Wednesday, April 6, 2022 in the Jo Daviess County Sherriff's Conference Room.