

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF MARCH 03, 2021

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:00 pm in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Bill Kimball was physically present. Michael Staver, Jeff Wood, Kevin Stewart, Steve Birkbeck and Helen Kilgore were present electronically.

Board Members Absent:

Others Present: Amy Gonzalez was physically present
Michelle Bennett was present electronically.

A quorum was established.

PUBLIC COMMENTS: Bill Kimball commented; We lost Steve Allendorf since our last meeting. He was a very valuable member of our Board, and a terrific asset to the County. I would like to express our sincere condolences to Steve Allendorf's wife, and family. He will most certainly be missed.

CORRESPONDENCE: None

LEGISLATION: None

MEETING MINUTES: The January 6, 2020 Regular Meeting minutes were filed as presented.

FINANCIAL REPORTS: January, and February financial reports were reviewed. The Monthly Financial Statements were reviewed and filed as presented to submit for audit. The total accounts payable claims for January 2021 is \$3072.27. **Kevin Stewart made a motion to approve the accounts payable claims for January in the amount of \$3027.27. The motion was seconded by Helen Kilgore and motion carried. Ayes-6 Michael Staver, Steve Birkbeck, Jeff Wood, Helen Kilgore, Kevin Stewart, and Bill Kimball. Nays-0. Absent -0.** The total claims for February 2021 is \$8149.75. **Steve Birkbeck made a motion to approve the accounts payable claims for February in the amount of \$8149.75. The motion was seconded by Jeff Wood and motion carried.**

REPORTS:

- A. Sheriff's Report:** Our StarCom Application has been submitted. We have been granted access to that network. Next steps will be to determine talk groups to reserve our frequencies, and then to go about exploring purchasing the equipment that goes with that.
- B. Coordinator's Report:** To piggy back on the Starcom issue, I have also submitted an application to join the Iowa Radio Network. So when we get new Starcom Equipment we can pre-program their talk groups into our Starcom Radios & have inner operability between ourselves Iowa State & Dubuque County as well. The NINGA install has been pushed back to late March – early April. I have a meeting tomorrow with Ogle County to review their equipment, they are up and running. So I should have a better understanding of how all that works tomorrow. I am also meeting with all the 911 Coordinators in our NINGA group in our region to try and get ahead of any problems

we may encounter during the install. I am also looking into upgrading our powerphone system. Looking at a program that integrates with Spillman which will cut back with redundancy and improve service to the community.

C. Assistant Coordinator's Report: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Discussion and possible action on approving funds in the amount of \$96.00 for Coordinator Sgt. Amy Gonzalez's annual membership dues in APCO (Association of Public Safety Communications Officials) from the ETSB (911) Emergency Services Dues Acct (007-411280503). **This item was approved in the claims, no action is needed.**
- B. Discussion and possible action on approving funds in the amount of \$142.00 for Coordinator Sgt. Amy Gonzalez's annual membership dues in NENA (National Emergency Number Association) from the ETSB (911) Emergency Services Dues Acct (007-41228-503).. **This item was approved in the claims, no action is needed.**
- C. Discussion and possible action on approving funds in the amount of \$4,500.00 for the Annual Spatial Station Software License with 911 Datamaster Inc. from the Professional Service Account (007-41228-702). **This item was approved in the claims.**
- D. Discussion and possible action on approving the ESRI Maintenance bid in the amount of \$1,250.00 for a one year ESRI Maintenance Agreement to be paid from the Maintenance Service Account (007-41228-702) **This item was approved in the claims.**
- E. Discussion and possible action on approving the Genesis Power bids for Maintenance/Inspection of the generators at the Sheriff's Office, Galena Tower and Elizabeth tower at a cost pf \$727.50 to the ETSB for our portion of the agreements to be paid from the Maintenance Service Account (007-41128-701). (Total cost of the agreement is \$1,700 shared with the Sheriff's Office paying \$727.50, IT Dept. paying \$175.00 and EMA paying \$70). **Bill Kimball made a motion to approve funds in the amount of \$727.50 from the ETSB Maintenance Service Acct (007-41128-701) (Total cost of the agreement is \$1,700 shared with the Sheriff's Office paying \$727.50, IT dept. paying \$175.00 and EMA paying \$70). The motion was seconded by Jeff Wood and motion carried. Ayes-6 Michael Staver, Steve Birkbeck Jeff Wood, Helen Kilgore, Kevin Stewart, and Bill Kimball. Nays-0. Absent -0**
- F. Discussion and possible action on renewing the ETSB \$400,000.00 CD, plus interest earned in the past 12 months, with First Community Bank of Galena for 12 or 18 months, at whichever rate is higher, at the rate offered on the March 7, 2021 maturity date. **Bill Kimball made a motion to approve renewing the CD in the amount of \$400,000.00 plus interest earned for 18 months at a rate of .5%. The motion was seconded by Helen Kilgore and motion carried. Ayes-6 Michael Staver, Steve Birkbeck, Bill Kimball, Kevin Stewart, Helen Kilgore, and Jeff Wood. Nays-0. Absent-)**
- G. If the Claims in F are approved the total claims for February will be \$8,877.25.

CLOSED SESSION: None at this time.

BOARD MEMBER CONCERNS: Bill Kimball read the local newspaper that a new communications tower was being built near East Dubuque. He called Eric Tison from Planning & Development to see if what he knew about the tower. Eric advised that a 225 foot standalone tower is being built for AT&T communications. When he heard this, he wondered if this could possibly help resolve the Menominee-Dunleith Communications issues. Eric advised that he would reach out to his AT&T contact and ask him to call Bill. Bill shared the information with Sheriff Turner, Dan Reimer and Sgt. Gonzalez. Our ability to install public safety communications equipment on this tower could possibly improve County communications and help resolve MDFPD communication issues.

PUBLIC COMMENTS: None

ADJOURNMENT: The meeting adjourned at 7:25 p.m. following a motion made by Helen Kilgore and seconded by Steve Birkbeck.

Next meeting date is Wednesday, April 7, 2021 in the Jo Daviess County Sheriff's Conference Room.