

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

330 N. BENCH STREET
GALENA IL 61036
PHONE: (815) 776-9310
FAX: (815) 777-9284



MINUTES FOR THE REGULAR MEETING OF APRIL 7, 2021

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:07PM in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Bill Kimball was physically present. Michael Staver, Jeff Wood, Kevin Stewart, Steve Birkbeck and Helen Kilgore were present electronically.

Board Members Absent:

Others Present: Amy Gonzalez was physically present
Michelle Bennett, was present electronically.

A quorum was established.

PUBLIC COMMENTS: None at this time.

CORRESPONDENCE: None

LEGISLATION: None

MEETING MINUTES: The March 3, 2021 Regular Meeting minutes were filed as presented.

FINANCIAL REPORTS: March financial reports were reviewed. The Monthly Financial Statements were reviewed and filed as presented to submit for audit. The total accounts payable claims for March 2021 is \$2,289.85. **Helen Kilgore made a motion to approve the accounts payable claims for March in the amount of \$2,289.85. The motion was seconded by Jeff Wood and motion carried. Ayes-6 Michael Staver, Steve Birkbeck, Jeff Wood, Helen Kilgore, Kevin Stewart, and Bill Kimball. Nays-0. Absent -0**

REPORTS:

- A. Sheriff's Report:** Bill, Sheriff Turner & Sgt. Gonzalez participated in a Conference Call with Motorola representatives about the StarCom service. More information will be reported as it becomes available.
- B. Coordinator's Report:** Sgt. Gonzalez reported that the Sheriff is conducting a survey of EMS agencies and FDs in JDC to see if they have interest in moving to StarCom. NINGA project is still moving forward. Winnebago and Boone County have had problems with AT&T, & Frontier. That is what is holding us back. Our date for installation of the NG911 equipment has been tentatively rescheduled for May, 2021.
- C. Assistant Coordinator's Report:** None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Discussion and possible action on approving payment of an invoice in the amount of \$729.00 from PowerPhone for Dispatcher Ashley Forth's on-line PowerPhone Certification Training, to be paid from the ETSB (911) Education and Training Acct (007-41128-501). **Kevin Stewart made a motion to approve payment in the amount of \$729.00 to PowerPhone for Dispatcher Ashley Forth's on-line PowerPhone Certification Training, to be paid from the ETSB (911) Education and Training Acct (007-41128-501). Motion was seconded by Helen Kilgore. Motion carries. Ayes-6 Bill Kimball, Kevin Stewart, Helen Kilgore, Jeff Wood, Michael Staver & Steve Birkbeck. Naves-0. Absent-0**
- B. Discussion and possible action on approving the quote in the amount of \$43,179.00 to upgrade our PowerPhone Cach Program. If approved, to be paid from the ETSB (911) Equipment Acct (007-41128-810) when invoiced. **Bill Kimball made a motion to approve the quote in the amount of \$43,179.00 to upgrade our PowerPhone Cach Program. To be paid from the ETSB (911) Equipment Acct (007-41128-810) when invoiced. This motion was seconded by Kevin Stewart. Motion carries. Ayes-6 Bill Kimball, Kevin Stewart, Helen Kilgore, Jeff Wood, Michael Staver & Steve Birkbeck. Naves-0. Absent-0**
- C. Discussion and possible action on approving the quote of \$1,134.19 to Dell Technologies for equipment modifications needed to accommodate the PowerPhone Cach upgrade. If approved, to be paid from the ETSB (911) Equipment Acct (007-41128-810) when invoiced. **Bill Kimball made a motion to approve the quote of \$1,134.19 to Dell Technologies for equipment modifications needed to accommodate the PowerPhone Cach upgrade. To be paid from the ETSB (911) Equipment Acct (007-41128-810) when invoiced. Helen Kilgore seconded the motion. Motion carries. Ayes-6 Bill Kimball, Kevin Stewart, Helen Kilgore, Jeff Wood, Michael Staver & Steve Birkbeck. Naves-0. Absent-0**
- D. Discussion and possible action on approving the quote in the amount of \$10,429.87 to Motorola Solutions for equipment modifications needed to accommodate the PowerPhone Cach upgrade. If approved, to be paid from the ETSB (911) Equipment Acct (007-41128-810) when invoiced. **Bill Kimball made a motion to approve the quote in the amount of \$10,419.87 to Motorola Solutions for equipment modifications needed to accommodate the PowerPhone Cach upgrade. To be paid from the ETSB (911) Equipment Acct (007-41128-810 when invoiced. Helen Kilgore seconded the motion. Ayes-6 Bill Kimball, Kevin Stewart, Helen Kilgore, Jeff Wood, Michael Staver & Steve Birkbeck. Naves-0. Absent-0**
- E. Discussion and possible action on approving the quote and funds to purchase two chairs from Concept Seating in the amount of \$4025.00 to replace two damaged/broken chairs in the Dispatch Center. If approved, to be paid from the ETSB (911) Equipment Acct (007-41128-810) when invoiced. **Bill Kimball made a motion to approve a quote and funds to purchase two chairs from Concept Seating in the amount of \$4025.00 to replace two damaged/broken chairs in the Dispatch Center. To be paid from ETSB (911) Equipment Acct 007-41128-810) when invoiced. Jeff Wood seconded the motion. Motion carries. Ayes-6 Bill Kimball, Kevin Stewart, Helen Kilgore, Jeff Wood, Michael Staver & Steve Birkbeck. Naves-0. Absent-0**
- F. If the claim in Item A is approved the total amount of claims for March is \$3018.85.

CLOSED SESSION: None at this time.

BOARD MEMBER CONCERNS: Bill reminded the board that if they haven't already completed their Statements of Economic Interests, they must be filed with the Clerk by May 1, 2021 or a fine attaches.

A. PUBLIC COMMENTS: Michelle Bennett notified the Committee that she has accepted a new position with the Assessor's Office. This will be her last meeting and she has enjoyed working with the ETSB for the past several years. Bill and other Board members thanked Michelle for her service to the Committee.

ADJOURNMENT: The meeting adjourned at 7:45 p.m. following a motion made by Jeff Wood and seconded by Helen Kilgore.

Next meeting date is Wednesday, May 5, 2021 in the Jo Daviess County Sherriff's Conference Room.