Jo Daviess County
Emergency Telephone System Board

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MINUTES FOR THE REGULAR MEETING OF May 3, 2023

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by Bill Kimball at 7:00 PM in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Bill Kimball, Steve Birkbeck, Dianne Allendorf and Helen Kilgore were physically present.

Board Members Absent: Jeff Wood, Kevin Stewart and Lucas Bourquin.
Others Present: Amy Gonzalez was physically present.
Tessa Moore was present electronically.

A quorum was established.

PUBLIC COMMENTS: None.

CORRESPONDENCE: None.

LEGISLATION: Sgt. Gonzalez reported that ETSA legislation revision has been extended. It is now in the House. HB3940 is currently in a Senate sub-committee. In addition, they were able to get telecommunicators defined as first responders in the updated legislation. CESSA legislation was set to go into effect July 1st, but they are expecting the State to extend that.

MEETING MINUTES: The April 5, 2023 Regular Meeting minutes were filed for audit as presented.

FINANCIAL REPORTS: March financial reports were reviewed. The Monthly Financial Statements were reviewed and filed as presented to submit for audit. The total accounts payable claims for April 2023 is $21,882.14. **Helen Kilgore made a motion to approve the accounts payable claims for March in the amount of $21,882.14. Motion was seconded by Dianne Allendorf and motion carried by roll call vote. Ayes - 4: Bill Kimball, Helen Kilgore, Steve Birkbeck and Dianne Allendorf. Nays - 0. Absent – 3: Jeff Wood, Kevin Stewart and Lucas Bourquin.**

REPORTS:

A. **Sheriff's Report:** Sgt. Gonzalez on behalf of Sheriff Turner, that he had reached out to Representative Darin LaHood's office regarding Starcom and seeing if we can get the equipment covered for all agencies in the County, including Municipalities. We are waiting to hear back and should have a decision sometime in June. We'll start acquiring Starcom equipment at that point regardless.

B. **Coordinator's Report:** Sgt. Gonzalez reported that today we cut over to our second carrier for Phase 2 for the Next Generation 911 System. The two other carriers should be cut over soon and then we will have a fully functional NG-911 System. She attended the Spillman Conference last month and it was very informative. Gonzalez updated the board on what she learned. She also spoke about finding a company that can handle the Spillman software for the next year until they get someone hired for the Sheriff's Department IT position. They're also looking at another program through Motorola that would potentially replace CodeRed. It would be able to give real-time updates, as opposed to CodeRed, which has to go through multiple places before being sent out to the public. We also sent some telecommunications officers to Critical Incident Training. It's going to be mandated by July 1st, that T/C's receive CIT, which is good for two years.

C. **Assistant Coordinator's Report:** None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

A. Discussion and possible action on recommending to the County Board Chairperson that the County Board reappoint Helen Kilgore to a three (3) year term on the ETSB as a Public Representative, effective June 1, 2023. **Bill Kimball made a motion to recommend to the County Board Chairperson that the County Board reappoint Helen Kilgore to a three (3) year term on the ETSB as a Public Representative effective June 1, 2023. Seconded by Steve Birkbeck and motion carried. Ayes - 4: Bill Kimball, Helen Kilgore, Steve Birkbeck and Dianne Allendorf. Nays - 0. Absent – 3: Jeff Wood, Kevin Stewart and Lucas Bourquin.**

B. Discussion and possible action on approving an amendment to Article III, Section 3.(a) Purchasing Power of the ETSB By-Laws as follows: *The Chairperson shall possess the authority to approve expenditures up to ~~One Thousand Dollars ($1,000.00)~~* ***Three Thousand Dollars ($3,000.00)****, when the decision of expenditure is necessary before the next regular meeting of the ETSB,* and that the proposed amendment be forwarded to the Law Enforcement and Courts Committee for consideration. **Bill Kimball made a motion to approve an amendment to Article III, Section 3.(a) Purchasing Power of the ETSB By-Laws as follows: *The Chairperson shall possess the authority to approve expenditures up to ~~One Thousand Dollars ($1,000.00)~~ Three Thousand Dollars ($3,000.00), when the decision of expenditure is necessary before the next regular meeting of the ETSB,* and that the proposed amendment be forwarded to the Law Enforcement and Courts Committee for consideration. Seconded by Helen Kilgore and motion carried. Ayes – 4: Bill Kimball, Helen Kilgore, Steve Birkbeck and Dianne Allendorf. Nays – 0. Absent – 3: Jeff Wood, Kevin Stewart and Lucas Bourquin.**

C. Election of Vice-Chairman – The Emergency Telephone System Board By-Laws, Article III Members and Officers, Section 2 reads in part: The Vice-Chairperson shall be elected annually by a majority of the ETSB. Such Election shall occur each May with the new officers commencing June 1 of the same year. **Bill Kimball nominated Jeff Wood for Vice-Chairperson. There were no other nominations. Helen Kilgore made a motion to close nominations and elect Jeff Wood by acclamation. Motion was seconded by Dianne Allendorf and motion carried. Ayes – 4: Bill Kimball, Helen Kilgore, Steve Birkbeck and Dianne Allendorf. Nays – 0. Absent – 3: Jeff Wood, Kevin Stewart and Lucas Bourquin.**

D. Election of Secretary – The Emergency Telephone System Board By-Laws, Article III Members and Officers, Section 2 reads in part: The Secretary shall be elected annually by a majority of the ETSB. Such Election shall occur each May with the new officers commencing June 1 of the same year. **Bill Kimball nominated Helen Kilgore for Secretary. There were no other nominations. Dianne Allendorf made a motion to close nominations and elect Helen Kilgore by acclamation. Motion was seconded by Steve Birkbeck and motion carried. Ayes – 4: Bill Kimball, Helen Kilgore, Steve Birkbeck and Dianne Allendorf. Nays – 0. Absent – 3: Jeff Wood, Kevin Stewart and Lucas Bourquin.**

CLOSED SESSION: None.

BOARD MEMBER CONCERNS: Allendorf told the board about the amendment to the meeting Ordinance that the County Board will approve. This will continue to allow members to attend and vote via Zoom. She read the proposed amendment to the Ordinance. Kimball and Kilgore both commended Sgt. Gonzalez for the great work she's been doing since coming to the

County. Kimball also wanted to comment the volunteers on the ETSB for coming to these meetings and volunteering their time. Gonzalez talked about the Text-to-911 capabilities.

PUBLIC COMMENTS: None.

ADJOURNMENT: The meeting adjourned at 7:28 p.m. following a voice vote resulting in all ayes.

Next meeting date is Wednesday, June 7, 2023, in the Jo Daviess County Sheriff's Conference Room.