Jo Daviess County
Emergency Telephone System Board

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JO DAVIESS COUNTY COMMUNICATIONS LAW*FIRE*EMS 911

MINUTES FOR THE REGULAR MEETING OF May 5, 2021

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:07PM in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Bill Kimball was physically present. Jeff Wood, Steve Birkbeck and Helen Kilgore were present electronically.

Board Members Absent: Michael Staver and Kevin Stewart
Others Present: Amy Gonzalez was physically present
Michelle Bennett, was present electronically.

A quorum was established.

PUBLIC COMMENTS: None at this time.

CORRESPONDENCE: None

LEGISLATION: None

MEETING MINUTES: The May 5, 2021 Regular Meeting minutes were filed as presented.

FINANCIAL REPORTS: March financial reports were reviewed. The Monthly Financial Statements were reviewed and filed as presented to submit for audit. The total accounts payable claims for April 2021 is $123,599.78. **Helen Kilgore made a motion to approve the accounts payable claims for April in the amount of $123,599.78. The motion was seconded by Steve Birkbeck and motion carried. Ayes-4 Steve Birkbeck, Jeff Wood, Helen Kilgore and Bill Kimball. Nays-0. Absent -2 Michael Staver and Kevin Stewart**

REPORTS:

A. **Sheriff's Report**: Sgt. Gonzalez reported the Sheriff has submitted the Application to lease space on the Rte 5 AT&T Tower for installation of Public Safety equipment with a 5 year term at $200 a month. Sgt Gonzalez reported that SO personnel had a sit down meeting with Paul Kurt about the tower installation and that the SO is also moving forward with discussions w/Motorola regarding the Starcom radios.

B. **Coordinator's Report:** Sgt. Gonzalez Thanked the Committee for approving the PowerPhone upgrade. There will be a conference call with NINJA May 24. The time frame for the NINGA install is June, at this point.

C. **Assistant Coordinator's Report:** None

UNFINISHED BUSINESS: None

NEW BUSINESS:

A. Discussion and possible action on approving the quote from Comtech Solacom Technologies, Inc in the amount of $1,450 to upgrade the PSAP telephone system to be paid from the ETSB Equipment Acct (007-41128-810) with $725 to be paid now and $725 to be paid after the upgrade is complete. **Bill Kimball made a motion to approve the quote from Comtech Solacom Techmologies, Inc in the amount of $1450 to upgrade the PSAP telephone system to be paid from the ETSB Equipment Acct (007-41128-810) with $725 to be paid now and $725 to be paid after the upgrade is completed. Motion was seconded by Jeff Wood. Motion carries. Ayes-4 Bill Kimball, Helen Kilgore, Jeff Wood, & Steve Birkbeck. Nayes-0. Absent-2 Michael Staver and Kevin Stewart**

B. Discussion and possible action on recommending the chairperson of the county board, with the advice and consent of the county board, reappoint Kevin Stewart Chief, Stockton Police Department, to serve a three year term as a public safety agency representative on the Emergency Telephone System Board. **Bill Kimball made a motion to recommend the chairperson of the county board, with advice consent of the county board, reappoint Kevin Stewart, Chief, Stockton Police Department, to serve a three year term as a public safety agency representative on the Emergency Telephone System Board. This motion was seconded by Steve Birkbeck. Motion carries. Ayes-4 Bill Kimball, Helen Kilgore, Jeff Wood, & Steve Birkbeck. Nayes-0. Absent-2 Michael Staver and Kevin Stewart**

C. Election of Vice Chairman – The Emergency Telephone System Board By-Laws, Article III. Members and Officers, Section 2 reads in part: The Vice-Chairperson shall be elected annually by a majority of the ETSB. Such election shall occur each May with the new officers commencing June 4 of the same year. **Bill Kimball nominated Michael Staver for Vice-Chair. There were no other nominations. Bill Kimball made a motion to close nominations and elect Michael Staver Vice-Chair by acclamation. Helen Kilgore seconded the motion. Motion carries. Ayes-4 Bill Kimball, Helen Kilgore, Jeff Wood, & Steve Birkbeck. Nayes-0. Absent-2 Michael Staver and Kevin Stewart**

D. Election of Secretary - The Emergency Telephone System Board By-Laws, Article III. Members and Officers, Section 2 reads in part: The Secretary shall be elected annually by a majority of the ETSB. Such election shall occur each May with the new officers commencing June 4 of the same year. **Bill Kimball nominated Helen Kilgore for Secretary. There were no other nominations. Bill Kimball made a motion to close nominations and elect Helen Kilgore Secretary by acclamation. Jeff Wood seconded the motion. Motion carries. Ayes-3 Bill Kimball, Jeff Wood, & Steve Birkbeck. Nayes-0. Abstained-1 Helen Kilgore, Absent-2 Michael Staver and Kevin Stewart**

E. If the claim in Item A is approved the total amount of claims for April will be $124,324.78.

CLOSED SESSION: None at this time.

BOARD MEMBER CONCERNS

PUBLIC COMMENTS:

ADJOURNMENT: The meeting adjourned at 7:30 p.m. following a motion made by Helen Kilgore and seconded by Bill Kimball.

Next meeting date is Wednesday, June 2, 2021 in the Jo Daviess County Sherriff's Conference Room.