

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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MINUTES FOR THE REGULAR MEETING OF JUNE 1, 2022

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:01 PM in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Bill Kimball, Jeff Wood, and Steve Birkbeck were physically present. Dianne Allendorf and Lucas Bourquin were present electronically.

Board Members Absent: Kevin Stewart and Helen Kilgore

Others Present: Sgt. Amy Gonzalez, Tom Lange and Mike Simmons were physically present. Stacy Meade was present electronically.

A quorum was established.

PUBLIC COMMENTS: None.

CORRESPONDENCE: None.

LEGISLATION: Sgt. Gonzalez reported that on May 27th Governor Pritzker signed SB1327 declaring emergency medical dispatchers as first responders. This would give them access to mental health care if needed and this would be the first step to being classified at a federal level. This would go into effect January 1, 2023.

MEETING MINUTES: The May 4, 2022 Regular Meeting minutes were filed for audit as presented.

FINANCIAL REPORTS: May financial reports were reviewed. The Monthly Financial Statements were reviewed and filed as presented to submit for audit. The total accounts payable claims for May 2022 is \$6,458.31. **Jeff Wood made a motion to approve the accounts payable claims for May in the amount of \$6,458.31. Motion was seconded by Steve Birkbeck and motion carried. Ayes - 5: Bill Kimball, Jeff Wood, Lucas Bourquin, Dianne Allendorf, and Steve Birkbeck. Nays - 0. Absent - 2**

REPORTS:

- A. Sheriff's Report:** Sgt. Gonzalez updated on behalf of the Sheriff regarding the Starcom project. There was a recent meeting regarding radios. They will be testing six radios and running a full shift with law enforcement to test the radios coverage next week.
- B. Coordinator's Report:** Sgt. Gonzalez updated on the NG-911 upgrade. Phase one has been completed. Phase two is in progress. She has sent letters to all of the carriers indicating that they are ready to receive the text to 911 functionality. Text to 911 could take up to 6 months for approval and conversion of that data to be transferred to the PSAP. Sgt. Gonzalez stated that they have experienced some unanticipated outages recently with the NG-911 system. They also have found some flaws with equipment. A handset, a monitor and a network switch failed on equipment that was installed in September. The biggest issue is the lack of redundancy. Sgt. Gonzalez is working with the call handling provider and the network provider with a sense of urgency.

C. Assistant Coordinator's Report: Nothing additional at this time.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Discussion and possible action on approving funds in the amount of \$5,512.50 to PowerPhone from the ETSB Maintenance Service Acct (007-41128-701) for maintenance of software that integrates PowerPhone with the CAD system. This software integrates PowerPhone with the CAD system. This allows dispatchers to field medical calls while the protocols are automatically displayed for them and automatically added to the note section on CAD for the first responders to view. **Bill Kimball made a motion to approve funds in the amount of \$5,512.50 from the ETSB Maintenance Service Acct (007-41128-701) for maintenance of software that integrates PowerPhone with the CAD system. Motion was seconded by Steve Birkbeck and motion carried. Ayes - 5: Bill Kimball, Jeff Wood, Lucas Bourquin, Dianne Allendorf, and Steve Birkbeck. Nays - 0. Absent - 2**
- B. Discussion and possible action on approving funds in the amount of \$2,786.00 for PowerPhone from the ETSB Training Acct (007-41128-501) for training that will allow for unlimited PowerPhone training for telecommunicators certifications, recertification and continuing education courses for the year. **Diane Allendorf made a motion to approve funds in the amount of \$2,786.00 for PowerPhone from the ETSB Training Acct (007-41128-501) for training that will allow for unlimited PowerPhone training for telecommunicators certifications, recertification and continuing education courses for the year. Motion was seconded by Jeff Wood and motion carried. Ayes - 5: Bill Kimball, Jeff Wood, Lucas Bourquin, Dianne Allendorf, and Steve Birkbeck. Nays - 0. Absent - 2**
- C. Discussion and possible action on approving funds in the amount of \$515.00 to SHI from the ETSB Equipment Acct (007-41128-810) to renew a 1 year subscription that enables IT to remotely access equipment. (Note: the total cost of the subscription is \$1,545.00 with the cost being split between IT (1/3), the Sheriff's Office (1/3), and the ETSB (1/3)). **Steve Birkbeck made a motion to approve funds in the amount of \$515.00 to SHI from the ETSB Equipment Acct (007-41128-810) to renew a 1 year subscription that enables IT to remotely access equipment. Motion was seconded by Jeff Wood and motion carried. Ayes - 5: Bill Kimball, Jeff Wood, Lucas Bourquin, Dianne Allendorf, and Steve Birkbeck. Nays - 0. Absent - 2**
- D. Discussion and possible action on approving funds in the amount of \$849.99 to FirstNet from the ETSB Equipment Acct (007-41128-810) for the one year purchase of a cradle point system along with a monthly service charge of \$34.99 that will provide redundancy to our internet in the event iFiber service is interrupted. Sgt. Gonzalez explained that iFiber was meant to provide its own redundancy through a loop that was funded by the State. However that project was never finished and that left the County on a loop that was never finished. So we do not have true redundancy in our internet. If one connection goes down the entire system goes down. In the past week there have been 2 iFiber outages. The long term plan would be to finish the iFiber loop but that would not be a quick turnaround. Tom Lang, Assistant Coordinator, explained the delay in service when the internet is interrupted. **Bill Kimball made a motion to approve funds in the amount of \$849.99 to FirstNet from the ETSB Equipment Acct (007-41128-810) for the one year purchase of a cradle point system along with a monthly service charge of \$34.99 that will provide redundancy to our internet in the event iFiber service is interrupted. Motion was seconded by Jeff Wood and motion carried. Ayes - 5: Bill Kimball, Jeff Wood, Lucas Bourquin, Dianne Allendorf, and Steve Birkbeck. Nays - 0. Absent - 2**

CLOSED SESSION: None.

BOARD MEMBER CONCERNS: None.

PUBLIC COMMENTS: None.

ADJOURNMENT: The meeting adjourned at 7:35 p.m. following a motion made by Jeff Wood and seconded by Steve Birkbeck.

Next meeting date is Wednesday, July 6, 2022 in the Jo Daviess County Sherriff's Conference Room.