

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



REVISED MEETING AGENDA

DATE: Wednesday, June 2, 2021

TIME: 7:00 PM

This Meeting is Accessible via Audio Call-in

LOCATION: Jo Daviess County Sheriff's 2nd Floor Conference Room
330 N. Bench St.
Galena, IL. 61036

1. Call to Order
2. Roll Call
3. Public Comments

PLEASE NOTE: To promote health and safety, we encourage the public to follow the Gubernatorial 'shelter in place' Executive Order. Therefore, in addition to standard (in-person) public comments at Jo Daviess County Board and Committee meetings, we will accept public comment via call-in during the time reserved for public comments or via email. Individuals or groups wishing to comment can email statements to the County Administrator's Office at countyadministrator@jodaviess.org by **Wednesday, June 2, 2021 at 4:00 pm.**

Statements received by the deadline will be read aloud as part of the record, pursuant to the time parameters in Jo Daviess County Board Rules (three minutes per individual). The entirety of the statement will be placed in the official minutes, even if the statement reads longer than the time limit allows.

We take very seriously the recommendations from the Centers for Disease Control and Prevention (CDC) to socially distance and the Governor's Executive Order 2020-10, wherein no more than ten people can convene in one place. **We encourage you to submit your public comment via email.** Public comment and emailed comments will proceed in the order in which they are received.

If you choose to provide comment in person, requests must be received by the County Administrator's Office at countyadministrator@jodaviess.org **at least one hour prior** to any scheduled public meeting. Due to COVID-19, current policy allows only persons with urgent or essential business to enter the Courthouse. Any person who requests to enter the Courthouse maybe subject to a screening process, including but not limited to answering medical questions and having their temperatures taken before being allowed to enter. Information on how to access Jo Daviess County Committee or County Board meetings will be displayed on each meeting agenda.

1-5-22: Visitors

- A. Addressing the Board: Except during the time allotted for public comment, no person, other than a member of the board, shall address that body, except with the consent of the presiding officer.
- B. Identification: Each person addressing the board shall give his/her name and address in an audible tone of voice for the record and shall limit his/her remarks to no more than three (3) minutes. All remarks shall be addressed to the board as a body and not to any one member. No person, other than the board and person having the floor shall be permitted to enter into any discussion, either directly or through a member of the board, without the permission of the presiding officer. No question shall be asked a board member except through the presiding officer. (Ord., 10-14-2008)

4. Correspondence

5. Legislation

6. Minutes

Regular Meeting – May 5, 2021

7. Financial Reports

- A. Balance Sheet –April 30, 2021.
- B. Revenues – Expenditures –April 30, 2021.
- C. Accounts Payable Claims: May 2021 **\$3,463.71**
- D. Detail Ledger – 911 Assets on Balance Sheet
- E. Combined Detail Ledger –April 30, 2021.
- F. 2021 Budget for Reference

8. Reports

- A. Sheriff Report
- B. Coordinator's Report
- C. Assistant Coordinator's Report

9. Unfinished Business

10. New Business

- A. Discussion and possible action on approving funds in the amount of \$2,568.15 from the Maintenance Service Acct ((007-41128-701) for payment to Genesis Power for maintenance repairs to the 911 Call Center Office generator. **(NOTE: Total cost of repair was \$7,902. This expense is shared with the ETSB & Sheriff's Office each paying 32.5%, IT paying 25% and EMA paying 10%).**
- B. Discussion and possible action on approving funds in an amount not to exceed \$2,300 from the Equipment Acct (007-41128-810) for payment to Call One, our telephone service provider, for the purchase of eleven (11) wireless headsets for our telecommunicators at an approximate cost of \$100 each and three wireless adapters at an approximate cost of \$349 each, plus shipping.
- C. Discussion and possible action on approving a payment of \$32 from the Professional Services Acct (007-41128-702) to Language Line Services, Inc. for translation services.

- D. Discussion and possible action on approving a payment of \$3,000 from the Education and Training Acct (007-41128-501) to Motorola Solutions for three days of continuing Computer Aided Dispatch (CAD) training for telecommunicators.
 - E. Discussion and possible action on approving a payment of \$883.96 from the Operating Supplies Acct (007-41128-603) to Quill, LLC for the purchase of ink cartridges for the ETSB Coordinator's printer.
 - F. Discussion and possible action on approving a quote from Comelec for the purchase and installation of public safety communications equipment on the AT&T Tower north of East Dubuque in the amount of \$21,351.69 from the Inter-Fund Transfer Acct (007-41128-990) pending successful testing that resolves MDPFD communication issues, **(Note: Total quote is \$39,835.25. This is a shared expense with the ETSB paying 53.6%, MDPFD paying 21.4% and JDC paying 25%. This expenditure replaces a previously approved ETSB commitment to provide \$75,000 toward the construction of a new radio tower to address communication issues)**
- 11. **Closed Session**
 - 12. **Board Member Concerns**
 - 13. **Public Comments**
 - 14. **Adjournment** Next Meeting Wednesday, July 7, 2021

Due to Governor Pritzker's "stay at home" order, this meeting will be held virtually. We encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/94226305326?pwd=MEt6Uzk3aDVRUC9RYmhtOHNpbmY1dz09>

Call in number: 312 626 6799 US (Chicago)

Meeting ID: 942 2630 5326

Passcode: 823137

Call-in information is also available on the JDC website at www.jodaviess.org