EMERGENCY TELEPHONE SYSTEM BOARD (ETSB) REPORT

CHAIRPERSON: **Bill Kimball**
DATE/TIME: **June 4, 2025 at 7:00 p.m.**
LOCATION: **Jo Daviess County Sheriff's Conference Room**
330 North Bench Street, Galena, Illinois

JO DAVIESS COUNTY COMMUNICATIONS LAW*FIRE*EMS 911

BOARD MEMBERS PRESENT: Bill Kimball, Jeff Wood, Steve Birkbeck, Kirk Raab, and Dianne Allendorf.
BOARD MEMBERS ABSENT: Lucas Bourquin and Helen Kilgore
OTHERS PRESENT: Tessa Moore (via Zoom), Amy Gonzalez, and Cory O'Brien.

1. **Call to Order:** Chairperson Bill Kimball called the meeting to order at 7:00 p.m.
2. **Public Comments:** There were representatives from an artificial intelligence tech company. Jonathan Stevenson explained the solutions they could provide to Jo Daviess County.
3. **Correspondence:** No correspondence was reported.
4. **Legislation:** No legislation was reported.
5. **Minutes Approval:**
   a) Minutes of the May 7, 2025 Emergency Telephone System Board (ETSB) meeting – **The Board reviewed the draft minutes of the May 7, 2025 ETSB meeting. The minutes were accepted as presented and filed for audit.**
6. **Financial Reports:** The Board was unable to review the financial statements for April 2025, which have not yet been disbursed by the Treasurer's office. Moore informed the Board that because of the property tax deadline, the Treasurer's office was extremely busy and that she would get them to the members the moment they are available. There was no action taken.
7. **Reports:**
   a) Sheriff's Report – No report was provided.
   b) Coordinator's Report – Coordinator Gonzalez provided the following updates: The hardware refresh is going well with RGB Spectrum. She thanked O'Brien for working directly with Solacom to get dispatch up and running. Portable, mobile equipment has all been received for the Starcom project. They are still waiting on several things for the console side of the project. Gonzalez had an architect on-site last week for the antenna solution. The equipment the county has is not going to be suffice once the entire project is complete. She has set up a second visit with our existing vendor, Comelec, to ensure all options are reviewed. Gonzalez has been busy with all of these projects and also has on telecommunicator in training. She has some promising candidates who have applied for the current vacancy in their department. Gonzalez will also have another upcoming vacancy in September, when one of the telecommunicators heads to academy for his next venture as a deputy. She also commented on the retirement of Assistant ETSB Coordinator, Tom Lange, as he will be retiring in early 2026.
   c) Assistant Coordinator's Report – No report was provided.
8. **Unfinished Business:** None.
9. **New Business:**
   a) Discussion and possible action on approving the revised claims total for May 2025 from $9,648.87 to $9,676.26, due to a change in the mileage reimbursement allowance – **Birkbeck/Allendorf motioned to approve the revised claims total for May 2025 from $9,648.87 to $9,676.26, due to a change in the mileage reimbursement allowance. The motion carried by roll call vote.**

b) Discussion and possible action to approve the purchase of 10 MB of bandwidth with LTE backup from Motorola Solutions at an annual cost of $19,800, needed for the AXS Consoles installation. If approved, funds for this purchase are to be paid from the ETSB Capital Equipment & Investment Fund Account, 075-46181-901 – Gonzalez explained the purpose of the request. This was not originally included in the project quote because it seemed as though it was not something originally necessary. It had fallen through the cracks and there was a lengthy discussion on the requirements for the console project. The console project is not anticipated to be up and running until September, so there is some time for research. Kimball did not feel it was appropriate to act on the purchase until more information was brought to the Board. The question arose of whether it can be purchased through another company. Gonzalez wasn't certain and said that she would look into it. Kimball said this is a surprise and that we should have been informed of this before the project was implemented. There was also a question of whether it was a one-time purchase – which it is not; it is a recurring cost year over year. Raab asked if this was an oversight; Gonzalez responded that it was, on Motorola's end. **Kimball/Wood motioned to table the item until the next meeting. The motioned carried by voice vote.**

10. Closed Session: None.

11. Board Member Concerns: Wood said the only concern he has is the Motorola Solutions purchased that was tabled to the next meeting.

12. Public Comments: Another representative from the tech company spoke regarding additional services they could provide.

13. Adjourn: Allendorf/Wood motioned to adjourn at 7:26 p.m. The motion carried by voice vote.

The next regular meeting will be held on Wednesday, July 2, 2025 at 7:00 p.m.