

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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MINUTES FOR THE REGULAR MEETING OF JUNE 7, 2023

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by Bill Kimball at 7:00 PM in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Bill Kimball, Dianne Allendorf, Kevin Stewart, Steve Birkbeck, Lucas Bourquin and Jeff Wood.

Board Members Absent: Helen Kilgore.

Others Present: Amy Gonzalez was physically present.
Tessa Moore was present electronically.

A quorum was established.

PUBLIC COMMENTS: None.

CORRESPONDENCE: None.

LEGISLATION: Sgt. Gonzalez reported that ETSA legislation has now passed in both the House and the Senate. Now we need the Governor's signature on it.

MEETING MINUTES: The May 3, 2023 Regular Meeting minutes were filed for audit as presented.

FINANCIAL REPORTS: April financial reports were reviewed. The Monthly Financial Statements were reviewed and filed as presented to submit for audit. The total accounts payable claims for May 2023 is \$4,762.69. **Steve Birkbeck made a motion to approve the accounts payable claims for May in the amount of \$4,762.69. Motion was seconded by Kevin Stewart and motion carried by roll call vote. Ayes - 6: Bill Kimball, Dianne Allendorf, Kevin Stewart, Steve Birkbeck, Lucas Bourquin and Jeff Wood. Nays - 0. Absent – 1: Helen Kilgore.**

REPORTS:

- A. Sheriff's Report:** Sgt. Gonzalez reported on behalf of Sheriff Turner, that the Sheriff's Department has received their new generator. It's not up and running yet, but should be installed and connected soon. There is no update yet on the Grant funding.
- B. Coordinator's Report:** Sgt. Gonzalez reported that they are still in Phase 2 for the NG-911 System and they have had a technician back on site. CESSA legislation is scheduled to go in effect July 1st. part of the requirements of that is Crisis Intervention Training. They are already ahead of this since communications is fully staffed and six out of eight T/C's have gone to CIT. There are also Merit Commission interviews happening soon.
- C. Assistant Coordinator's Report:** Sgt. Gonzalez reported on behalf of Tom Lange, that Lange will be attending the National NENA Conference at the end of June.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Discussion and possible action on approving funds in an amount of \$5,150 for ETSB Coordinator Sgt. Gonzalez and one T/C to attend the National APCO Conference at Nashville, TN, August 6-9, 2023. (Note: \$1,250 registration fee to be paid from the Education and Training Account, 007-41128-501, and an amount not to exceed \$3,900 to be paid from Travel Expense Account, 007-41128-502 for airfare, lodging, ground transportation, parking and meals. Funding for two members to attend this conference was included in the ETSB 2023 Budget.) Dianne Allendorf made a motion to approve funds in an amount of \$5,150 for ETSB Coordinator Sgt. Gonzalez and one T/C to attend the National APCO Conference at Nashville, TN, August 6-9, 2023. (Note: \$1,250 registration fee to be paid from the Education and Training Account, 007-41128-501, and an amount not to exceed \$3,900 to be paid from Travel Expense Account, 007-41128-502 for airfare, lodging, ground transportation, parking and meals. Funding for two members to attend this conference was included in the ETSB 2023 Budget.) Seconded by Jeff Wood and motion carried. Ayes - 6: Bill Kimball, Dianne Allendorf, Kevin Stewart, Steve Birkbeck, Lucas Bourquin and Jeff Wood. Nays - 0. Absent – 1: Helen Kilgore.
- B. Discussion and possible action on approving a service agreement with Voiance to provide Phone Interpretation Services for our T/C's when needed. (Note: The ETSB budgeted \$500 for interpretation service.) Bill Kimball made a motion to approve a service agreement with Voiance to provide Phone Interpretation Services for our T/C's when needed. (Note: The ETSB budgeted \$500 for interpretation service.) Seconded by Kevin Stewart and motion carried. Ayes – 6: Bill Kimball, Dianne Allendorf, Kevin Stewart, Steve Birkbeck, Lucas Bourquin and Jeff Wood. Nays – 0. Absent – 1: Helen Kilgore.

CLOSED SESSION: None.

BOARD MEMBER CONCERNS: None.

PUBLIC COMMENTS: None.

ADJOURNMENT: The meeting adjourned at 7:21 p.m. following a voice vote resulting in all ayes.

Next meeting date is Wednesday, July 5, 2023, in the Jo Daviess County Sheriff's Conference Room.