EMERGENCY TELEPHONE SYSTEM BOARD (ETSB) REPORT

CHAIRPERSON: **Bill Kimball**
DATE/TIME: **July 2, 2025 at 7:00 p.m.**
LOCATION: **Jo Daviess County Sheriff's Conference Room**
330 North Bench Street, Galena, Illinois

BOARD MEMBERS PRESENT: Bill Kimball, Helen Kilgore, Steve Birkbeck, Dianne Allendorf, and Kirk Raab
BOARD MEMBERS ABSENT: Jeff Wood and Lucas Bourquin
OTHERS PRESENT: Tessa Moore (via Zoom), Amy Gonzalez, and Cory O'Brien.

1. **Call to Order:** Chairperson Bill Kimball called the meeting to order at 7:00 p.m.
2. **Public Comments:** There were no public comments.
3. **Correspondence:** No correspondence was reported.
4. **Legislation:** No legislation was reported.
5. **Minutes Approval:**
   a) Minutes of the June 4, 2025 Emergency Telephone System Board (ETSB) meeting – **The Board reviewed the draft minutes of the June 4, 2025 ETSB meeting. The minutes were accepted as presented and filed for audit.**
6. **Financial Reports:** The Board reviewed all financials for the months of April and May.
7. **Reports:**
   a) Sheriff's Report – No report was provided.

   b) Coordinator's Report – Coordinator Gonzalez provided the following updates: Staffing is currently in a good place, however, as of September 1st, there will be at least one vacancy. There aren't many additional candidates, but Gonzalez is hopeful she will see some good applicants soon, as she has been proactive with the upcoming change. Regarding the additional antenna with the Starcom project, it was not included in the initial proposal, so it is going to be covered at no cost to the county.

   c) Assistant Coordinator's Report – No report was provided, however, Kimball asked Gonzalez if Assistant Coordinator Tom Lange would be available as a consultant after his retirement. Gonzalez said Tom has declined and will be fully retiring.
8. **Unfinished Business:**
   a) Discussion and possible action on approving the purchase of 10 MB of bandwidth with LTE backup from Motorola Solutions at an annual cost of $19,800.00 necessary for the AXS Consoles Installation. If approved, funds for this purchase are to be paid from the ETSB Capital Equipment & Investment Fund, 075-46181-901. *(Tabled from the June 4, 2025 meeting of the Emergency Telephone System Board (ETSB))* – Gonzalez updated the Board on the item tabled from last month's meeting. Since last month, she has gathered more information on the additional bandwidth and LTE backup issue. Originally, there was 5 MB of bandwidth that Motorola Solutions stated would be necessary, which was quoted and included in the original proposal. Recently, it was discovered and relayed to Gonzalez that 10 MB of bandwidth would be necessary; which is conveniently the same price, however, adding the LTE backup would be a beneficial addition, and the additional cost for the backup is only around $1,800. That will not be required until FY2026, when the project will fully go live. Kimball agreed that the LTE backup is a great addition and since it will not be needed until FY2026, **Kimball/Kilgore motioned to approve the additional purchase of LTE backup from Motorola Solutions at an additional annual cost of $1,800.00, necessary for**

the AXS Consoles Installation, in FY2026. Funds for this purchase are to be paid from the ETSB Capital Equipment & Investment Fund, 075-46181-901. The motion carried by a roll call vote resulting in all Ayes.

9. **New Business:**
   - a) Discussion and possible action on approving funds in the amount of $1,828.80 for two (2) telecommunications personnel to attend the Motorola Midwest User Group Conference at the University of Notre Dame, South Bend, IN, August 5-7, 2025. Note: If approved, a $217.10 registration fee is to be paid from the ETSB Education & Training Account, 007-41128-501, and $1,611.70 for hotel and food are to be paid from the ETSB Travel Expense Account, 007-41128-502, and a Sheriff's Department vehicle to be used for transportation to and from the conference – **Kimball/Allendorf motion to approve funds in the amount of $1,828.80 for two (2) telecommunications personnel to attend the Motorola Midwest User Group Conference at the University of Notre Dame, South Bend, IN, August 5-7, 2025. Note: If approved, a $217.10 registration fee is to be paid from the ETSB Education & Training Account, 007-41128-501, and $1,611.70 for hotel and food are to be paid from the ETSB Travel Expense Account, 007-41128-502, and a Sheriff's Department vehicle to be used for transportation to and from the conference. The motion carried by a roll call vote resulting in all Ayes.**
   - b) Discussion and possible action on approval of the FY2026 ETSB Revenue Estimates – Kimball explained how he arrived at his estimates, which were provided to the ETSB members. There was no action on the item; he only wanted to be transparent with the Board, and considering his resignation from the Board, which is effective at the end of August, he wanted to ensure everyone understood his budgeting.

10. **Closed Session:** None.
11. **Board Member Concerns:** None.
12. **Public Comments:** None.
13. **Adjourn: Kilgore/Birkbeck motioned to adjourn at 7:20 p.m. The motion carried by voice vote.**

The next regular meeting will be held on Wednesday, August 6, 2025 at 7:00 p.m.