

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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MINUTES FOR THE REGULAR MEETING OF AUGUST 3, 2022

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:00 PM in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Bill Kimball, Jeff Wood and Dianne Allendorf were physically present. Lucas Bourquin, Helen Kilgore, Steve Birkbeck and Kevin Stewart were present electronically.

Board Members Absent: None.

Others Present: Sgt. Amy Gonzalez was physically present. Mary Althof was present electronically.

A quorum was established.

PUBLIC COMMENTS: None.

CORRESPONDENCE: None.

LEGISLATION: None.

MEETING MINUTES: The July 6, 2022 Regular Meeting minutes were filed for audit as presented.

FINANCIAL REPORTS: July financial reports were reviewed. The Monthly Financial Statements were reviewed and filed as presented to submit for audit. The total accounts payable claims for July 2022 is \$15,798.43. **Helen Kilgore made a motion to approve the accounts payable claims for July in the amount of \$15,798.43. Motion was seconded by Jeff Wood and motion carried. Ayes - 7: Bill Kimball, Jeff Wood, Lucas Bourquin, Helen Kilgore, Steve Birkbeck, Kevin Stewart and Dianne Allendorf. Nays - 0. Absent - 0**

REPORTS:

- A. Sheriff's Report:** Sgt. Gonzalez updated on behalf of the Sheriff regarding the Starcom project. Since we last met we did some countywide testing and attempted to include all of the law enforcement agencies in the County. We have done two testing dates so far where we have ran shifts using Starcom radios out on the road and in dispatch. So far the feedback that Gonzalez has received has been overwhelmingly favorable. The next step in that process is the Sheriff's office is going to test radios independently and run full shifts between dispatch and the road to test other areas of rural Jo Daviess. Then we will open up testing to the law enforcement agencies again if they want to test just within their agency to follow up on any dead spots that occurred during the countywide testing. We are in the testing process. We have the radios as long as would like to test them. Beyond that we will open it up to fire and EMS to test as well.
- B. Coordinator's Report:** Sgt. Gonzalez updated on the NG-911 upgrade. Phase two timing was pushed back pretty significantly recently. It doesn't look like the first county will cut over to the stateside network until late September. The second county will be four weeks later - Mid-October with the remaining counties including us will be every two

weeks after that. The earliest we are looking to cut over the state network and be text 911 capable at this point the very earliest would be December but it's looking like it is going to be January - February timeframe based on how this has all been moving so far. Gonzalez is happy to report that we have closed some major tickets with our call handling vendor within the last week. Most notably our CAD system and our 911 system are now working together. Our interface functionality has been restored. The dispatchers don't have to manually load the information which saves us seconds which can mean the difference between life and death. More importantly it completely eliminates human error. We still have a full-time vacancy for a tele communicator. We are training one part-time right now that is in full time paramedic school. Sgt. Gonzalez explained the 911 outages that we have experienced recently.

C. Assistant Coordinator's Report: No report at this time.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A.** Discussion and possible action on approving funds not to exceed \$879.00, for one tele communicator to attend the Communications Training Officer Workshop in Middleton, Wisconsin, September 19 – 21, 2022.. \$429 registration fee to be paid from the Education and Training Acct, (007-41128-501) and \$450 to be paid from the ETSB Travel Expense Account (007-41128-502) for hotel and meals. County vehicle to be used for transportation – Bill Kimball commented that Sgt. Gonzalez requested to send one tele communicator to a communications training officer workshop in Middleton, WI from September 19 – 21, 2022. Registration fee is \$429 and the \$450 would be for travel expenses. **Bill Kimball made a motion to approve funds not to exceed \$879.00, for one tele communicator to attend the Communications Training Officer Workshop in Middleton, Wisconsin, September 19 – 21, 2022. \$429 registration fee to be paid from the Education and Training Acct, (007-41128-501) and \$450 to be paid from the ETSB Travel Expense Account (007-41128-502) for hotel and meals. County vehicle to be used for transportation. Motion was seconded by Dianne Allendorf and motion carried. Ayes - 7: Bill Kimball, Jeff Wood, Lucas Bourquin, Helen Kilgore, Steve Birkbeck, Kevin Stewart and Dianne Allendorf. Nays - 0. Absent - 0**
- B.** Discussion and possible action on approving the ETSB 2023 proposed Expense Estimate Notes – Bill Kimball commented that everyone got copies of the expense estimate notes that he worked on with Sgt. Gonzalez. There are a lot of training requests. Training is an important part of tele communicator's education. Kimball reviewed the expense budgets for Fund 007 ETSB/911 Emergency Services Fund and Fund 075 ETSB Capital Equipment & Investment Fund. **Bill Kimball made a motion to approve the ETSB 2023 proposed Expense Estimate Notes as presented. Motion was seconded by Jeff Wood and motion carried. Ayes - 7: Bill Kimball, Jeff Wood, Lucas Bourquin, Helen Kilgore, Steve Birkbeck, Kevin Stewart and Dianne Allendorf. Nays - 0. Absent - 0**

CLOSED SESSION: None.

BOARD MEMBER CONCERNS: Jeff Wood asked Sgt. Gonzalez about the 988 mental health hotline. He noticed one little blurb in the newspaper and asked whose responsibility is it to make that more well known. Gonzalez responded that ultimately the state has been spearheading it. Gonzalez has a flyer on this that she received recently. Potentially we could put something together. It was launched on schedule. There has been no dispatcher training or any other statewide communication. Dial 988 goes to a 988 call center. They will be able to transfer to the county PSAP's if there is a call for medical help or if law enforcement intervention is needed. We need to explore this more. Consider getting in touch with the 708 Mental Health Board about this.

PUBLIC COMMENTS: None.

ADJOURNMENT: The meeting adjourned at 7:36 p.m. following a motion made by Dianne Allendorf and seconded by Helen Kilgore.

Next meeting date is Wednesday, September 7, 2022 in the Jo Daviess County Sherriff's Conference Room.