

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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MINUTES FOR THE REGULAR MEETING OF SEPTEMBER 1, 2021

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:05 PM in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Bill Kimball was physically present. Helen Kilgore, Dianne Allendorf and Steve Birkbeck were present electronically.

Board Members Absent: Michael Staver, Kevin Stewart and Jeff Wood

Others Present: Sgt. Amy Gonzalez was physically present.

Stacy Meade was present electronically.

A quorum was established.

PUBLIC COMMENTS: None at this time.

CORRESPONDENCE: None

LEGISLATION: None

MEETING MINUTES: The August 4, 2021 Regular Meeting minutes were filed for audit as presented.

FINANCIAL REPORTS: August financial reports were reviewed. The Monthly Financial Statements were reviewed and filed as presented to submit for audit. The total accounts payable claims for August 2021 is \$2,890.75. **Helen Kilgore made a motion to approve the accounts payable claims for August in the amount of \$2,890.75. Motion was seconded by Steve Birkbeck and motion carried. Ayes - 4: Bill Kimball, Helen Kilgore, Dianne Allendorf and Steve Birkbeck. Nays - 0. Absent - 3: Michael Staver, Kevin Stewart and Jeff Wood.**

REPORTS:

A. Sheriff's Report: None

B. Coordinator's Report: Sgt. Amy Gonzalez reported that as of today all training was completed for NG 911. All three new consoles have been built in the Sheriffs Conference Room. The software has been configured with the vendor and all of the tele-communicators have been trained on the new system. Next step is to have the installation into radio room which is set to be completed by September 17. Testing is continuing within the county with Starcom radios in hopes to come up with more budget friendly alternatives for the smaller municipalities' fire and EMS.

C. Assistant Coordinator's Report: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Discussion and possible action on approving a payment of \$890.00 to PowerPhone, Inc., from the ETSB Education and Training Acct (007-41128-501) for the dispatcher continuing education subscription.– **Bill Kimball made a motion to approve a payment of \$890.00 to PowerPhone, Inc., from the ETSB Education and Training Acct (007-41128-501) for the dispatcher continuing education subscription. Motion was seconded by Helen Kilgore and motion carried. Ayes - 4: Bill Kimball, Helen Kilgore, Dianne Allendorf and Steve Birkbeck. Nays - 0. Absent - 3: Michael Staver, Kevin Stewart and Jeff Wood.**
- B. Discussion and possible action on approving a payment of \$139.00 to the National Emergency Number Association from the ETSB Education and Training Acct (007-41128-501) for training to certify Jo Daviess County for Emergency Medical Dispatch as required by the State.– **Bill Kimball made a motion to approve a payment of \$139.00 to the National Emergency Number Association from the ETSB Education and Training Acct (007-41128-501) for training to certify Jo Daviess County for Emergency Medical Dispatch as required by the State. Motion was seconded by Helen Kilgore and motion carried. Ayes - 4: Bill Kimball, Helen Kilgore, Dianne Allendorf and Steve Birkbeck. Nays - 0. Absent - 3: Michael Staver, Kevin Stewart and Jeff Wood.**

CLOSED SESSION: None.

BOARD MEMBER CONCERNS: None at this time.

PUBLIC COMMENTS: None.

ADJOURNMENT: The meeting adjourned at 7:18 p.m. following a motion made by Helen Kilgore and seconded by Steve Birkbeck. Ayes - 4: Bill Kimball, Helen Kilgore, Dianne Allendorf and Steve Birkbeck. Nays - 0. Absent - 3: Michael Staver, Kevin Stewart and Dianne Allendorf.

Next meeting date is Wednesday, October 6, 2021 in the Jo Daviess County Sherri's Conference Room.