

# JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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## MINUTES FOR THE REGULAR MEETING OF OCTOBER 5, 2022

**CALL TO ORDER:** The regular meeting of the Emergency Telephone System Board was called to order by Helen Kilgore at 7:00 PM in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

**ROLL CALL:** Board Members Present: Helen Kilgore, Diane Allendorf, and Lucas Bourquin were physically present. Kevin Stewart was present electronically.

Board Members Absent: Bill Kimball, Jeff Wood and Steve Birkbeck.

Others Present: Sgt. Amy Gonzalez was physically present.

Mary Althof and Tessa Moore were present electronically.

A quorum was established.

**PUBLIC COMMENTS:** None.

**CORRESPONDENCE:** None.

**LEGISLATION:** None.

**MEETING MINUTES:** The August 3, 2022 Regular Meeting minutes were filed for audit as presented.

**FINANCIAL REPORTS:** August and September financial reports were reviewed. The Monthly Financial Statements were reviewed and filed as presented to submit for audit. The total accounts payable claims for August 2022 is \$4,192.75 and total accounts payable claims for September 2022 is \$2,203.95. **Lucas Bourquin made a motion to approve the accounts payable claims for August in the amount of \$4,192.75 and September in the amount of \$2,203.95. Motion was seconded by Kevin Stewart and motion carried. Ayes - 4: Diane Allendorf, Lucas Bourquin, Helen Kilgore, and Kevin Stewart. Nays - 0. Absent – 3: Bill Kimball, Jeff Wood, and Steve Birkbeck.**

## REPORTS:

- A. Sheriff's Report:** Sgt. Gonzalez updated on behalf of the Sheriff regarding the Starcom project. Since we last met we have been actively testing Starcom radios and we will be having a meeting next Tuesday that we invited the Chiefs to; next Tuesday we are meeting at the Sheriff's office at noon with Starcom reps. We're hoping to start moving forward with the acquisition of some equipment as well as getting some contract verbiage added to our quotes. It sounds like Motorola will lock us in for two years at our current rate, so we won't be subject to rates rising when they settle the new State contracts when their current one expires.
- B. Coordinator's Report:** Sgt. Gonzalez updated on the NG-911 upgrade. The NG-911 timeline for cutting over to the stateside network keeps getting pushed back. We're looking at February 2023 at this point for both cutting to the network and also text-to-911. This is important to note because the state deadline for being text-ready is January 1<sup>st</sup> and we are not going to meet that deadline. We're also going to be meeting with an attorney next month to discuss what we believe is a breach of contract, by our NG-911 call-handling vendor, which is Solacom, for not providing the appropriate technical services, specifically text-to-911. So we are looking at the next steps and meeting with an

attorney to go over whether we have any recourse, for that breach of contract. Stay tuned for more about that next month. In addition to that, from a staffing standpoint, we converted a part-time trainee, Ashlee Fox, to a full-time dispatch trainee last week. She just started training full time this week and we're also in the hiring process for another part time tele-communicator, who has full time availability, should we have another opening. We're so close to being fully staffed.

**C. Assistant Coordinator's Report:** No report at this time.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

- A. Discussion and possible action on approving funds in the amount of \$470.70 from the ETSB Travel Expense Account (007-41128-502) for the ETSB Coordinator to attend the Motorola Solutions Midwest Conference in Schaumburg, November 8 – 10, 2022. Registration is free, the hotel is \$159.00 per night plus taxes and fees for two nights, would be a total of \$365.70. Breakfast and lunch is included so a meal expense would be three dinners at \$35.00 each, for a total of \$105.00. A County vehicle is to be used for transportation. – Kevin Stewart asked if registration was closed and Sgt. Gonzalez commented it was still open. She is hoping to go and find other users in the area that they can network with as resources for the County. Kevin Stewart made a motion to approve funds in the amount of \$470.70 from the ETSB Travel Expense Account (007-41128-502), for the ETSB Coordinator to attend the Motorola Solutions Midwest Conference in Schaumburg, November 8 – 10, 2022. Registration is free, the hotel is \$159.00 per night plus taxes and fees for two nights, for a total of \$365.70. Breakfast and lunch included, so meal expense would be three dinners at \$35.00 each, for a total for \$105.00. A County vehicle to be used for transportation. Motion was seconded by Lucas Bourquin and motion carried. Ayes - 5: Diane Allendorf, Lucas Bourquin, Helen Kilgore, and Kevin Stewart. Nays - 0. Absent – 3: Bill Kimball, Jeff Wood, and Steve Birkbeck.

**CLOSED SESSION:** None.

**BOARD MEMBER CONCERNS:** Kevin Stewart stated that State's Attorney Chris Allendorf and Sheriff Turner have joined the lawsuit against the State for the Safe-T Act and that he appreciates their efforts in joining that lawsuit. Quite frankly, there is nothing safe about it. Sgt. Gonzalez responded that she agreed it is also a great thing they are doing on behalf of the County.

**PUBLIC COMMENTS:** None.

**ADJOURNMENT:** The meeting adjourned at 7:13 p.m. following a motion made by Dianne Allendorf and seconded by Kevin Stewart.

Next meeting date is Wednesday, November 2, 2022 in the Jo Daviess County Sherriff's Conference Room.