

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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MINUTES FOR THE REGULAR MEETING OF OCTOBER 6, 2021

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:00 PM in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Bill Kimball was physically present. Helen Kilgore, Dianne Allendorf, Jeff Wood, Steve Birkbeck and Kevin Stewart (7:05 p.m.) were present electronically.

Board Members Absent: Michael Staver

Others Present: Sgt. Amy Gonzalez was physically present.
Stacy Meade was present electronically.

A quorum was established.

PUBLIC COMMENTS: None

CORRESPONDENCE: None

LEGISLATION: None

MEETING MINUTES: The September 1, 2021 Regular Meeting minutes were filed for audit as presented.

FINANCIAL REPORTS: September financial reports were reviewed. The Monthly Financial Statements were reviewed and filed as presented to submit for audit. The total accounts payable claims for September 2021 is \$2,323.81. A correction is needed regarding accounts numbers on the claims report; the NENA 9-1-1 training invoice should be paid for out of account 501 Education and Training account and not the 503 Dues account listed. **Bill Kimball made a motion to approve the accounts payable claims for September in the amount of \$2,323.81. Motion was seconded by Jeff Wood and motion carried. Ayes - 5: Bill Kimball, Dianne Allendorf, Helen Kilgore, Jeff Wood, and Steve Birkbeck. Nays - 0. Absent - 2: Michael Staver and Kevin Stewart (7:05 p.m.)**

REPORTS:

- A. Sheriff's Report:** Sgt. Amy Gonzalez reported on behalf of the Sheriff regarding the Starcom radio update. There has been continued testing with lower cost mobile portable radios. The Galena PD and EMS districts are testing. There are a few local fire districts also testing fire radios. All law enforcement agencies have been approved to access to the Starcom radio system. The only two agencies not approved at this time are Apple Canyon Lake Security and Galena Territory Association Security. These two agencies failed to pass the oversight community board. Their applications will be reworked as an extension of EMS rather than an extension of law enforcement.
- B. Coordinator's Report:** Sgt. Amy Gonzalez reported that they cut over to the NG 911 system last week. Some work still needs to be completed to get the admin lines incorporated. All of the 911 calls and radio traffic is being routed through the new headsets. Currently each counsel in dispatch has 9 computer monitors to view all necessary information. Sgt. Gonzalez also stated she will be attending training and out of the office from October 18 – December 1. Menominee and Dunleith fire protection district radio equipment has been installed on the AT&T tower. That project is complete.

C. Assistant Coordinator's Report: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Discussion and possible action on approving the purchase of four handsets from Solacom at a total cost of \$242.00 from the ETSB Equipment Account (007-41128-810) for backup use by dispatchers in the event of a headset failure or a dispatcher need to communicate with two parties at the same time. – **Kevin Stewart made a motion to approve the purchase of four handsets from Solacom at a total cost of \$242.00 from the ETSB Equipment Account (007-41128-810) for backup use by dispatchers in the event of a headset failure or a dispatcher need to communicate with two parties at the same time. Motion seconded by Jeff Wood and motion carried. Ayes - 6: Bill Kimball, Kevin Stewart, Dianne Allendorf, Helen Kilgore, Jeff Wood and Steve Birkbeck. Nays - 0. Absent - 1: Michael Staver**
- B. Discussion and possible action on approving the purchase of a two E-arm assembly's from Evans, the manufacturer of our console assembly, at a cost of \$1,144.16 from the ETSB Equipment Account (007-41128-810). These extensions will create a third row on the communications consoles enabling the County to add an additional monitor to the consoles. – **Bill Kimball made a motion to approve the purchase of a two E-arm assembly's from Evans, the manufacturer of our console assembly, at a cost of \$1,144.16 from the ETSB Equipment Account (007-41128-810). These extensions will create a third row on the communications consoles enabling the County to add an additional monitor to the consoles. Motion was seconded by Steve Birkbeck and motion carried. Ayes - 6: Bill Kimball, Kevin Stewart, Dianne Allendorf, Helen Kilgore, Jeff Wood and Steve Birkbeck. Nays - 0. Absent - 1: Michael Staver**

CLOSED SESSION: None.

BOARD MEMBER CONCERNS: None at this time.

PUBLIC COMMENTS: None.

ADJOURNMENT: The meeting adjourned at 7:23 p.m. following a motion made by Dianne Allendorf and seconded by Helen Kilgore. Ayes - 6: Bill Kimball, Kevin Stewart, Helen Kilgore, Dianne Allendorf, Jeff Wood and Steve Birkbeck. Nays - 0. Absent - 1: Michael Staver.

Next meeting date is Wednesday, November 3, 2021 in the Jo Daviess County Sherriff's Conference Room.