

AGENDA

EXECUTIVE COMMITTEE OF THE JO DAVIESS COUNTY BOARD

Tuesday, January 4, 2022 @ 6:30 p.m.
Jo Daviess County Courthouse, Galena
County Board Room

Meeting is Accessible via Audio Call-in

3rd Floor Evacuation Policy

- 1) The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
- 2) Exit down hall in either direction.
- 3) After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a. **To open pull Fire Alarm.**
- 4) A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
- 5) On the second floor you may exit using the doors on the Meeker Street side, or continue to the first floor to exit building.
- 6) Do not use elevator in case of fire.

1. Call to Order
2. Roll Call – Establishment of Quorum
3. Approval of Minutes
 - a) Minutes of the December 7, 2021 Executive Committee meeting
4. Citizens' Comments
5. Unfinished Business
 - a) FY2021FY2022 Strategic Goals and Plans
 - b) Update on Jo Daviess County FOIA requests
6. New Business
 - a) Discussion and possible action on Jo Daviess County Employee Handbook amendments
 - b) Discussion and possible action to amend R2019-9 Part Time Clerical Work Force Pool that includes Non-Represented (Non-Elected Employees)
 - c) Discussion and possible action regarding salary increase request by County Administrator - Administrative Assistant – County Administrator's Office.
 - d) Discussion regarding OSHA Emergency Temporary Standard COVID-19
7. Closed Session
 - i. Personnel section 2(c)1
"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity" Topic of Discussion – Administrative Assistant – County Administrator's Office/Review exceptional ratings per Jo Daviess County Merit Pay Policy
8. Possible action as a result of closed session.
9. Staff Reports
 - a) County Clerk/Recorder

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b) County Administrator

10. Summary of Committee Activities
11. Citizens Comments
12. Board Member Concerns
13. Next regular meeting – Tuesday, February 1, 2022
14. Adjourn

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/95049110807?pwd=TW9JaDhxQVRuZzdTMUZ3dStOVU1vQT09>

Call in Number: 1 (312) 626-6799 US

Meeting ID: 950 4911 0807

Password: 146670

Call-in information is also available on the JDC website at www.jodaviess.org