

COMMITTEE REPORT

COMMITTEE: Executive Committee Special Meeting
CHAIRPERSON: Steve Allendorf, Chairperson
DATE/TIME: January 5, 2021 @ 6:30 pm
PRESENT:

☒ Steve Allendorf
☒ Scott Toot
☒ Bill Bingham

☒ Diane Gallagher
☒ Don Hill
☒ John Korth

☒ John Lang
☒ John Schultz
☒ LaDon Trost

A quorum was established.

Other Board Members: Don Zillig.

Others: Dan Reimer, Chris Allendorf, and Angela Kaiser.

1. Minutes Approval

- a) Minutes of the November 2, 2020 Executive Committee meeting – **Diane Gallagher made a motion to approve the November 2, 2020 Executive Committee meeting minutes as presented. Seconded by John Lang and motion carried by roll call vote. Ayes –Steve Allendorf, Bill Bingham, Diane Gallagher, Don Hill, John Korth, John Lang, John Schultz, Scott Toot, and LaDon Trost. Ayes: 9. Nays: 0.**

2. Citizens' Comments – None.

3. Old Business

- a) FY2019/FY2020 Strategic Goals and Plans – Dan Reimer reminded members of the County Board retreat typically scheduled for the spring, so members could start making lists of goals and plans for things they'd like to see address in the future.
- b) Update on the Bautsch Gray and Marsden Mine Sites on Blackjack Road – Nothing to report at this time.
- c) Update on Jo Daviess County FOIA requests – The committee reviewed the updated FOIA request report.
- d) Update of Jo Daviess County Special Service Area Commissions – Steve Allendorf reported Galena EMS has asked for clarification on a few items in their contract, so once that is settled, all SSA contracts for FY21 should be signed.
- e) Update on the Galena Preservation Action Organization – Nothing to report at this time.

4. New Business

- a) Discussion and possible action to change the location of the Derinda voting precinct from the Elizabeth Community Center to the Derinda Town Hall – Angela Kaiser made a recommendation to move the precinct back to the Derinda Town Hall. On November 25, 2020, a review of the recent updates was made and the building and grounds were found to be ADA compliant and appropriate for use as a polling place. **John Korth made a motion to move forward to the County Board a recommendation to change the location of the Derinda voting precinct from the Elizabeth Community Center to the Derinda Town Hall. Seconded by LaDon Trost and motion carried by roll call vote. Ayes –Steve Allendorf, Bill Bingham, Diane Gallagher, Don Hill, John Korth, John Lang, John Schultz, Scott Toot, and LaDon Trost. Ayes: 9. Nays: 0.**

- b) Discussion and possible action regarding the posting of total compensation packages for highly compensated employees per Public Act 097-0609 – Dan Reimer explained the yearly process of posting the information. The committee discussed the merits of posting on the website or a physical posting in the building. **Don Hill made a motion to post the total compensation packages for highly compensated employees per Public Act 097-0609 on the County website. Seconded by John Schultz and the motion carried by roll call vote. Ayes –Steve Allendorf, Bill Bingham, Diane Gallagher, Don Hill, John Korth, John Lang, John Schultz, Scott Toot, and LaDon Trost. Ayes: 9. Nays: 0**
- c) Discussion and possible action a Jo Daviess County Plan for COVID-19 Exposure, Prevention, Preparedness and Response – The plan is not ready for committee action at this time. This item will be brought back to the committee once State’s Attorney Chris Allendorf has had time to look it over.
- d) Discussion and possible action on establishing a County Administrator search committee – Steve Allendorf suggested the Executive Committee delegate the initial legwork to a smaller sub-committee in the beginning phase of the search. Fewer members will allow the search team to meet more frequently and on shorter notice than the full committee. He feels this will help facilitate the search. Three members of the Executive committee can be on the search team without violating the OMA. He also feels the County Administrator and two department heads should be included. This team will report their progress each month back to the Executive committee. **Don Hill made a motion to appoint Steve Allendorf, Scott Toot, John Schultz, Dan Reimer, Angela Kaiser, and Melisa Hammer to the County Administrator search team. Seconded by Diane Gallagher and the motion carried by roll call vote. Ayes –Steve Allendorf, Bill Bingham, Diane Gallagher, Don Hill, John Korth, John Lang, John Schultz, Scott Toot, and LaDon Trost. Ayes: 9. Nays: 0**
- e) Discussion and possible action on a Jo Daviess County apportionment plan – Dan Reimer explained the process and need for an apportionment plan every ten years. In the past, there have been committees created to explore different options for the County Board, one being a fifteen member board with three members from each of five districts. This was ultimately rejected in 2011 in favor of leaving the board structure as is. The committee had a lengthy discussion regarding pros and cons of changing the board structure. Chris Allendorf suggested the committee determine how many board members they want to end up with and go from there, whether it be to adopt fewer districts or just re-draw the lines of the current ones. This item will be brought back to the committee next month.

5. Closed Session

Closed session minutes section 2(c)21 “of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Topic of discussion: The review of closed session minutes.

State’s Attorney Chris Allendorf has not had an opportunity to review the closed session minutes, therefore this will be brought back to the committee once he has had time to report.

6. Possible action as a result of closed session – None

7. Staff Reports

- a) County Clerk/Recorder - Angela Kaiser reported her office ended 2020 with 34% more total recorded documents than the previous year. She thanked the committee for approving her request

to move the Derinda precinct back to the Derinda Town Hall. A lot of community effort went into bringing the building into compliance and she appreciates the recognition.

- b) County Administrator – Dan Reimer let the committee know we have started the process for the FY2020 audit. He thanked them for their support of the GAOC, which has culminated in the appointment of both a new PCOM and Grants Administrator. He reported on the County's financial position at the end of FY2020. Real estate sales totaled approximately \$187.1 million, which are higher than we've seen in over fifteen years. He reported on total revenue and expenses for FY21.

8. Citizens Comments – None.

9. Board Member Concerns

- a) Scott Toot reminded members that the seventeen member County Board currently only has fifteen members, because two districts are vacant.
- b) Steve Allendorf asked that committee and board packets are made available as soon as possible so members have time to review the contents before board meetings.
- c) LaDon Trost thanked Dan Reimer for all he has done for the County and will be very difficult to replace.
- c) The committee welcomed newly appointed State's Attorney Chris Allendorf and looks forward to working with him.

The meeting adjourned at 8:33 p.m. following a motion made by John Korth. Seconded by John Schultz and the motion carried by roll call vote. Ayes –Steve Allendorf, Bill Bingham, Diane Gallagher, Don Hill, John Korth, John Lang, John Schultz, Scott Toot, and LaDon Trost. Ayes: 9. Nays

The next meeting of the Executive Committee is scheduled for Tuesday, February 2, 2021 at 6:30 p.m.