

COMMITTEE REPORT

COMMITTEE: Executive Committee Meeting
CHAIRPERSON: John Lang, Chairperson
DATE/TIME: February 1, 2022 at 6:30 pm

PRESENT:

☒ John Lang
☒ Don Hill
☐ Bill Bingham

☒ Diane Gallagher
☒ John Korth

☒ John Schultz
☒ LaDon Trost

A quorum was established.

Other Board Members: None.

Others: Melisa Hammer and Scott Toot

1. Minutes Approval

- a) Minutes of the January 4, 2022 Executive Committee meeting – **John Schultz made a motion to approve the January 4, 2022 Executive Committee meeting minutes as presented. Seconded by Diane Gallagher and the motion carried by voice vote.**

2. Citizens' Comments – None.

3. Unfinished Business

- a) FY2021/FY2022 Strategic Goals and Plans – This item was deferred until March.
- b) Update on Jo Daviess County FOIA requests – The committee reviewed the updated FOIA request report.

4. New Business

- a) Discussion and possible action on a request for proposals for a position classification and compensation study – The Personnel Review committee recommended that there be a new position classification and compensation study. This is basically the same request that was used ten years ago with updates current to 2022. Toot spoke with Sandra Schleicher at the Health Department and she indicated that her department would like to participate in the study. This rfp will be released March 1st. Proposals will be due in the Administrator's office on April 4th. The study will be completed by November 1st. The previous study was limited to Illinois only. This has been updated to cover a 75 mile radius of Jo Daviess County so that it takes in Dubuque and Platteville. **Don Hill made a motion to approve a request for proposals for a position classification and compensation study as presented. Seconded by John Schultz and the motion carried by voice vote.**
- b) Discussion and possible action on a Letter of Support for the Galena-Jo Daviess County Historical Society & Museum. – Scott Toot informed the committee that we received an email from Tessa Flack, Executive Director, requesting an updated letter of support for the Galena-Jo Daviess County Historical Society & Museum. We had given them such a letter in 2018. **John Schultz made a motion to approve a Letter of Support for the Galena-Jo Daviess County Historical Society & Museum as presented. Seconded by Diane Gallagher and the motion carried by voice vote.**

5. Closed Session

Don Hill made a motion to enter into closed session at 6:51 p.m. for the purpose of Closed session minutes section 2(c)21. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Topic of discussion: The review of closed session minutes. Seconded by John Schultz and the motion carried by voice vote.

At 7:36 p.m., LaDon Trost made a motion to reconvene to open session. Seconded by John Schultz and the motion carried by roll call vote. Ayes - Diane Gallagher, Don Hill, John Korth, John Lang, John Schultz, and LaDon Trost. Ayes: 6. Nays: 0.

6. Possible action as a result of closed session

- a) Discussion and possible action regarding closed session minutes – Diane Gallagher made a motion to open the minutes of July 12, 2005 Executive Committee meeting minutes. Seconded by John Korth and the motion carried by voice vote. Diane Gallagher made a motion to open the minutes of November 5, 2012 Executive Committee meeting minutes. Seconded by John Korth and the motion carried by voice vote. Diane Gallagher made a motion to open the minutes of November 15, 2012 Executive Committee meeting minutes. Seconded by John Korth and the motion carried by voice vote. Diane Gallagher made a motion to open the minutes of May 30, 2013 Finance, Tax & Budgets Committee meeting minutes. Seconded by John Korth and the motion carried by voice vote. Diane Gallagher made a motion to open the minutes of June 3, 2013 Executive Committee meeting minutes. Seconded by John Korth and the motion carried by voice vote. Diane Gallagher made a motion to open the minutes of August 13, 2013 County Board meeting minutes. Seconded by John Korth and the motion carried by voice vote. Diane Gallagher made a motion to open the minutes of October 17, 2013 County Board meeting minutes. Seconded by John Korth and the motion carried by voice vote. Diane Gallagher made a motion to open the minutes of November 19, 2013 County Board meeting minutes. Seconded by John Korth and the motion carried by voice vote. Diane Gallagher made a motion to open the minutes of January 14, 2014 County Board meeting minutes. Seconded by John Korth and the motion carried by voice vote.

1. Staff Reports

- a) County Clerk/Recorder – Angela Kaiser was not in attendance.
- b) County Administrator – Scott Toot reported that the auditors will be here in February. All materials needs to be placed in a sharefile by February 15th. Toot was pleased that the committee has begun the process to review the closed session minutes.

2. Summary of Committee Activities

- a) Diane Gallagher: Development & Planning chairperson, was excited to report that the Development & Planning has been on a roll and accomplished so much during their last meeting. Don Hill has been tasked with identifying a steering committee for the comprehensive plan. They also have a recommendation coming forward for change on wording for guest accommodations marketing. They are looking forward to moving ahead on some other goals.
- b) John Schultz, Finance, Tax & Budgets chairperson, reported that we did have a Finance Committee meeting. There was nothing significant to act on, just the usual business to attend to.

- c) LaDon Trost, Public Works chairperson, reported that they will have a ¾ ton standard cab pickup truck bid and a 3/4 ton extended cab pickup truck bid moving forward to the County Board. They had discussion on the road closing posting for 2022. We also talked to an individual regarding solar electricity generation for the Highway Department. There will also be discussion on us owning a county owned cemetery.
- d) John Korth, Information & Communication Technology chairperson, reported that the Information & Communication Technology Committee did not meet so there is nothing new to report at this time.
- e) Don Hill, Social & Environmental chairperson, reported that they did meet and has mostly Transit items. There are eight resolutions that they will be bringing to the County Board. A lot of them are new contracts that she has for Saturday rides with Galena. All the grants have been approved and that will be coming to the board. Nicole Hermesen is doing a great job at Transit. Board of Health will not be meeting tomorrow night.
- f) John Lang, Legislative chairperson, reported that the committee met with guests Senator Stewart and Representative Chesney. There really isn't much going on because they are not meeting. There was discussion on the side by side's bill that is in committee. They also discusses the 1% sales tax. Chesney suggested the county have an advisory referendum on the ballot.

3. Citizens' Comments – None.

4. Board Member Concerns

- a) John Schultz expressed his concern about the solar panels going on the Highway Department building. He does not feel the incentives are there. He would like to see good solid numbers first before jumping into this. Schultz also expressed his thoughts on the study for passenger rail service between Rockford and Dubuque.
- b) Diane Gallagher stated it is sad that we have to lose a person in a key role. She hopes that we do encourage cross training of department heads and comprehensive plan.

The meeting adjourned at 7:51 p.m. following a motion made by John Korth. Seconded by John Schultz and the motion carried by voice vote.

The next meeting of the Executive Committee is scheduled for Tuesday, March 1, 2022 at 6:30 p.m.