

JO DAVIESS COUNTY
EXECUTIVE COMMITTEE
MEETING MINUTES
AUGUST 4, 2025

I. Call to Order

Committee Chairperson Creighton called the meeting to order at 6:30 PM on Monday, August 4, 2025 in the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.

II. Roll Call

Roll Call was answered as follows: Present – Dianne Allendorf, John Creighton, Lynn Gallagher, John Grizzoffi, Michael Holt, John Schultz, LaDon Trost. Present: 8. Present electronically – John Lang. Present electronically: 1. Absent – Diane Gallagher. Absent: 1.

III. Approval of Minutes

A motion to approve the minutes of July 1, 2025 Executive Committee meeting was made by John Schultz and seconded by John Grizzoffi. The motion carried by voice vote.

IV. Citizens' Comments

There were no citizens' comments.

V. Unfinished Business

The FY2025/FY2027 Strategic Goals & Plans were briefly reviewed and it was noted each goal will be discussed during the meeting.

The updated FOIA request list was reviewed.

VI. New Business

Financial Payroll Administrator Tessa Moore gave a presentation on the Civic Plus Agenda & Meeting Management software, touching briefly on the back-end of the program, but focusing more on how to access the board portal and when that is preferable to using the public portal. She will be available for any one-on-one training for board members.

A motion to recommend the approval of a Courthouse Facilities Standard Policy was made by Dianne Allendorf and seconded by John Schultz. The motion carried by voice vote.

A motion to recommend the approval of a revised Travel & Business Expense Policy was made by John Grizzoffi and seconded by Lynn Gallagher. The motion carried by voice vote.

A motion to recommend issuing a Request for Proposal (RFP) for Grant Consulting & Strategic Planning Services was made by Lynn Gallagher and seconded by Dianne Allendorf. The motion carried by voice vote.

VII. Reports

Stockton Industrial Park Feasibility Study Proposal: Chairperson John Creighton presented the proposal, noting the cost of the study will be \$113,480, of which 30%, or \$34,044 will be the responsibility of the Village of Stockton. He anticipates there will be a request for financial assistance from the Village and/or NWILED on their behalf. This may be in FY2025, or possibly FY2026, but the request would be made to the Development & Planning Committee, as this is a clear economic development initiative.

VIII. Closed Session

Dianne Allendorf made a motion to enter into closed session at 7:22 PM for the purpose of Purchase/lease property section 2(c)5 Topic of Discussion: Parking lot purchase and for Closed Session Minutes section 2(c)21 Topic of Discussion: The review of closed session minutes. Seconded by John Schultz. Roll call vote resulted in 8 Ayes and motion carried.

At 7:51 PM, John Schultz made a motion to reconvene to open session. Seconded by Michael Holt. Roll call vote resulted in 8 Ayes and motion carried.

IX. Possible Actions as a Result of Closed Session

A motion to recommend the purchase of property located at part of 402 Broadway Street, Galena, Illinois 61036 facing Meeker Street for the sum of \$20,000 to be paid from the Contingency fund line item 016-49197-801 Land was made by Dianne Allendorf and seconded by John Schultz. The motion carried by voice vote.

A motion to open the County Board Closed Session minutes from December 6, 2001, March 12, 2002, September 10, 2002, November 12, 2002, December 10, 2002, February 11, 2003, April 8, 2003, and June 10, 2003 was made by Dianne Allendorf and seconded by John Schultz. The motion carried by voice vote.

A motion to not open the County Board Closed Session minutes from April 9, 2002, March 11, 2003, May 13, 2003, and July 8, 2003 was made by Dianne Allendorf and seconded by John Schultz. The motion carried by voice vote.

X. Citizens' Comments

County Administrator Angela Kaiser distributed her report with highlights from the past month: Updated members on the FY2026 budget process, discussed a Workshop contract meeting, upcoming meeting with Illinois Natural Resources Conservation Service (NRCS) regarding the Preliminary Investigation Feasibility Report (PIFR) for the Blackjack Watershed, updated financial information for the Courthouse Renovation project with \$13,217,825 in hard & soft construction costs paid to date and \$2,214,258 in soft project costs paid to date, and lastly, met with

Congressman Darin LaHood to discuss the Blackjack Realignment Project and ask for his help finding and securing current and future financial opportunities for the initiative. City officials and local developers presented their ideas for the area that include updated water and sewer service, workforce housing, parking and shuttle service, a childcare facility, and commercial opportunities. She believes Congressman LaHood was very interested in the project concept as a whole.

XI. Board Member Concerns

Lynn Gallagher: Reminded members of the upcoming Galena 5k Stair Challenge to be held on September 13, 2025.

LaDon Trost: Believes the Executive Committee's top three goals, which are the Blackjack Realignment Project, securing parking, and the Stockton Industrial Park should be the entire board's priority and focus.

XII. Adjourn

Motion to adjourn was made at 7:57 PM by John Schultz and seconded by John Grizzoffi. Motion carried by voice vote.

Next committee meeting: Tuesday, September 2, 2025 at 6:30 p.m.