

COMMITTEE REPORT

COMMITTEE: Executive Committee Meeting

CHAIRPERSON: Steve Allendorf, Chairperson

DATE/TIME: March 2, 2021 @ 6:30 pm

PRESENT:

☐ Steve Allendorf

☒ Scott Toot

☐ Bill Bingham

☐ Diane Gallagher
(arrived at 6:32 p.m.)

☒ Don Hill

☒ John Korth

☒ John Lang

☒ John Schultz

☒ LaDon Trost

Vice-Chairperson Scott Toot asked to observe a moment of silence for Chairperson Steve Allendorf.

A quorum was established.

Other Board Members: Don Zillig.

Others: Dan Reimer, Eric Tison, Emily Lauderdale, and Angela Kaiser.

1. Minutes Approval

- a) Minutes of the February 2, 2021 Executive Committee meeting – **John Schultz made a motion to approve the February 2, 2021 Executive Committee meeting minutes as presented. Seconded by John Lang and motion carried by roll call vote. Ayes –Diane Gallagher, Don Hill, John Korth, John Lang, John Schultz, Scott Toot, and LaDon Trost. Ayes: 7. Nays: 0.**

2. Citizens' Comments – None.

At 6:34 p.m. Vice-Chairperson Toot exercised his prerogative and moved to New Business, Item 4(d) to allow Emily Lauderdale from Blackhawk Hills Regional Council the opportunity to join the discussion.

At 6:47 p.m., Vice-Chairperson Toot returned to the original agenda.

3. Old Business

- a) FY2019/FY2020 Strategic Goals and Plans – Nothing to report at this time.
- b) Update on the Bautsch Gray and Marsden Mine Sites on Blackjack Road – Dan Reimer reported an email was received from Katherine Thomas regarding a recent agreement to resolve claims. He anticipates the EPA will resume their work in the spring of this year.
- c) Update on Jo Daviess County FOIA requests – The committee reviewed the updated FOIA request report.
- d) Update of Jo Daviess County Special Service Area Commissions – Scott Toot reported the contract between the County and Galena EMS has been finalized and is awaiting signatures.
- e) Discussion and possible action on a Jo Daviess County apportionment plan – Scott Toot asked members to continue reviewing the information they have and be prepared to discuss in May 2021. The County has been recently notified that census information will be delayed until possibly September 2021, which will impact the process.
- f) Update on County Administrator Search – John Schultz reported eighteen resumes have been received thus far. The deadline to apply is March 10, 2021.

4. New Business

- a) Discussion and possible action on program guidelines associated with the Jo Daviess County Small Business Stabilization Grant Application – Eric Tison reported to the committee the results of the recent meeting of the SBSG committee and their recommendations are as follows:
- To include as an eligible expense food establishment license fees to be reimbursed at a rate of 50%, and farmers market license fees to be reimbursed at 100%, waive all other eligibility requirements and include a copy of current food license issued by the JDC Health Department (2021) - **Don Hill made a motion to move forward to the County Board a recommendation to include as an eligible expense food establishment license fees to be reimbursed at a rate of 50%, and farmers market license fees to be reimbursed at 100%, waive all other eligibility requirements and include a copy of current food license issued by the JDC Health Department (2021). Seconded by John Lang and the motion carried by roll call vote. Ayes –Diane Gallagher, Don Hill, John Korth, John Lang, John Schultz, Scott Toot, and LaDon Trost. Ayes: 7. Nays: 0.**
 - To amend the Jo Daviess County Small Business Stabilization Grant Program to add to program overview that prior award recipients are eligible for additional funds of one month additional expenses up to \$5000 for said month – **John Schultz made a motion to move forward to the County Board a recommendation to amend the Jo Daviess County Small Business Stabilization Grant Program to add to program overview that prior award recipients are eligible for additional funds of one month additional expenses up to \$5000 for said month. Seconded by Don Hill and the motion carried by roll call vote. Ayes –Diane Gallagher, Don Hill, John Korth, John Lang, John Schultz, Scott Toot, and LaDon Trost. Ayes: 7. Nays: 0.**
 - To extend the Jo Daviess County Small Business Stabilization Grant Program and implement a Round 4 application process - **Don Hill made a motion to move forward to the County Board a recommendation to extend the Jo Daviess County Small Business Stabilization Grant Program and implement a Round 4 application process. Seconded by LaDon Trost and the motion carried by roll call vote. Ayes –Diane Gallagher, Don Hill, John Korth, John Lang, John Schultz, Scott Toot, and LaDon Trost. Ayes: 7. Nays: 0.**
- b) Discussion and possible action to amend R2020-15, A Resolution to Establish a Jo Daviess County Small Business Stabilization Grant Program including possible revisions to the 2020 Jo Daviess County Small Business Stabilization Grant Program policy guidelines. (Both a) and b) are recommended by the JDC Small Business Stabilization Grant Program Committee, meeting of February 11, 2021) – **John Schultz made a motion to move forward to the County Board a recommendation to amend R2020-15, A Resolution to Establish a Jo Daviess County Small Business Stabilization Grant Program including possible revisions to the 2020 Jo Daviess County Small Business Stabilization Grant Program policy guidelines. Seconded by Don Hill and the motion carried by roll call vote. Ayes –Diane Gallagher, Don Hill, John Korth, John Lang, John Schultz, Scott Toot, and LaDon Trost. Ayes: 7. Nays: 0.**
- c) Discussion and possible action to appoint Bill Bingham and Don Hill to the County Administrator Search Team – **Diane Gallagher made a motion to appoint Bill Bingham and Don Hill to the County Administrator Search Team. Seconded by John Lang and the motion carried by roll call vote. Ayes –Diane Gallagher, Don Hill, John Korth, John Lang, John Schultz, Scott Toot, and LaDon Trost. Ayes: 7. Nays: 0.**
- d) Discussion and possible action on a letter of support for the Rivers Trails and Conservation Assistance (RTCA) program – Emily Lauderdale from Blackhawk Hills Regional Council

addressed the committee and briefly explained the project to extend the Great River Trail and why they are asking for the County's support for the initiative. LaDon Trost suggested they look into using South River Road behind Chestnut, as it is very scenic. John Schultz added while that route would be ideal, the road is presently closed due to erosion issues and previous attempts to join with Burlington Northern to fix it have been unsuccessful. **John Lang made a motion to move forward to the County Board a recommendation to send a letter of support for the Rivers Trails and Conservation Assistance (RTCA) program. Seconded by John Korth and the motion carried by roll call vote. Ayes –Diane Gallagher, Don Hill, John Korth, John Lang, John Schultz, Scott Toot, and LaDon Trost. Ayes: 7. Nays: 0.**

- e) Update and discussion regarding Jo Daviess County Special Service Areas – Scott Toot reported on the three EMS providers in the County. Warren EMS plans to hire a second full-time paramedic. Elizabeth EMS has one open full-time position to fill and will be posting the job soon. Galena and Elizabeth EMS have expressed their continued concern for the viability of EMS in the County, based on the volume of calls and lack of help.

5. Staff Reports

- a) County Clerk/Recorder – Nothing to report at this time.
- b) County Administrator – Dan Reimer reported the UCCI Salary Survey results have been received and he will be passing those out to board members. The audit fieldwork took place last week and he received favorable comments during the process. He reported Administrative Assistant Michelle Bennett has accepted a position in the Supervisor of Assessment's office and will start there at the end of March. He had asked the Finance Committee for permission to hire a temporary replacement from an agency to allow the new County Administrator to research the job and duties before hiring anyone.

6. Summary of Committee Activities

- a) Don Hill, Social & Environmental will be holding a special meeting prior to the regular monthly meeting for the purpose of holding a public hearing on the 5311/DOAP grant applications for transportation. He also reported at the last Board of Health meeting, they asked Chuck Pedersen if he could set up a call center at the EOC for the purpose of fielding citizen's calls regarding the COVID-19 vaccination. Chuck organized the installation of two new phone lines and they started receiving calls on February 23, 2021.
- b) Diane Gallagher, Development and Planning spent time reviewing Chapter 9 of the current Comprehensive Plan. They believe you need to know where you've been to be able to determine where you need to go.
- c) John Lang, Legislative reported there has been a bill introduced to raise the speed limit for ATV/UTV from 35 mph to 55 mph. LaDon Trost added he has reached out to Representative Chesney to confirm his support of the bill should it come to a vote.

7. Citizens Comments – None.

8. Board Member Concerns

- a) Don Zillig hopes the board will consider a county-wide ambulance tax referendum in the near future.

The meeting adjourned at 7:54 p.m. following a motion made by John Korth. Seconded by John Schultz and the motion carried by roll call vote. Ayes –Diane Gallagher, Don Hill, John Korth, John Lang, John Schultz, Scott Toot, and LaDon Trost. Ayes: 7. Nays: 0.

The next meeting of the Executive Committee is scheduled for Tuesday, April 6, 2021 at 6:30 p.m.