

AGENDA

EXECUTIVE COMMITTEE OF THE JO DAVIESS COUNTY BOARD

Tuesday, April 1, 2025 at 6:30 p.m.

Jo Daviess County Administrative Offices (Temporary Location)
Former Galena Primary School, 219 Kelly Lane, Galena, IL 61036

Zoom Information:

<https://zoom.us/j/95049110807?pwd=TW9JaDhxQVRuZzdTMUZ3dStOVU1vQT09>

Call in Number: U.S. (312) 626-6799

US Cellular users (309) 205-3325

U.S. (507) 473-4847

Meeting ID: 950 4911 0807

Password: 146670

1) Call to Order

2) Roll Call

3) Approval of Minutes

- a) ¹Review and approve minutes of the March 3, 2025 Executive Committee meeting

4) Citizens' Comments

5) Unfinished Business

- a) ²FY2023/FY2024 Strategic Goals and Plans
- b) ³Update on March 2025 Freedom of Information Act (FOIA) Requests

6) New Business

- a) ⁴Discussion and possible action to recommend amending the EMA Coordinator position description as presented: FLSA status from non-exempt to exempt (Recommended by the Personnel Review Committee meeting held on March 24, 2025)
- b) ⁵Discussion and possible action to recommend amending the Chief Deputy County Clerk position description as presented: Removing payroll and benefits duties (Recommended by the Personnel Review Committee meeting held on March 24, 2025)
- c) ⁶Discussion and possible action to recommend amending the Financial Administrative Manager position description as presented: Adding payroll and benefits duties, a title change to "Financial Payroll Manager", a grade change from 9 to 10, and a FLSA status from non-exempt to exempt (Recommended by the Personnel Review Committee meeting held on March 24, 2025)
- d) ⁷Discussion and possible action to recommend amending the Assistant County Engineer position description as presented: Adding more road project management duties, a title change to "Highway Manager", and a grade change from 12 to 14 (Recommended by the Personnel Review Committee meeting held on March 24, 2025)
- e) ⁸Discussion and possible action to recommend amending P2024-3 Non-Represented Employee Classification/Compensation Plan to reflect pay scale changes as presented (Recommended by the Personnel Review Committee meeting held on March 24, 2025)
- f) ⁹Discussion and possible action to recommend the approval of a First Time Homebuyer Loan application for Drake Oppold, Stockton

7) Closed Session

8) Possible Action as a Result of Closed Session

9) Reports

- a) County Administrator

10) Citizens' Comments

11) Board Member Concerns

12) Adjourn to Monday, May 5, 2025 at 6:30 p.m.

¹ PG.2

² PG.5

³ PG.7

⁴ PG.10

⁵ PG.15

⁶ PG.19

⁷ PG.23

⁸ PG.26

⁹ PG.45