

COMMITTEE REPORT

COMMITTEE: Executive Committee Meeting
CHAIRPERSON: John Lang, Chairperson
DATE/TIME: April 5, 2022 at 6:30 pm

PRESENT:

☒ John Lang
☒ Don Hill
☐ Bill Bingham

☒ Diane Gallagher
☒ John Korth

☒ John Schultz
☒ LaDon Trost

A quorum was established.

Other Board Members: Steve McIntyre and Don Zillig.

Others: Kathy Phillips, Melisa Hammer, Kevin Turner, Angie Kaiser and Scott Toot.

1. Minutes Approval

- a) Minutes of the March 1, 2022 Executive Committee meeting – **John Schultz made a motion to approve the March 1, 2022 Executive Committee meeting minutes as presented. Seconded by Diane Gallagher and the motion carried by voice vote.**
- b) Minutes of the March 24, 2022 Special Executive Committee meeting – **LaDon Trost made a motion to approve the March 24, 2022 Special Executive Committee meeting minutes as presented. Seconded by John Schultz and the motion carried by voice vote.**

2. Citizens' Comments – None.

3. Unfinished Business

- a) FY2021/FY2022 Strategic Goals and Plans – The committee reviewed their list of goals and plans.
- b) Update on Jo Daviess County FOIA requests – The committee reviewed the updated FOIA request report.

4. New Business

- a) Discussion and possible action to pay eligible FY2022 COVID-19 expenses over \$2,000 from the Contingency Fund (016) per R2022-9 – None.
- a) Discussion and possible action to hire a consultant for the purpose of conducting a position classification and compensation study for Jo Daviess County – Scott Toot, County Administrator, reported that the RFP proposals were received and opened yesterday. Toot provided the members of the Executive Committee a printed copy of all of the proposals to review. **John Schultz made a motion to postpone taking action on the position classification and compensation study for Jo Daviess County in order for each member to review the information provided. Motion was seconded by John Korth and motion carried.**
- b) Discussion and possible action on an Ordinance Establishing Salaries of Elected Officials County Clerk and Recorder, County Treasurer, County Sheriff, and Clerk of the Circuit Clerk– John Lang stated that he and Don Hill, County Board Chair, met with the elected officials to go over the proposed salaries. Angie Kaiser, County Clerk/Recorder, stated she was pleased that the County Board chair and vice chair met with them to discuss the salaries. Melisa Hammer, County

Treasurer, stated the same. Both Kaiser and Hammer stated as they appreciate the percentage of increase they would encourage the board to look at the recent increases of employees that have worked for the County less time than they have worked for the county. **John Schultz made a motion to accept the Ordinance Establishing Salaries of Elected Officials, County Clerk and Recorder, County Treasurer, County Sheriff, and Clerk of the Circuit Clerk to move forward to the County Board. Motion was seconded by LaDon Trost. Roll call vote resulted in all ayes and motion carries.**

2. Closed Session

John Schultz made a motion to enter into closed session at 6:58 p.m. for the review of Closed session minutes section 2(c)21 *"Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06."*

Topic of Discussion – The review of closed session minutes.

At 7:21 p.m., Diane Gallagher made a motion to reconvene to open session. Seconded by John Schultz. Roll call vote resulted in all ayes and the motion carried.

3. Possible action as a result of closed session

- a) **Diane Gallagher made a motion to open the County Board Closed Session minutes from May 8, 2018. Seconded by John Schultz and the motion carried by voice vote.**
- b) **Diane Gallagher made a motion to open the County Board Closed Session minutes from June 18, 2018. Seconded by John Schultz and the motion carried by voice vote.**
- c) **Diane Gallagher made a motion to open the County Board Closed Session minutes from July 10, 2018. Seconded by John Schultz and the motion carried by voice vote.**
- d) **Diane Gallagher made a motion to open the County Board Closed Session minutes from November 13, 2018. Seconded by John Schultz and the motion carried by voice vote.**
- e) **Diane Gallagher made a motion to open the County Board Closed Session minutes from March 12, 2019. Seconded by John Schultz and the motion carried by voice vote.**
- f) **Diane Gallagher made a motion to open the County Board Closed Session minutes from April 8, 2019. Seconded by John Schultz and the motion carried by voice vote.**
- g) **Diane Gallagher made a motion to open the Executive Committee Closed Session minutes from May 7, 2019. Seconded by John Schultz and the motion carried by voice vote.**
- h) **Diane Gallagher made a motion to open the County Board Closed Session minutes from May 14, 2019. Seconded by John Schultz and the motion carried by voice vote.**
- i) **Diane Gallagher made a motion to open the County Board Closed Session minutes from October 17, 2018. Seconded by John Schultz and the motion carried by voice vote.**

4. Staff Reports

- a) County Clerk/Recorder – Angela Kaiser reported her office finished up tax extensions last week and rolled them to the Treasurer office. Her office has started preparing for the elections. Kaiser advised that her office is still short staffed. She has a new person starting on the 25th.
- b) County Administrator –Scott Toot reported he spent a few days last week at the ILCMA conference. Toot also stated there has been a change to the statute regarding jail bonding. This is part of the criminal justice reform and would reduce revenue to the County estimated at \$6,000.

5. Summary of Committee Activities

- a) Diane Gallagher: Development and Planning had a speaker at their meeting regarding a housing study. Economic development is having a manufacturing day tomorrow and they are looking for volunteers.
- b) John Schultz: Finance committee moved forward a new software program for the Treasurer's office to help with hotel/motel tax collection data collecting.
- c) LaDon Trost: Public Works tabled the solar project for the Highway department until next month, they discussed County owned cemetery projects, and passed several bids for bridge and culvert repairs.
- d) John Korth: IT updated on the Ifiber progress.
- e) Don Hill: Social & Environmental and Health Department did not meet.
- f) John Lang: Legislative will be meeting Thursday.

6. Citizens' Comments

- a) Sheriff Turner expressed concern regarding the elective official salary ordinance. He stated that the Lieutenant and Chief Deputy salaries are based on the contract for the Sergeants. If their salaries increase there is a high probability his Chief Deputy will be making more money than him.

7. Board Member Concerns: None.

The meeting adjourned at 7:42 p.m. following a motion made by John Korth. Seconded by John Schultz and the motion carried by voice vote.

The next meeting of the Executive Committee is scheduled for Tuesday, May 3, 2022 at 6:30 p.m.