

REVISED AGENDA

EXECUTIVE COMMITTEE OF THE JO DAVIESS COUNTY BOARD

Tuesday, June 1, 2021 @ 6:30 p.m.
Jo Daviess County Courthouse, Galena
County Board Room

Meeting is Accessible via Audio Call-in

3rd Floor Evacuation Policy

- 1) The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
- 2) Exit down hall in either direction.
- 3) After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a. **To open pull Fire Alarm.**
- 4) A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
- 5) On the second floor you may exit using the doors on the Meeker Street side, or continue to the first floor to exit building.
- 6) Do not use elevator in case of fire.

1. Call to Order
2. Roll Call – Establishment of Quorum
3. Approval of Minutes
 - a) Minutes of the May 4, 2021 Executive Committee meeting
4. Citizens' Comments

PLEASE NOTE CHANGE: To promote health and safety, we encourage the public to follow the Gubernatorial 'shelter in place' Executive Order. Therefore, in addition to standard (in-person) public comments at Jo Daviess County Board and Committee meetings, we will accept public comment via call-in during the time reserved for public comments or via email. Individuals or groups wishing to comment can email statements to the County Administrator's Office at countyadministrator@jodaviess.org by Tuesday, June 1, 2021 at 4:30 pm.

Statements received by the deadline will be read aloud as part of the record, pursuant to the time parameters in Jo Daviess County Board Rules (three minutes per individual). The entirety of the statement will be placed in the official minutes, even if the statement reads longer than the time limit allows.

We take very seriously the recommendations from the Centers for Disease Control and Prevention (CDC) to socially distance and the Governor's Executive Order 2020-10, wherein no more than ten people can convene in one place. **We encourage you to submit your public comment via email.** Public comment and emailed comments will proceed in the order in which they are received.

If you choose to provide comment in person, requests must be received by the County Administrator's Office at countyadministrator@jodaviess.org at least one hour prior to any scheduled public meeting. Due to COVID-19, current policy allows only persons with urgent or essential business to enter the Courthouse. Any person who requests to enter the Courthouse may be subject to a screening process, including but not limited to answering medical questions and having their temperatures taken before being allowed to enter. Information on how to access Jo Daviess County Committee or County Board meetings will be displayed on each meeting agenda.

1-5-22: Visitors

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- A. Addressing the Board: Except during the time allotted for public comment, no person, other than a member of the board, shall address that body, except with the consent of the presiding officer.
 - B. Identification: Each person addressing the board shall give his/her name and address in an audible tone of voice for the record and shall limit his/her remarks to no more than three (3) minutes. All remarks shall be addressed to the board as a body and not to any one member. No person, other than the board and person having the floor shall be permitted to enter into any discussion, either directly or through a member of the board, with the permission of the presiding officer. No question shall be asked a board member except through the presiding officer. (Ord., 10-14-2008)
5. Unfinished Business
- a) FY2019/FY2020 Strategic Goals and Plans
 - b) Update on the Bautsch Gray and Marsden Mine Sites on Blackjack Road
 - c) Update on Jo Daviess County FOIA requests
 - d) Update and report from Jo Daviess County Special Service Area Commissions
6. New Business
- a) Discussion and possible action to Amend Resolution R2019-10 A Resolution to Approve the Reclassification of the Chief Deputy County Clerk Position, Amend the Jo Daviess County Pay Grade Structure Schedule, and Approve the Updated Position Description (Recommended by the Personnel Review Committee, meeting of May 20, 2021).
 - b) Discussion and possible action on an employee tuition reimbursement policy.
 - c) Discussion and possible action to amend P2018-11 Fraud, Waste, and Abuse Policy
 - d) Discussion and possible action to amend P2018-12 Whistleblower Protection
 - e) Discussion and possible action to amend P2018-1 Discrimination, Harassment & Sexual Misconduct Policy
 - f) Discussion and possible action on amending the Employee Handbook
 - g) Review Committee Assignments from 2019 County Board Retreat
 - h) Discussion and possible action on agenda for 2021 County Board Retreat
 - i) Discussion and possible action to Appoint Angela Kaiser as the IMRF Authorized Agent
- ~~7. Closed Session~~
- ~~i. Pursuant to 5 ILCS Litigation Section 120/2(c)11~~
~~*"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."*~~
- ~~8. Possible action as a result of closed session.~~
9. Staff Reports
- a) County Clerk/Recorder
 - b) County Administrator
10. Summary of Committee Activities
11. Citizens Comments
12. Board Member Concerns

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13. Next regular meeting – Tuesday, July 6, 2021

14. Adjourn

Due to Governor Pritzker’s “stay at home” order, this meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/95049110807?pwd=TW9JaDhxQVRuZzdTMUZ3dStOVU1vQT09>

Call in Number: 1 (312) 626-6799 US

Meeting ID: 950 4911 0807

Password: 146670

Call-in information is also available on the JDC website at www.jodaviess.org