

# AGENDA

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## EXECUTIVE COMMITTEE OF THE JO DAVIESS COUNTY BOARD

Tuesday, July 2, 2024 at 6:30 p.m.

Jo Daviess County Administrative Offices (Temporary Location)  
Former Galena Primary School  
219 Kelly Lane  
Galena, IL 61036

### **Meeting is Accessible Audio Call-in**

1. Call to Order
2. Roll Call – Establishment of Quorum
3. Approval of Minutes
  - a) Minutes of the June 4, 2024 Executive Committee meeting
4. Citizens' Comments
5. Unfinished Business
  - a) FY2023/FY2024 Strategic Goals and Plans
  - b) Update on Jo Daviess County FOIA requests
  - c) Courthouse Project Update and possible action
6. New Business
  - a) Discussion and possible action on a change of location for the West Galena I voting precinct from the West Galena Town Hall to the former Galena Primary School located at 219 Kelly Lane, Galena, effective for November 5, 2024 General Election.
  - b) Discussion and possible action on a change of location for the West Galena II and West Galena III voting precincts from Turner Hall to the former Galena Primary School located at 219 Kelly Lane, Galena, effective for the November 5, 2024 General Election.
  - c) Discussion and possible action to approve the Chief Deputy County Clerk's Position Description as amended (*Recommended by the Personnel Review Committee, meeting of June 20, 2024*).
  - d) Discussion and possible action to approve the addition of the Safety Coordinator's Duties to the Emergency Management Agency Coordinator's Position Description with an increase of hours to 25 hours per week (1,300 hours per year) (*Recommended by the Personnel Review Committee, meeting of June 20, 2024*).
  - e) Discussion and possible action to amend P2023-9, Non-Represented Employee Classification/Compensation Plan and Performance Management/Evaluation/Merit Pay Policy to remove the column for maximum wage and to recommend a 4% increase in wage for FY2025 (*Recommended by the Personnel Review Committee, meeting of June 26, 2024*).
  - f) Discussion and possible action to amend the Employee Handbook as presented (*Recommended by the Personnel Review Committee, meeting of June 26, 2024*).
  - g) Discussion and possible action regarding reforming the Jo Daviess County Tax Abatement Program.

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7. Closed Session
  - i. Collective bargaining section 2(c)2  
“*Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.*” Topic of discussion: Collective Bargaining Negotiations Teamsters Local #722
8. Possible action as a result of closed session
9. Staff Reports
  - a) County Administrator
10. Summary of Committee Activities
11. Citizens Comments
12. Board Member Concerns
13. Next regular meeting – Tuesday, August 6, 2024
14. Adjourn

**This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:**

<https://zoom.us/j/95049110807?pwd=TW9JaDhxQVRuZzdTMUZ3dStOVU1vQT09>

Call in Number: 1 (312) 626-6799 US  
1 (309) 205-3325 (US Cellular users)  
1 (507) 473-4847 US

Meeting ID: 950 4911 0807

Password: 146670

**Call-in information is also available on the JDC website at [www.jodaviesscountyil.gov](http://www.jodaviesscountyil.gov)**