

AGENDA

EXECUTIVE COMMITTEE OF THE JO DAVIESS COUNTY BOARD

Tuesday, October 1, 2024 at 6:30 p.m.

Jo Daviess County Administrative Offices (Temporary Location)
Former Galena Primary School, 219 Kelly Lane, Galena, IL 61036

1) Call to Order

2) Roll Call

3) Approval of Minutes

- a) Review and approve minutes of the July 2, 2024 Executive Committee meeting **PG. 3**
- b) Review and approve minutes of the August 6, 2024 Executive Committee meeting **PG. 6**
- c) Review and approve minutes of the September 3, 2024 Executive Committee meeting **PG. 9**

4) Citizens' Comments

5) Unfinished Business

- a) FY2023/FY2024 Strategic Goals and Plans **PG. 11**
- b) Update on Jo Daviess County FOIA requests **PG. 13**
- c) Courthouse Project Update and possible recommendation **PG. 14**

6) New Business

- a) Discussion and possible recommendation on the 2025 Jo Daviess County Holiday Schedule **PG. 21**
- b) Discussion and possible recommendation regarding a Resolution to participate in the service program of the Office of the State's Attorney Appellate Prosecutor for Fiscal Year 2025 in the amount of \$10,000 **PG. 23**
- c) Discussion and possible recommendation to approve a Planning & Development Part-Time Code Enforcement Officer position and job description, a Grade 9 placement on the Non-Represented Employee Classification/ Compensation Plan policy with a budgeted 999 annual hours (*Recommended by the Personnel Review Committee meeting of September 12, 2024*) **PG. 29**
- d) Discussion and possible recommendation on removing Transit positions and job descriptions from the Non-Represented Employee Classification/Compensation Plan policy (*Recommended by the Personnel Review Committee meeting of September 12, 2024*) **PG. 32**
- e) Discussion and possible recommendation on alternative options for remote meetings **PG. 48**

7) Closed Session

a) Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." Topic of discussion: County Administrator Search

8) Possible Action as a Result of Closed Session

9) Reports

- a) County Administrator

10) Summary of Committee Activities

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- 11) Citizens' Comments
- 12) Board Member Concerns
- 13) Adjourn

Next committee meeting Monday, November 4, 2024 at 6:30 p.m.

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/95049110807?pwd=TW9JaDhxQVRuZzdTMUZ3dStOVU1vQT09>

Call in Number: 1 (312) 626-6799 US
1 (309) 205-3325 (US Cellular users)
1 (507) 473-4847 US

Meeting ID: 950 4911 0807
Password: 146670

Call-in information is also available on the JDC website at www.jodaviesscountyl.gov