

COMMITTEE REPORT

COMMITTEE: Executive Committee Meeting
CHAIRPERSON: John Lang, Chairperson
DATE/TIME: November 1, 2022 at 6:30 pm

PRESENT:

☒ John Lang
☒ Don Hill
☐ Bill Bingham

☒ Diane Gallagher (6:59 pm)
☒ John Korth (6:48 pm)

☒ John Schultz
☒ LaDon Trost

A quorum was established.

Other Board Members: None.

Others: Tom Nack, Kathy Phillips and Scott Toot

1. Minutes Approval

- a) Minutes of the September 6, 2022 Executive Committee meeting – Minutes were not included in the packet. There was no action at this time.

2. Citizens' Comments – None.

3. Unfinished Business

- a) FY2022 Strategic Goals and Plans – Update status – John Lang commented that this being the last committee meeting for this two year period, does anyone have any comments. John Schultz replied that items two and three seemed moot. Lang is not sure how we are going to implement the other five items.
- b) Update on Jo Daviess County FOIA requests – The committee reviewed the updated FOIA request report.
- c) Update on a position classification and compensation study for Jo Daviess County - Scott Toot, County Administrator, reported that he spoke with the consultants recently and on November 15th each department head will be meeting with them separately via Zoom in half-hour intervals. They had sent the County a bill for \$10,000, but Toot reminded them of the contract that stated half was to be paid, and then the other half upon completion of the study. They withdrew the bill. Lang stated that after the study was completed, they will need to figure out how everything will be implemented. Schultz mentioned that we had set aside \$200,000 for the implementation of the study, and hopefully that will be more than enough to cover it.

4. New Business

- a) Discussion and possible action on a Public Defender agreement with Thomas J. Nack beginning December 1, 2022 and ending November 30, 2023 – **LaDon Trost made a motion to approve the Public Defender agreement with Thomas J. Nack beginning December 1, 2022 and ending November 30, 2023. Seconded by John Schultz and the motion carried by voice vote.**
- b) Discussion and possible action on a Public Defender agreement with Ronald J. Leinen beginning December 1, 2022 and ending November 30, 2023 – **John Schultz made a motion to approve the Public Defender agreement with Ronald J. Leinen beginning December 1, 2022 and ending November 30, 2023. Seconded by LaDon Trost and the motion carried by voice vote.**

- c) Discussion and possible action regarding the posting of total compensation packages for highly compensated employees per Public Act 097-0609 **John Schultz made a motion to post the total compensation packages for highly compensated employees. Seconded by Don Hill and motion carried by voice vote.** John Schultz asked how much money do they have to make before they're considered highly compensated, to which Toot replied \$75,000, and that is for the entire compensation package.

5. Closed Session

John Schultz made a motion to enter into closed session at 6:45 p.m. for closed session minutes section 2(c)21 *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.* Topic of discussion: The review of closed session minutes
Seconded by LaDon Hill. Roll call vote resulted in all ayes and the motion carried.

At 7:07 p.m., John Schultz made a motion to reconvene to open session. Seconded by Diane Gallagher. Roll call vote resulted in all ayes and the motion carried.

6. Possible action as a result of closed session –

- a) **Schultz made a motion to remain closed the County Board Closed Session minutes from April 9, 1996. Seconded by Don Hill and the motion carried by voice vote.**
- b) **John Schultz made a motion to open the County Board Closed Session minutes from August 14, 2001. Seconded by Diane Gallagher and the motion carried by voice vote.**
- c) **LaDon Trost made a motion to remain closed the County Board Closed Session minutes from November 13, 2001. Seconded by John Schultz and the motion carried by voice vote.**
- d) **LaDon Trost made a motion to remain closed the County Board Closed Session minutes from February 11, 2003. Seconded by John Korth and the motion carried by voice vote.**
- e) **Don Hill made a motion to open the County Board Closed Session minutes from November 12, 2019. Seconded by John Korth and the motion carried by voice vote.**
- f) **Don Hill made a motion to open the Executive Committee Closed Session minutes from December 3, 2019. Seconded by John Schultz and the motion carried by voice vote.**
- g) **John Lang made a motion to open the County Board Closed Session minutes from February 11, 2020. Seconded by John Schultz and the motion carried by voice vote.**
- a) **John Lang made a motion to open the County Board Closed Session minutes from December 10, 2019. Seconded by Diane Gallagher and the motion carried by voice vote.**
- h) **John Korth made a motion to open the County Board Closed Session minutes from October 22, 2020. Seconded by Don Hill and the motion carried by voice vote.**
- a) **John Korth made a motion to open the County Board Closed Session minutes from December 15, 2020. Seconded by Don Hill and the motion carried by voice vote.**
- i) **John Lang made a motion to open the Executive Committee Closed Session minutes from December 30, 2020. Seconded by John Schultz and the motion carried by voice vote.**

- a) **John Lang made a motion to open the County Board Closed Session minutes from December 30, 2020. Seconded by John Schultz and the motion carried by voice vote.**

2. Staff Reports

- a) County Clerk/Recorder – Angela Kaiser, County Clerk & Recorder was not in attendance this evening. There was no report at this time.
- b) County Administrator – Scott Toot reported that we are getting the budget prepared to be put on the website, and we have the compensation study and multiple other projects going on right now and we are very busy. Tessa is a good fit in our office and that makes Mary happy.
- c) Transit – Nicole Hermsen reported that everything in Transit was running smoothly.

3. Summary of Committee Activities

- a) Diane Gallagher: Development & Planning Committee did not have a meeting this past month. Their next meeting is scheduled for Thursday. To allow time for a budget meeting, there will be a packet available for the housing study ahead of time. They will also be hearing from the Ad Hoc Steering Committee for the comprehensive plan review.
- b) John Schultz: Nothing to report at this time.
- c) LaDon Trost: Public Works Committee had a lengthy discussion on the solar electricity generation for the Highway Department. They don't get the 30%, however, he said that it seems there is some legislation for public entities to get that 30%. They are looking into it a little further. There was also some discussion on the County-owned cemeteries. It appears they're going to have to start taking care of some of them. They also passed the 2023 Annual MFT Maintenance Resolution and there was some discussion with Steve Keeffer, who is very short-handed right now.
- d) John Korth: Information & Communications Technology Committee is getting the new website ready and it should be ready to go by the end of November. The staff has completed a lot of training this past month and they're working on the Treasurer's Office setting up the new software for the hotel/motel tax and it should be completed soon.
- e) Don Hill: The Health Department will be going over their fees. The Ad Hoc Comprehensive Plan will be coming to an end soon. There was some more discussion on the Ad Hoc Comp Plan.
- f) John Lang: Legislative Committee did not meet this past month. There have been some Letters to the Editor put out a few different times regarding the 1% Sales Tax for Hotel bills to be used for EMS Services. If it doesn't make it past the level we are at now, it won't make it much further. If the County votes on it, Lang is hoping our legislators will fight for it at the State level.

4. Citizens' Comments – None.

5. Board Member Concerns – John Schultz is concerned about the lack of candidates running for the Board.

The meeting adjourned at 7:44 p.m. following a motion made by John Korth. Seconded by John Schultz and the motion carried by voice vote.

The next meeting of the Executive Committee is scheduled for Tuesday, December 6, 2022 at 6:30 p.m.