

COMMITTEE REPORT

COMMITTEE: Executive Committee Meeting
CHAIRPERSON: John Lang
DATE/TIME: November 4, 2024 at 6:30 pm

PRESENT:

☒ John Lang, Chair	☒ John Creighton	☒ Don Zillig	☒ Diane Gallagher
☒ LaDon Trost, Vice Chair	☒ Dianne Allendorf	☒ Michael Holt	☒ John Schultz

A quorum was established.

Other Board Members: Joseph Heitkamp, Daisha Boehm, Michael Dittmar and Jacob Ambrosia.

Others: Angela Kaiser.

1. Minutes Approval

- a) Minutes of the October 1, 2024 Executive Committee meeting – **Gallagher made a motion to approve the minutes of the October 1, 2024 Executive Committee meeting. Seconded by Schultz and motion passed.**

- 2. **Citizens' Comments** – Kathy Phillips, Circuit Clerk, thought the Retiree Insurance Policy should not be rescinded.

3. Unfinished Business

- a) FY2023/FY2024 Strategic Goals and Plans – The Goals and Plans were briefly reviewed.
- b) Update on Jo Daviess County FOIA requests – The Committee reviewed the October 2024 FOIA Requests.
- c) Courthouse Project Update and possible recommendation – Kaiser gave an update on the Courthouse Renovation Project.

4. New Business

- a) Discussion and possible action to recommend approval of the P2024 Retiree Health Insurance Assistance Policy – There was only discussion on the Retiree Health Insurance Assistance Policy.
- b) Discussion and possible action to recommend approval regarding the appointment of an IMRF Authorized Agent – **Schultz made a motion to recommend the appointment of Dana Timmerman as an IMRF Authorized Agent. Seconded by Allendorf and motion carried.**
- c) Discussion and possible action to recommend approval of a Resolution to Amend the Predictable Recording Fee Schedule – Angela Kaiser explained the resolution is statutorily required, due to the passage of language that amends the language that governs recording fees, but the fees for her office are not changing. **Schultz made a motion to recommend approval of a Resolution to Amend the Predictable Recording Fee Schedule. Seconded by Zillig and motion carried following a roll call vote resulting in all Ayes.**
- d) Discussion and possible action on establishing meeting dates and start times for the FY2025 Executive Committee meetings – **Allendorf made a motion to approve the meeting dates and**

start times for the FY2025 Executive Committee meetings as presented. Seconded by Schultz and motion passed following a voice vote resulting in 7 Ayes and 1 Nay. Ayes: Trost, Creighton, Allendorf, Zillig, Holt, Gallagher and Schultz. Nays: Lang

5. Closed Session – None.

6. Possible action as result of a closed session –

7. Staff Reports

a) County Administrator – None.

8. Summary of Committee Activities

- a) Diane Gallagher – Development & Planning Committee – Gallagher mentioned the Zephyr revival and the First Time Homebuyer Loan Program that the Development & Planning Committee has been working hard on the past couple of months. She reviewed the grant incentive and steps.
- b) Don Zillig – Law Enforcement & Courts Committee – Law Enforcement & Courts did not meet in October.
- c) John Schultz – Finance, Tax & Budgets Committee – Finance had Resolutions for Deeds of Conveyance and Audit Engagement Letters that were recommended to the County Board for the November meeting.
- d) John Creighton – Public Works Committee – Public Works did not meet in October.
- e) John Lang – Legislative Committee – Legislative did not meet in October, however, they will be meeting in November.
- f) Dianne Allendorf – Social & Environmental Committee – S&E did not meet in October.
- g) Michael Holt – Information & Communications Technology Committee – ICTC did not meet in October.

9. Citizens' Comments – Dittmar said he is excited for the next Development & Planning Committee meeting.

10. Board Member Concerns – Dittmar voiced his concern over contractors for the project not being local – he said that most of the money was not staying in Jo Daviess County. Boehm said that at the Development & Planning Committee meeting, the need for daycare was discussed.

11. Adjourn

The next meeting of the Executive Committee is scheduled for Tuesday, December 3, 2024 at 6:30 p.m.

The meeting adjourned at 7:35 p.m. following a motion made by Schultz. Seconded by Zillig and the motion carried by voice vote.