

JO DAVIESS COUNTY
COUNTY BOARD
MEETING MINUTES
AUGUST 12, 2025

I. Call to Order

Jo Daviess County Chairperson LaDon Trost called the meeting to order at 7:00 PM on Tuesday, August 12, 2025 in the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.

II. Roll Call

Roll Call was answered as follows: Present – Dianne Allendorf, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, Logan Noe, John Schultz, LaDon Trost. Present: 15. Present electronically – Jacob Ambrosia. Present electronically: 1. Absent – Robert Heuerman. Absent: 1.

State's Attorney Chris Allendorf was also present.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Chairperson Trost.

IV. Invocation & Thought for the Day

The Invocation and Thought for the Day was given by Joseph Heitkamp.

V. Consent Agenda

A motion to approve the consent agenda was made by Dianne Allendorf and seconded by John Schultz. The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, Logan Noe, John Schultz, LaDon Trost Ayes: 15. Nays: 0. Abstain – Peggy Bastian. Abstain: 1. Absent – Robert Heuerman. Absent: 1.

A. Minutes Approval

1. County Board Meeting minutes from the July 8, 2025 County Board Meeting

B. Appointments/Resignations

1. Appointment of Jeff Wood to serve as the Emergency Telephone System Board (ETSB) Chairperson.
2. Appointment of Ryan Bastian as a member of the Jo Daviess County Housing Authority for the remainder of a five-year term ending on June 14, 2027.
3. Reappointment of Ashley Forth as a member of the Jo Daviess County Housing Authority for a five-year term ending on June 14, 2030.

4. Reappointment of Fred Baltz as a member of the Jo Daviess County Ethics Commission for a two-year term ending on April 30, 2027.
5. Appointment of Logan Noe to serve on the Law Enforcement & Courts Committee.
6. Appointment of Logan Noe to serve on the Legislative Committee.
7. Reappointment of Todd Lincoln as a trustee of the Galena Rural Fire Protection District for a three-year term ending on April 30, 2028
8. Appointment of Ashley Forth as a member of the Emergency Telephone System Board (ETSB) for the remainder of a three-year term, ending on April 30, 2028
9. Appointment of Tessa Moore to serve on the Ad-Hoc Health Insurance Committee

C. Contracts/Agreements/Petitions

D. Ordinances/Resolutions/Proclamations

E. Reports/Correspondence

1. July 2025 Pending State's Attorney Cases
2. July 2025 County Clerk/Recorder Financial Report
3. June 2025 Galena Country Tourism Reports

F. Claims

1. Claims approval in the amount of **\$3,422,184.20** as follows:
 - i. **\$2,724,366.08 (Regular Claims)**
 - ii. **\$25,226.36 (Claims associated w/ LIT's)**
 - iii. **\$198,376.00 (Claims associated w/ IFT's)**
 - iv. **\$141,585.30 (GGMI Hotel/Motel Tax Reimbursement)**
 - v. **\$270,524.15 (Special Service Area Providers)**
 - SSA #1 - Warren Area Ambulance Service, Inc. \$64,437.68**
 - SSA #6 - Galena Area Emergency Medical Service \$114,973.71**
 - SSA #7 - Elizabeth Community Ambulance Service \$91,112.76**
 - vi. **\$43,280.04 (Emergency Purchase - 2024 Ram 2500 from line item 059-46174-820)**
 - vii. **\$18,826.27 IMRF Accelerated Payment**

G. Line Item Transfers

1. FY2025 Line Item Transfers over \$500.00:

- i. **\$788.83 from 001-41121-611 Fuel, to 001-41121-441 Uniforms**
- ii. **\$550.00 from 001-41121-706 Printing, to 001-41121-501 Training**
- iii. **\$5,000.00 from 001-41122-719 Other Service Charges, to 001-41122-501 Training**
- iv. **\$20,000.00 from 016-49197-905 Misc., to 016-49197-801 Land**

End of Consent Agenda

VI. Citizens' Comments

Brian Jones, 612 Meadow Crest Dr., Rockton, IL spoke as an unofficial member and a volunteer of Unite 4 Freedom.

Babe Puakstys, 5244 S. Newcastle, Chicago, IL spoke as an unofficial member and a volunteer of Unite 4 Freedom.

Mike DiRienzo, 6090 S Rodden Rd., Hanover, IL came before the board to inform them that a gentleman that's been buying up land in the county has been reaching out to landowners in Hanover to try and buy land for the installation of solar panels.

Tom Kozyk, 6N373 Oakwood Dr., St. Charles, IL spoke as an unofficial member and a volunteer of Unite 4 Freedom.

Jodie Zitko, 3N778 Walt Whitman Rd., St. Charles, IL, spoke as an unofficial member and a volunteer of Unite 4 Freedom.

Ken Zitko 3N778 Walt Whitman Rd., St. Charles, IL, spoke as an unofficial member and a volunteer of Unite 4 Freedom.

VII. Unfinished Business

There was no unfished business brought before the board at this time.

VIII. New Business & Committee Reports

A. Galena Country Tourism FY2025 4th Quarter Report - Terry Mattson

Galena Country Tourism President and CEO Terry Mattson presented the Galena County Tourism FY2025 4th Quarter Report.

- 1. <https://www.visitgalena.org/visitor-profile-study/>
- 2. <https://www.visitgalena.org/industry/impact-report/>
- 3. <https://www.kcrg.com/2025/08/05/our-town-galena-what-nearly-million-people-are-discovering/>

B. Executive

1. Consideration of a recommendation to approve a Courthouse Facilities Standard Policy (*Recommendation of the Executive Committee meeting held on August 4, 2025*)

A committee motion to approve a Courthouse Facilities Standard Policy was seconded by John Creighton.

The motion carried by voice vote.

2. Consideration of a recommendation to approve a revised Travel & Business Expense Policy (*Recommendation of the Executive Committee meeting held on August 4, 2025*)

A committee motion to approve a revised Travel & Business Expense Policy was seconded by John Creighton.

The motion carried by voice vote.

3. Consideration of a recommendation to issue a Request for Proposal (RFP) for Grant Consulting & Strategic Planning Services (*Recommendation of the Executive Committee meeting held on August 4, 2025*)

A committee motion to approve a Request for Proposal (RFP) for Grant Consulting & Strategic Planning Services was seconded by John Creighton.

The motion carried by voice vote.

4. Consideration of a recommendation to approve the purchase of property located at part of 402 Broadway Street, Galena, Illinois 61036 facing Meeker Street for the sum of \$20,000 to be paid from the Contingency Fund, line item 016-49197-801 Land (*Recommendation of the Executive Committee meeting held on August 4, 2025*)

A committee motion to approve the purchase of property located at part of 402 Broadway Street, Galena, Illinois 61036 facing Meeker Street for the sum of \$20,000 to be paid from the Contingency Fund, line item 016-49197-801 Land was seconded by John Creighton.

The motion carried by voice vote.

5. If Item B4 is approved, the adjusted claims total for August 2025 is **\$3,442,184.20**

The adjusted claims total for August 2025 is \$3,442,184.20.

C. Information & Technology

1. Consideration of a recommendation to approve the annual GIS software maintenance renewal with Hexagon Intergraph Corporation in the amount of \$13,652.28 to be paid from the GIS Automation Fund 058-47189-702 (*Recommendation of the Information Communications & Technology Committee meeting held on July 30, 2025*)

Michael Holt requested Chairperson Trost remove this item from the agenda, as it did not need approval from the board.

At this time, Chairperson Trost exercised his prerogative and struck this item from the agenda.

D. Public Works

1. Consideration of a recommendation to approve a Supplemental Engineering Agreement for the Dewey Avenue Bridge at a cost not to exceed \$62,526.00 (*Possible recommendation of the Special Public Works Committee meeting held on August 12, 2025*)

A committee motion to approve a Supplemental Engineering Agreement for the Dewey Avenue Bridge at a cost not to exceed \$62,526.00 was seconded by John Grizzoffi.
The motion carried by voice vote.

E. Law & Courts

The committee had no business to bring before the board.

F. Finance

1. Consideration of a recommendation to award a Professional Audit Services Contract to Lauterbach & Amen at an all-inclusive maximum price for fiscal years ending November 30, 2025 (\$57,500), November 30, 2026 (\$59,800), November 30, 2027 (\$62,200), with a County option of two (2) additional years for fiscal years ending November 30, 2028 (\$64,700) and November 30, 2029 (\$67,200) (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on July 31, 2025*)

A committee motion to approve a Professional Audit Services Contract to Lauterbach & Amen at an all-inclusive maximum price for fiscal years ending November 30, 2025 (\$57,500), November 30, 2026 (\$59,800), November 30, 2027 (\$62,200), with a County option of two (2) additional years for fiscal years ending November 30, 2028 (\$64,700) and November 30, 2029 (\$67,200) was seconded by John Schultz.
The motion carried by voice vote.

G. Zoning Board of Appeal/Planning Commission

1. Discussion and possible action to approve the Rezoning/Map Amendment (Case No 25-30) of a roughly 8.016-acre parcel of land from AG (Agricultural) to I (Industrial) for Stephenson Service Company (Jay Kempel, General Manager; 410 South Hancock Ave, Freeport, IL), petitioner & Thomas L and Judith A Schuldt Living Trust (12275 E Howardsville RD, Stockton, IL), owners. Property surrounding 1859 IL Route 78 N, Stockton, IL.

A motion to approve the Rezoning/Map Amendment (Case No 25-30) of a roughly 8.016-acre parcel of land from AG (Agricultural) to I (Industrial) for Stephenson Service Company (Jay Kempel, General Manager; 410 South Hancock Ave, Freeport, IL), petitioner & Thomas L and Judith A Schuldt Living Trust (12275 E Howardsville RD, Stockton, IL), owners. Property surrounding 1859 IL Route 78 N, Stockton, IL was made by Michael Dittmar and seconded by John Schultz.
The motion to approve the original motion by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn

Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, Logan Noe, John Schultz, LaDon Trost. Ayes: 16. Nays: 0. Absent – Robert Heuerman. Absent: 1.

H. Development & Planning

1. Discussion Only: A proposal to place a 30,000 square foot poultry production facility on a 116+ acre property (PIN 15-000-321-00) situated east of N Canyon Park Road, between E Townsend Road and E Townline Road, Stockton, IL; property owned by Timothy G & Lori A Zueger and is zoned Agricultural (AG). *(NOTE: the property owners will be required to submit a "Notice of Intent to Construct" the facility with the Illinois Department of Agriculture which may or may not be forwarded to the County Board for comment before that agency's action on the proposal. This discussion item provides an opportunity for review and comment in advance of receipt of this notice from the State).*

William Meeker, Jo Daviess County Planning & Development Administrator, brought this to the board in anticipation of the application coming through and the short window in which action would need to be taken.

I. Legislative

The committee had no business to bring before the board.

J. Social & Environmental

1. Consideration of a recommendation to approve a contract between East Galena Township and Jo Daviess County Transit *(Recommendation of the S&E Committee meeting held on July 17, 2025)*

A committee motion to approve a contract between East Galena Township and Jo Daviess County Transit was seconded by Lynn Gallagher.

The motion carried by voice vote.

2. Consideration of a recommendation to approve a contract between The Mop Shop and Jo Daviess County Transit *(Recommendation of the S&E Committee meeting held on July 17, 2025)*

A committee motion to approve a contract between The Mop Shop and Jo Daviess County Transit was seconded by Lynn Gallagher.

The motion carried by voice vote.

3. Consideration of a recommendation to approve a contract between Elizabeth Food Basket and Jo Daviess County Transit *(Recommendation of the S&E Committee meeting held on July 17, 2025)*

A committee motion to approve a contract between Elizabeth Food Basket and Jo Daviess County Transit was seconded by Lynn Gallagher.

The motion carried by voice vote.

4. Consideration of a recommendation to approve a contract between Galena Public Library District and Jo Daviess County Transit (*Recommendation of the S&E Committee meeting held on July 17, 2025*)

A committee motion to approve a contract between Galena Public Library District and Jo Daviess County Transit was seconded by Lynn Gallagher.

The motion carried by voice vote.

5. Consideration of a recommendation to approve a contract between Galena ARC and Jo Daviess County Transit (*Recommendation of the S&E Committee meeting held on July 17, 2025*)

A committee motion to approve a contract between Galena ARC and Jo Daviess County Transit was seconded by Lynn Gallagher.

The motion carried by voice vote.

6. Consideration of a recommendation to approve an Intergovernmental Agreement between City of Galena and Jo Daviess County Transit (*Recommendation of the S&E Committee meeting held on July 17, 2025*)

A committee motion to approve an Intergovernmental Agreement between City of Galena and Jo Daviess County Transit was seconded by Lynn Gallagher.

The motion carried by voice vote.

7. Consideration of a recommendation to approve a contract between St. Vincent de Paul and Jo Daviess County Transit (*Recommendation of the S&E Committee meeting held on July 17, 2025*)

A committee motion to approve a contract between St. Vincent de Paul and Jo Daviess County Transit was seconded by Lynn Gallagher.

The motion carried by voice vote.

8. Consideration of a recommendation to approve a contract between Crescent and Jo Daviess County Transit (*Recommendation of the S&E Committee meeting held on July 17, 2025*)

A committee motion to approve a contract between Crescent and Jo Daviess County Transit was seconded by Lynn Gallagher.

The motion carried by voice vote.

9. Consideration of a recommendation to approve a contract between Allure of Stockton and Jo Daviess County Transit (*Recommendation of the S&E Committee meeting held on July 17, 2025*)

A committee motion to approve a contract between Allure of Stockton and Jo Daviess County Transit was seconded by Lynn Gallagher.

The motion carried by voice vote.

10. Consideration of a recommendation to approve a contract between United Methodist Church and Jo Daviess County Transit (*Recommendation of the S&E Committee meeting held on July 17, 2025*)

A committee motion to approve a contract between United Methodist Church and Jo Daviess County Transit was seconded by Lynn Gallagher.

The motion carried by voice vote.

11. Consideration of a recommendation to approve a contract between Galena Rotary Club and Jo Daviess County Transit (*Recommendation of the S&E Committee meeting held on July 17, 2025*)

A committee motion to approve a contract between Galena Rotary Club and Jo Daviess County Transit was seconded by Lynn Gallagher.

The motion carried by voice vote.

12. Consideration of a recommendation to approve a contract between Rosecrance and Jo Daviess County Transit (*Recommendation of the S&E Committee meeting held on July 17, 2025*)

A committee motion to approve a contract between Rosecrance and Jo Daviess County Transit was seconded by Lynn Gallagher.

The motion carried by voice vote.

IX. Other Committees & Boards

John Creighton gave a brief update on the Ad-Hoc Zoning Committee. They are having good meetings. Creighton stated at their next meeting they are going to try and tackle guest accommodations.

Lynn Gallagher gave a brief update on the Ad-Hoc Mental Health Committee. They have a new survey for Law Enforcement and School Administrators and Counselors. The surveys close September 1st and after that, the committee will be able to compile and analyze data collected.

Michael Dittmar gave a brief update on the Ad-Hoc Community Growth Committee. The most recent meeting held was on child care and the committee met with schools & mayors.

X. Closed Session

A motion to enter closed session at 8:20 p.m. was made by Dianne Allendorf and seconded by John Schultz to discuss:

"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting." Topic of Discussion: Case #24-LA-18

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John

Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, Logan Noe, John Schultz, LaDon Trost. Ayes: 16. Nays: 0. Absent – Robert Heuerman. Absent: 1.

A. Pursuant to 5 ILCS Litigation Section 120/2(c)11

“Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.” Topic of Discussion: Case #24-LA-18

XI. Reconvene from Closed Session

The board reconvened at 8:29 p.m. following a motion vote by John Lang and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, Logan Noe, John Schultz, LaDon Trost. Ayes: 16. Nays – None Nays: 0. Absent – Robert Heuerman. Absent: 1.

XII. Possible Actions as a Result of Closed Session

There was no action as a result of closed session.

XIV. Citizens' Comments

At this time, Chairperson Trost exercised his prerogative and moved to citizens’ comments.

There were no citizens’ comments at this time.

XIII. Board Member Concerns

Diane Gallagher reminded board members to get petitions from the Clerk's office for those that are up for election in 2026.

Lynn Gallagher stated the deadline to sign up for the 9/11 5k Stair Climb Challenge is next week. The event is hosted by the Galena Area EMS District, the Galena Police Department and the Galena Fire Department and the event honors the heroes of 9/11 and our local first responders, past and present.

XV. Adjourn to Tuesday, September 9, 2025 at 7:00 p.m.

A motion to adjourn was made by John Lang and seconded by John Schultz.
The motion carried by voice vote.

Chairperson Trost adjourned the meeting at 8:41 p.m. until 7:00 p.m. Tuesday, September 9, 2025 at the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.

A handwritten signature in black ink, reading "Dana Timmerman". The signature is written in a cursive style with a blue ink flourish above the "T".

Dana Timmerman, County Clerk