

AGENDA

FINANCE, TAX, & BUDGETS COMMITTEE OF THE JO DAVIESS COUNTY BOARD

Thursday, March 25, 2021 @ 6:30 p.m.

Jo Daviess County Courthouse, Galena

3rd floor County Board Room

Meeting is Accessible via Audio Call-in

3rd Floor Evacuation Policy

- 1) The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
- 2) Exit down hall in either direction.
- 3) After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a. **To open pull Fire Alarm.**
- 4) A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
- 5) On the second floor you may exit using the doors on the Meeker Street side, or continue to the first floor to exit building.
- 6) Do not use elevator in case of fire.

1. Call to Order

2. Roll Call and establishment of quorum

3. Approval of Minutes

- a) Minutes from February 25, 2021 Finance, Tax & Budgets Committee meeting.

4. Citizens Comments

PLEASE NOTE CHANGE: To promote health and safety, we encourage the public to follow the Gubernatorial 'shelter in place' Executive Order. Therefore, in addition to standard (in-person) public comments at Jo Daviess County Board and Committee meetings, we will accept public comment via call-in during the time reserved for public comments or via email. Individuals or groups wishing to comment can email statements to the County Administrator's Office at countyadministrator@jodaviess.org by Thursday, March 25, 2021 at 4:30 pm.

Statements received by the deadline will be read aloud as part of the record, pursuant to the time parameters in Jo Daviess County Board Rules (three minutes per individual). The entirety of the statement will be placed in the official minutes, even if the statement reads longer than the time limit allows.

We take very seriously the recommendations from the Centers for Disease Control and Prevention (CDC) to socially distance and the Governor's Executive Order 2020-10, wherein no more than ten people can convene in one place. **We encourage you to submit your public comment via email.** Public comment and emailed comments will proceed in the order in which they are received.

If you choose to provide comment in person, requests must be received by the County Administrator's Office at countyadministrator@jodaviess.org at least one hour prior to any scheduled public meeting. Due to COVID-19, current policy allows only persons with urgent or essential business to enter the Courthouse. Any person who requests to enter the Courthouse may be subject to a screening process, including but not limited to answering medical questions and having their temperatures taken before being allowed to enter. Information on how to access Jo Daviess County Committee or County Board meetings will be displayed on each meeting agenda.

1-5-22: Visitors

- A. Addressing the Board: Except during the time allotted for public comment, no person, other than a member of the board, shall address that body, except with the consent of the presiding officer.

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- B. Identification: Each person addressing the board shall give his/her name and address in an audible tone of voice for the record and shall limit his/her remarks to no more than three (3) minutes. All remarks shall be addressed to the board as a body and not to any one member. No person, other than the board and person having the floor shall be permitted to enter into any discussion, either directly or through a member of the board, without the permission of the presiding officer. No question shall be asked a board member except through the presiding officer. (Ord., 10-14-2008)
- 5. Unfinished Business
 - a) FY2019/FY2020 Strategic Goals & Plans – Review Committee Assignments from 2019 County Board Retreat – Review Status/Progress.
 - b) Update on Hotel/Motel Tax/Guest Accommodations/OTA's/Education and Enforcement.
 - c) Update on Jo Daviess County Purchasing Card Policy.
- 6. New Business
 - a) Consideration of a recommendation to approve a Resolution to again partner with the HOPE Foundation on the printing and mailing of the second edition of the Community Resources Directory from Contingency Fund (016) (Recommended by the Social & Environmental Committee, meeting of March 18, 2021).
 - b) Discussion and possible action on a Program Development and Administrative Services Agreement between the County of Jo Daviess, Illinois and the Illinois Energy Conservation Authority NFP (Resolution 2021-9 authorizes the JDC Finance, Tax & Budgets Committee to negotiate and recommend to the JDC County Board an agreement with the Illinois Energy Conservation Authority NFP to provide PACE Administrator Program Services at no cost to the County).
 - c) Discussion and possible action to amend P2014-1 Policy for the Review and Approval of Year-end Financial Statements and the Schedule of Expenditures of Federal Awards.
 - d) Discussion and possible action to pay eligible FY2021 COVID-19 expenses over \$2,000 from the Contingency Fund (016), per Resolution 2021-10
 - i. Top Notch \$2,400.00
- 7. Staff Reports
 - a) Chief County Assessment Office
 - b) Treasurer's Office
 - c) Grants Administrator
 - d) County Administrator
- 8. Citizens' comments
- 9. Board Member Concerns
- 10. Adjourn

Next regular meeting – Thursday, April 29, 2021 @ 6:30 pm

Due to Governor Pritzker's "stay at home" order, this meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/91044799717?pwd=UENKUFCvM3REVEZKV3Zoc2pKcVhXQT09>

Call in Number: 1 (312) 626-6799 US

Meeting ID: 910 4479 9717

Password: 092716

Call-in information is also available on the JDC website at www.jodaviess.org