

AGENDA

FINANCE, TAX, & BUDGETS COMMITTEE OF THE JO DAVIESS COUNTY BOARD

Thursday, September 29, 2022@ 6:30 p.m.

Jo Daviess County Courthouse, Galena

3rd floor County Board Room

Meeting is Accessible via Audio Call-in

3rd Floor Evacuation Policy

- 1) The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
- 2) Exit down hall in either direction.
- 3) After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a. **To open pull Fire Alarm.**
- 4) A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
- 5) On the second floor you may exit using the doors on the Meeker Street side, or continue to the first floor to exit building.
- 6) Do not use elevator in case of fire.

1. Call to Order
2. Roll Call and establishment of quorum
3. Approval of Minutes
 - a) Minutes of the August 25, 2022 Finance, Tax & Budgets Committee Meeting
4. Citizens Comments
5. Review and Summary of FY2023 Budget Process to Date
6. Budget Review Session with Finance, Tax & Budgets Committee
 - a) Discussion and possible action to approve the recommendation from the Law Enforcement & Courts Committee budget review for the following FY2023 General Fund and Special Fund budgets, their fund descriptions, and forward them to the FY2023 Jo Daviess County comprehensive budget document:
 - 1) Probation
 - i. Probation (001-42132) - GF
 - ii. Probation Services (033) - SF
 - iii. Probation EMHD (053) - SF
 - iv. Sobriety Court (068) – SF (Dissolved effective June 20, 2019)
 - 2) Courts
 - i. Courts (001-42131) – GF
 - ii. Law Library Fund (078) – SF
 - iii. Public Defender Records Auto (084) – SF
 - 3) Special Service Area Commissions
 - i. Special Service Area 1 (043) - SF
 - ii. Special Service Area 6 (076) – SF
 - iii. Special Service Area 7 (085) - SF
 - 4) Coroner
 - i. Coroner (001-41127) - GF
 - ii. Coroner's Equipment & Operations (070) – SF

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- 5) Emergency Management
 - i. Emergency Management (001-41125) – GF
 - ii. *JDC Hazard Mitigation (072) – SF*
- 6) State's Attorney
 - i. State's Attorney (001-42134) - GF
 - ii. *State's Attorney Drug Forfeiture (051) - SF*
 - iii. *State's Attorney Records Automation Fund (074) – SF*
 - iv. *Juvenile Justice Fund (079) – SF*
 - v. *Drug Addiction Fund (082) – SF*
- 7) Circuit Clerk
 - i. Circuit Clerk (001-42133) - GF
 - ii. *Circuit Clerk Automation (029) - SF*
 - iii. *Circuit Clerk Operations & Admin (031) - SF*
 - iv. *Court Document Storage (039) - SF*
 - v. *Maintenance & Child Support (052) - SF*
 - vi. *E-Citation Fund (077) – SF*
 - vii. *Unclaimed Bail Fund (081) SF*
- 8) Sheriff
 - i. Courthouse (001-40101) – GF
 - ii. Sheriff (001-41121) – GF
 - iii. Public Safety Building (001-41122) – GF
 - iv. Communications (001-41123) – GF
 - v. Court Security (001-41124) - GF
 - vi. Merit Commission (001-41126) - GF
 - vii. *Sheriff's Forfeiture (009) - SF*
 - viii. *DUI (019) - SF*
 - ix. *Sheriff's Vehicle (038) - SF*
 - x. *JDC Emergency Services Communications (066) - SF*
 - xi. *County Jail Medical Costs Fund (069) – SF*
 - xii. *Transportation Safety Highway Hire Back Fund (087)*
- b) Discussion and possible action to approve the recommendation from the Social & Environmental Committee budget review for the following FY2023 General Fund and Special Fund budgets, their fund descriptions, and forward them to the FY2023 Jo Daviess County comprehensive budget document:
 - 1) Public Health
 - i. *Public Health Fund (003) – SF*
 - ii. *Public Health Emergency Preparedness Fund (005) - SF*
 - iii. *Public Health Catastrophic Emergency Fund (046) - SF*
 - iv. *Public Health Capital Investment Fund (055) - SF*
 - 2) Animal Control
 - i. *Animal Control Fund (020) – SF*
 - ii. *Pet Population Fund (080) - SF*
 - 3) Social and Environmental Services
 - i. Social and Environmental Services (001-44157) - GF
 - a) NICAA Senior Citizens Service – GF
 - b) Senior Resource Center – GF
 - c) American Legion Veterans' Grave Markers – GF
 - d) Jo Daviess/Carroll Solid Waste Agency – GF
 - 4) *Jo Daviess County Transit Fund (071) – SF*
 - 5) *708 Mental Health Fund (014) – SF*
 - 6) *Small Rental Properties Program Fund (040) – SF (R2022-38 dissolved fund)*

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- c) Discussion and possible action to approve the recommendation from the Public Works Committee budget review for the following FY2023 General Fund and Special Fund budgets, their fund descriptions, and forward them to the FY2023 Jo Daviess County comprehensive budget document:
 - 1) Soil & Water Conservation District
 - i. Soil & Water Conservation District (001-44157) - GF
 - 2) Highway
 - i. *County Highway Fund (002) – SF*
 - ii. *County Motor Fuel Tax Fund (006) – SF*
 - iii. *County Federal Aid Matching Fund (008) – SF*
 - iv. *County Aid to Bridges Fund (011) – SF*
 - v. *Highway Capital Investment Fund (059) - SF*
- d) Discussion and possible action to approve the recommendation from the Development & Planning Committee budget review for the following FY2023 General Fund and Special Fund budgets, their fund descriptions, and forward them to the FY2023 Jo Daviess County comprehensive budget document:
 - 1) Economic Development
 - i. Economic Development & Planning (001-45162) – GF
 - ii. *Economic Development Investment Fund (018) – SF*
 - 2) Planning & Development
 - i. Planning & Development (001-45163) - GF
 - 3) Tourism
 - i. *Tourism Promotion Fund (027) – SF*
 - ii. *Tourism Capital Development Fund (032) – SF*
 - iii. *Tourism LTCB Grant Fund (056) – SF (R2022-37 dissolved fund)*
- e) Discussion and possible action to move forward the following FY2023 General Fund and Special Fund budgets and their fund descriptions to the FY2023 Jo Daviess County comprehensive budget document:
 - 1) Regional Superintendent of Schools
 - i. Regional Superintendent of Schools (001-44159) – GF
 - 2) County Treasurer
 - i. County Treasurer (001-40104) - GF
 - ii. Tax Extension (001-40105) - GF
 - iii. *Tax Sale Automation Fund (Treasurer Automation) (047) - SF*
 - iv. *Treasurer Sale in Error Fund (065) – SF*
 - v. *American Rescue Plan Fund (086) – SF*
 - vi. Grants Administrator (001-40113)
 - 3) County Assessment
 - i. Chief County Assessment Officer (001-40108) – GF
 - ii. Board of Review (001-40109) – GF
 - 4) Other Budgets
 - i. *Veteran Assistance Program Fund (083)-SF*
 - ii. Miscellaneous (001-40112) - GF
 - iii. *Social Security Fund (012) - SF*
 - iv. *Illinois Municipal Retirement Fund (013) - SF*
 - v. *Insurance Fund (017) - SF*

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- f) Discussion and possible action to approve the recommendation from the Information Communication & Technology Committee budget review for the following FY2023 General Fund and Special Fund budgets, their fund descriptions, and forward them to the FY2023 Jo Daviess County comprehensive budget document:

- 1) County Clerk & Recorder
 - i. County Clerk & Recorder (001-40106) – GF
 - ii. Elections (001-40107) – GF
 - iii. *Recorder Automation (028) – SF*
 - iv. *County Clerk Automation (030) – SF*
 - v. *Election Equipment (049) – SF*
- 2) GIS/IT
 - i. Information & Communication (001-40110) – GF
 - ii. *GIS Automation (058) – SF*
 - iii. *GIS Capital Equipment & Investment (064) – SF*

- g) Discussion and possible action to approve the recommendation from the Executive Committee budget review for the following FY2023 General Fund and Special Fund budgets, their fund descriptions, and forward them to the FY2023 Jo Daviess County comprehensive budget document:

- 1) Executive
 - i. *Extension Education Fund (023) – SF*
 - ii. *911 Emergency Services Fund (007) – SF*
 - iii. *ETSB Capital Equipment & Investment Fund (075) - SF*
 - iv. County Board (001-40102) - GF
 - v. County Administrator (001-40103) – GF

7. Unfinished Business

- a) FY2021/FY2022 Strategic Goals and Plans

8. New Business

- a) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 05-501-280-00 in Dunleith Township to Larry Fieberg.
- b) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 08-101-052-00 in Guilford Township to C & M Real Estate, LLC, Michael Williams and Camille Williams.
- c) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 08-104-101-00 in Guilford Township to Donald Slattery and Gerlie Slattery.
- d) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 08-108-007-00 in Guilford Township to Zoran Petrevski.
- e) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 08-203-044-00 in Guilford Township to Zoran Petrevski.
- f) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 17-002-140-04 in Stockton Township to Elizabeth Raisbeck and David Virtue.
- g) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 18-012-071-00, 072-00 to Robert McDonald.
- h) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 18-014-002-00 to William Clancy and Mary Clancy.
- i) Discussion and possible action on a Resolution to Amend the FY2022 Jo Daviess County Budget for the Purposes of Complying with GASB Number 84 with the following Custodial Funds and Fund Descriptions designated as Special Revenue Funds:

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- i. *Township Bridge Fund (010) – SF*
 - ii. *Township Motor Fuel Fund (021) – SF*
 - iii. *Work Release Fund (104) – SF*
 - iv. *Marriage Fund (106) – SF*
 - v. *County Clerks Tax Redemption Fund (107) – SF*
 - vi. *Inmate commissary Fund (112) – SF*
 - vii. *Sheriff Kids First Fund (113) – SF*
 - viii. *Probation Conference Fund (115) - SF*
 - j) Discussion and possible action regarding the renewal of FY2023 Property & Casualty Insurance and Workers Compensation Insurance with Illinois Counties Risk Management Trust (ICRMT) total annual premium \$413,860.
 - k) Discussion and possible action on a request for an unanticipated expense in the amount of \$10,000 to be paid from the Contingency Fund (016) for Election Storage Renovation Project.
 - l) If Item k) is not approved, discussion and possible action to place \$10,000 unfunded request for FY23 for Election Storage Renovation Project that will be completed in FY23.
 - m) Review FY2023 unfunded requests.
9. Staff Reports
- a) Chief County Assessment Office
 - b) Treasurer's Office
 - c) Grants Administrator
 - d) County Administrator
10. Citizens' comments
11. Board Member Concerns
12. Adjourn

Next regular meeting – Thursday, October 27, 2022 @ 6:30 pm

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/91044799717?pwd=UENKUFCvM3REVEZKV3Zoc2pKcVhXQT09>

Call in Number: 1 (312) 626-6799 US

Meeting ID: 910 4479 9717

Password: 092716

Call-in information is also available on the JDC website at www.jodaviess.org