

COMMITTEE REPORT

COMMITTEE: Finance, Tax & Budgets
CHAIRPERSON: John Schultz, Chairman
DATE/TIME: September 29, 2022 at 6:30 p.m.

PRESENT: ☒ John Schultz ☒ Staci Duerr ☒ Don Hill
 ☒ Diane Gallagher ☒ John Lang ☒ Don Zillig
 ☒ Steve McIntyre

Other Board members:

Others: Tammy Cahill, Laura Edmonds, Melisa Hammer, Angela Kaiser, Kathy Phillips, Scott Toot, Kevin Turner, Jamie Watson and Mary Althof

1. **Call to Order** – John Schultz called the meeting to order at 6:30 pm.
2. **Roll Call** – A quorum was established.
3. **Approval of Minutes** – None.
4. **Citizens Comments** - None.
5. Review and Summary of FY2023 Budget Process to Date – Scott Toot, County Administrator gave an update on the FY2023 Budget Process to Date. We are at the point where every budget has been through a committee for review and now they are in front of the Finance Committee before they go to the Budget Workshops. If you look at page six of your packet you will see the General Fund target amounts and you will see revenue estimates. If you look at the line that says General Fund surplus/deficit after Round 2 revenue estimates you will see a General Fund surplus of \$1,437,764. The salary survey with the Archer Company will come in next month and will have to be added as an unfunded request based upon whether the County Board approves it or not. We also have maintenance issues with the courthouse. Budget Workshops will be October 13, 18 and 20 at 5:30 p.m.
6. Budget Review Session with Finance, Tax & Budgets Committee
 - a) Discussion and possible action to approve the recommendation from the Law Enforcement & Courts Committee budget review for the following FY2023 General Fund and Special Fund budgets, their fund descriptions, and forward them to the FY2023 Jo Daviess County comprehensive budget document:
 - 1) Probation
 - i. Probation (001-42132) - GF
 - ii. Probation Services (033) - SF
 - iii. Probation EMHD (053) - SF
 - iv. Sobriety Court (068) – SF (Dissolved effective June 20, 2019)
 - 2) Courts
 - i. Courts (001-42131) – GF
 - ii. Law Library Fund (078) – SF
 - iii. Public Defender Records Auto (084) – SF
 - 3) Special Service Area Commissions
 - i. Special Service Area 1 (043) - SF
 - ii. Special Service Area 6 (076) – SF
 - iii. Special Service Area 7 (085) - SF

- 4) Coroner
 - i. Coroner (001-41127) - GF
 - ii. *Coroner's Equipment & Operations (070) – SF*
- 5) Emergency Management
 - i. Emergency Management (001-41125) – GF
 - ii. *JDC Hazard Mitigation (072) – SF*
- 6) State's Attorney
 - i. State's Attorney (001-42134) - GF
 - ii. *State's Attorney Drug Forfeiture (051) - SF*
 - iii. *State's Attorney Records Automation Fund (074) – SF*
 - iv. *Juvenile Justice Fund (079) – SF*
 - v. *Drug Addiction Fund (082) – SF*
- 7) Circuit Clerk
 - i. Circuit Clerk (001-42133) - GF
 - ii. *Circuit Clerk Automation (029) - SF*
 - iii. *Circuit Clerk Operations & Admin (031) - SF*
 - iv. *Court Document Storage (039) - SF*
 - v. *Maintenance & Child Support (052) - SF*
 - vi. *E-Citation Fund (077) – SF*
 - vii. *Unclaimed Bail Fund (081) SF*
- 8) Sheriff
 - i. Courthouse (001-40101) – GF
 - ii. Sheriff (001-41121) – GF
 - iii. Public Safety Building (001-41122) – GF
 - iv. Communications (001-41123) – GF
 - v. Court Security (001-41124) - GF
 - vi. Merit Commission (001-41126) - GF
 - vii. *Sheriff's Forfeiture (009) - SF*
 - viii. *DUI (019) - SF*
 - ix. *Sheriff's Vehicle (038) - SF*
 - x. *JDC Emergency Services Communications (066) - SF*
 - xi. *County Jail Medical Costs Fund (069) – SF*
 - xii. *Transportation Safety Highway Hire Back Fund (087)*

John Lang made a motion to approve the recommendation from the Law Enforcement & Courts Committee Budget Review of the following FY2023 General Fund Budgets and Special Fund Budgets and the associated fund descriptions – Probation: Probation (001-42132), Probation Services (033), Probation EMHD (053) and Sobriety Court (068) (Dissolved effective June 20, 2019). Courts: Courts (001-42131), Law Library Fund (078) and Public Defender Records Automation (084). Special Service Area Commissions: Special Service Area 1 (043), Special Service Area 6 (076) and Special Service Area 7 (085). Coroner: Coroner (001-41127) and Coroner's Equipment & Operations (070). Emergency Management: Emergency Management (001-41125) and JDC Hazard Mitigation (072). State's Attorney: State's Attorney (001-42134), State's Attorney Drug Forfeiture (051), State's Attorney Records Automation Fund (074), Juvenile Justice Fund (079), and Drug Addiction Fund (082). Circuit Clerk: Circuit Clerk (001-42133), Circuit Clerk Automation (029), Circuit Clerk Operations & Admin (031), Court Document Storage (039), Maintenance & Child Support (052), E-Citation Fund (077) and Unclaimed Bail Fund (081). Sheriff: Courthouse (001-40101), Sheriff (001-41121), Public Safety Building (001-41122), Communication (001-41123), Court Security (001-41124), Merit Commission (001-41126),

Sheriff's Forfeiture (009), DUI (019), Sheriff's Vehicle (038), JDC Emergency Services Communications (066), County Jail Medical Costs Fund (069) and Transportation Safety Highway Hire Back Fund (087). And move them to the FY2023 Comprehensive Draft Budget Document. Seconded by Don Zillig and motion passed following a voice vote resulting in all ayes.

- b) Discussion and possible action to approve the recommendation from the Social & Environmental Committee budget review for the following FY2023 General Fund and Special Fund budgets, their fund descriptions, and forward them to the FY2023 Jo Daviess County comprehensive budget document:

- 1) Public Health
 - i. *Public Health Fund (003) – SF*
 - ii. *Public Health Emergency Preparedness Fund (005) - SF*
 - iii. *Public Health Catastrophic Emergency Fund (046) - SF*
 - iv. *Public Health Capital Investment Fund (055) - SF*
- 2) Animal Control
 - i. *Animal Control Fund (020) – SF*
 - ii. *Pet Population Fund (080) - SF*
- 3) Social and Environmental Services
 - i. Social and Environmental Services (001-44157) - GF
 - a) NICAA Senior Citizens Service – GF
 - b) Senior Resource Center – GF
 - c) American Legion Veterans' Grave Markers – GF
 - d) Jo Daviess/Carroll Solid Waste Agency – GF
- 4) *Jo Daviess County Transit Fund (071) – SF*
- 5) *708 Mental Health Fund (014) – SF*
- 6) *Small Rental Properties Program Fund (040) – SF* (R2022-38 dissolved fund)

Staci Duerr made a motion to approve the recommendation from the Social & Environmental Committee Budget Review of the following FY2023 General Fund Budgets and Special Fund Budgets and the associated fund descriptions – Public Health: Public Health Fund (003), Public Health Emergency Preparedness Fund (005), Public Health Catastrophic Emergency Fund (046) and Public Health Capital Investment Fund (055). Animal Control: Animal Control Fund (020) and Pet Population Fund (080). Social and Environmental Services: Social and Environmental Services (001-44157) a) NICAA Senior Citizens Service b) Senior Resource Center c) American Legion Veterans' Grave Markers d) Jo Daviess/Carroll Solid Waste Agency. Jo Daviess County Transit Fund (071). 708 Mental Health Fund (014). Small Rental Properties Program Fund (040) (R2022-38 dissolved fund). And move them to the FY2023 Comprehensive Draft Budget Document. Seconded by Don Hill and motion passed following a voice vote resulting in all ayes.

- c) Discussion and possible action to approve the recommendation from the Public Works Committee budget review for the following FY2023 General Fund and Special Fund budgets, their fund descriptions, and forward them to the FY2023 Jo Daviess County comprehensive budget document:

- 1) Soil & Water Conservation District
 - i. *Soil & Water Conservation District (001-44157) - GF*
- 2) Highway
 - i. *County Highway Fund (002) – SF*
 - ii. *County Motor Fuel Tax Fund (006) – SF*

- iii. *County Federal Aid Matching Fund (008) – SF*
- iv. *County Aid to Bridges Fund (011) – SF*
- v. *Highway Capital Investment Fund (059) - SF*

Steve McIntyre made a motion to approve the recommendation from the Public Works Committee Budget Review of the following FY2023 General Fund Budgets and Special Fund Budgets and the associated fund descriptions – Soil & Water Conservation District: Soil & Water Conservation District (001-44157). Highway: County Highway Fund (002), County Motor Fuel Tax Fund (006), County Federal Aid Matching Fund (008), County Aid to Bridges Fund (011) and Highway Capital Investment Fund (059). And move them to the FY2023 Comprehensive Draft Budget Document. Seconded by Staci Duerr and motion passed following a voice vote resulting in all ayes.

- d) Discussion and possible action to approve the recommendation from the Development & Planning Committee budget review for the following FY2023 General Fund and Special Fund budgets, their fund descriptions, and forward them to the FY2023 Jo Daviess County comprehensive budget document:

- 1) Economic Development
 - i. *Economic Development & Planning (001-45162) – GF*
 - ii. *Economic Development Investment Fund (018) – SF*
- 2) Planning & Development
 - i. *Planning & Development (001-45163) - GF*
- 3) Tourism
 - i. *Tourism Promotion Fund (027) – SF*
 - ii. *Tourism Capital Development Fund (032) – SF*
 - iii. *Tourism LTCB Grant Fund (056) – SF (R2022-37 dissolved fund)*

Diane Gallagher made a motion to approve the recommendation from the Development & Planning Committee Budget Review of the following FY2023 General Fund Budgets and Special Fund Budgets and the associated fund descriptions – Economic Development: Economic Development & Planning (001-45162) and Economic Development Investment Fund (018). Planning & Development: Planning & Development (001-45163). Tourism: Tourism Promotion Fund (027), Tourism Capital Development Fund (032) and Tourism LTCB Grant Fund (056) (R2022-37 dissolved fund). And move them to the FY2023 Comprehensive Draft Budget Document. Seconded by Don Hill and motion passed following a voice vote resulting in all ayes.

- e) Discussion and possible action to move forward the following FY2023 General Fund and Special Fund budgets and their fund descriptions to the FY2023 Jo Daviess County comprehensive budget document:

- 1) Regional Superintendent of Schools
 - i. *Regional Superintendent of Schools (001-44159) – GF*
- 2) County Treasurer
 - i. *County Treasurer (001-40104) - GF*
 - ii. *Tax Extension (001-40105) - GF*
 - iii. *Tax Sale Automation Fund (Treasurer Automation) (047) - SF*
 - iv. *Treasurer Sale in Error Fund (065) – SF*
 - v. *American Rescue Plan Fund (086) – SF*
 - vi. *Grants Administrator (001-40113)*
- 3) County Assessment

- i. Chief County Assessment Officer (001-40108) – GF
- ii. Board of Review (001-40109) – GF
- 4) Other Budgets
 - i. *Veteran Assistance Program Fund (083)-SF*
 - ii. Miscellaneous (001-40112) - GF
 - iii. *Social Security Fund (012) - SF*
 - iv. *Illinois Municipal Retirement Fund (013) - SF*
 - v. *Insurance Fund (017) - SF*

John Lang made a motion to move forward the following FY2023 General Fund Budgets and Special Fund Budgets and the associated fund descriptions – Regional Superintendent of Schools: Regional Superintendent of Schools (001-44159). County Treasurer: County Treasurer (001-40104), Tax Extension (001-40105), Tax Sale Automation Fund (Treasurer Automation) (047), Treasurer Sale in Error Fund (065), American Rescue Plan Fund (086) and Grants Administrator (001-40113). County Assessment: Chief County Assessment Officer (001-40108) and Board of Review (001-40109). Other Budgets: Veterans Assistance Program Fund (083), Miscellaneous (001-40112), Social Security Fund (012), Illinois Municipal Retirement Fund (013) and Insurance Fund (017). And move them to the FY2023 Comprehensive Draft Budget Document. Seconded by Don Zillig and motion passed following a voice vote resulting in all ayes.

- f) Discussion and possible action to approve the recommendation from the Information Communication & Technology Committee budget review for the following FY2023 General Fund and Special Fund budgets, their fund descriptions, and forward them to the FY2023 Jo Daviess County comprehensive budget document:

- 1) County Clerk & Recorder
 - i. County Clerk & Recorder (001-40106) – GF
 - ii. Elections (001-40107) – GF
 - iii. *Recorder Automation (028) – SF*
 - iv. *County Clerk Automation (030) – SF*
 - v. *Election Equipment (049) – SF*
- 2) GIS/IT
 - i. Information & Communication (001-40110) – GF
 - ii. *GIS Automation (058) – SF*
 - iii. *GIS Capital Equipment & Investment (064) – SF*

Staci Duerr made a motion approve the recommendation from the Information, Communications & Technology Committee Budget Review of the following FY2023 General Fund Budgets and Special Fund Budgets and the associated fund descriptions – County Clerk & Recorder: County Clerk & Recorder (001-40106), Elections (001-40107), Recorder Automation (028), County Clerk Automation (030) and Election Equipment (049). GIS/IT: Information & Communication (001-40110), GIS Automation (058) and GIS Capital Equipment & Investments (064). And move them to the FY2023 Comprehensive Draft Budget Document. Seconded by John Schultz and motion passed following a voice vote resulting in all ayes.

- g) Discussion and possible action to approve the recommendation from the Executive Committee budget review for the following FY2023 General Fund and Special Fund budgets, their fund descriptions, and forward them to the FY2023 Jo Daviess County comprehensive budget document:

- 1) Executive
 - i. *Extension Education Fund (023) – SF*
 - ii. *911 Emergency Services Fund (007) – SF*

- iii. *ETSB Capital Equipment & Investment Fund (075) - SF*
- iv. County Board (001-40102) – GF
- v. County Administrator (001-40103) – GF

Diane Gallagher made a motion to approve the recommendation from the Executive Committee Budget Review of the following FY2023 General Fund Budgets and Special Fund Budgets and the associated fund descriptions – Executive: Extension Education Fund (023), 911 Emergency Services Fund (007), ETSB Capital Equipment & Investment Fund (075), County Board (001-40102) and County Administrator (001-40103). And move them to the FY2023 Comprehensive Draft Budget Document. Seconded by Don Hill and motion passed following a voice vote resulting in all ayes.

7. Unfinished Business

- a) FY2021/FY2022 Strategic Goals and Plans – The committee did not review the FY2021/FY2022 strategic goals and plans at this time.

8. New Business

- a) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 05-501-280-00 in Dunleith Township to Larry Fieberg – **John Lang made a motion to approve a Resolution to execute a deed of conveyance of County's interest in parcel 05-501-280-00 in Dunleith Township to Larry Fieberg. Seconded by Don Zillig and motion passed following a voice vote resulting in all ayes.**
- b) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 08-101-052-00 in Guilford Township to C & M Real Estate, LLC, Michael Williams and Camille Williams – **Staci Duerr made a motion to approve a Resolution to execute a deed of conveyance of County's interest in parcel 08-101-052-00 in Guilford Township to C & M Real Estate, LLC, Michael Williams and Camille Williams. Seconded by John Lang and motion passed following a voice vote resulting in all ayes.**
- c) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 08-104-101-00 in Guilford Township to Donald Slattery and Gerlie Slattery – **Steve McIntyre made a motion to approve a Resolution to execute a deed of conveyance of County's interest in parcel 08-104-101-00 in Guilford Township to Donald Slattery and Gerlie Slattery. Seconded by Don Hill and motion passed following a voice vote resulting in all ayes.**
- d) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 08-108-007-00 in Guilford Township to Zoran Petrevsk – **Don Hill made a motion to approve a Resolution to execute a deed of conveyance of County's interest in parcel 08-108-007-00 in Guilford Township to Zoran Petrevski. Seconded by Diane Gallagher and motion passed following a voice vote resulting in all ayes.**
- e) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 08-203-044-00 in Guilford Township to Zoran Petrevski – **John Schultz made a motion to approve a Resolution to execute a deed of conveyance of County's interest in parcel 08-203-044-00 in Guilford Township to Zoran Petrevski. Seconded by John Lang and motion passed following a voice vote resulting in all ayes.**
- f) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 17-002-140-04 in Stockton Township to Elizabeth Raisbeck and David Virtue – **Staci Duerr made a motion to approve a Resolution to execute a deed of conveyance of County's interest in parcel 17-002-140-04 in Stockton**

Township to Elizabeth Raisbeck and David Virtue. Seconded by Don Hill and motion passed following a voice vote resulting in all ayes.

- g) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 18-012-071-00, 072-00 to Robert McDonald – **John Lange made a motion to approve a Resolution to execute a deed of conveyance of County's interest in parcel 18-012-071-00, 072-00 to Robert McDonald. Seconded by Steve McIntyre and motion passed following a voice vote resulting in all ayes.**
- h) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 18-014-002-00 to William Clancy and Mary Clancy – **John Schultz made a motion to approve a Resolution to execute a deed of conveyance of County's interest in parcel 18-014-002-00 to William Clancy and Mary Clancy. Seconded by Staci Duerr and motion passed following a voice vote resulting in all ayes.**
- i) Discussion and possible action on a Resolution to Amend the FY2022 Jo Daviess County Budget for the Purposes of Complying with GASB Number 84 with the following Custodial Funds and Fund Descriptions designated as Special Revenue Funds:
 - i. *Township Bridge Fund (010) – SF*
 - ii. *Township Motor Fuel Fund (021) – SF*
 - iii. *Work Release Fund (104) – SF*
 - iv. *Marriage Fund (106) – SF*
 - v. *County Clerks Tax Redemption Fund (107) – SF*
 - vi. *Inmate commissary Fund (112) – SF*
 - vii. *Sheriff Kids First Fund (113) – SF*
 - viii. *Probation Conference Fund (115) – SF***John Lang made a motion to approve a Resolution to Amend the FY2022 Jo Daviess County Budget for the Purposes of Complying with GASB Number 84 with the following Custodial Funds and Fund Descriptions designated as Special Revenue Funds: Township Bridge Fund (010), Township Motor Fuel Fund (021), Work Release Fund (104), Marriage Fund (106), County Clerks Tax Redemption Fund (107), Inmate Commissary Fund (112), Sheriff Kids First Fund (113) and Probation Conference Fund (115). Seconded by Staci Duerr and motion passed following a voice vote resulting in all ayes.**
- j) Discussion and possible action regarding the renewal of FY2023 Property & Casualty Insurance and Workers Compensation Insurance with Illinois Counties Risk Management Trust (ICRMT) total annual premium \$413,860 – **John Lang made a motion to approve the renewal of FY2023 Property & Casualty Insurance and Workers Compensation Insurance with Illinois Counties Risk Management Trust (ICRMT) total annual premium \$413,860. Seconded by Diane Gallagher and motion passed following a voice vote resulting in all ayes.**
- k) Discussion and possible action on a request for an unanticipated expense in the amount of \$10,000 to be paid from the Contingency Fund (016) for Election Storage Renovation Project – **Staci Duerr made a motion to approve a request for an unanticipated expense in the amount of \$10,000 to be paid from the Contingency Fund (016) for Election Storage Renovation Project. Seconded by John Lang and motion passed following a voice vote resulting in all ayes.**
- l) If Item k) is not approved, discussion and possible action to place \$10,000 unfunded request for FY23 for Election Storage Renovation Project that will be completed in FY23 – There was no action on this item.
- m) Review FY2023 unfunded requests – The committee reviewed the FY2023 unfunded requests to date.

9. Staff Reports

- a) Chief County Assessment Office – Laura Edmonds reported the County’s assessment notice were published on Wednesday, September 14th. 6,042 assessment notices were mailed. Quadrennial townships included: Berreman, Derinda, Elizabeth, Hanover, Pleasant Valley, Rice, Stockton, Wards Grove and Woodbine. The deadline to file an assessment appeal is Friday, October 14, 2022. The state tentative abstract has been prepared and sent to IDOR. Completion of the County Assessment Annual Report has been completed, and placed online for reviewing – Assessments/Quick Links/Publications. Michelle Bennett attended her first educational course down in Peoria (Mid Sept). Julie Spangler is attending her 3rd class this week; then she will start on her electives. She is anticipated to have her designation by February 2023. Prairie Ridge is most likely to be filing an appeal once again. We received 2 final decisions for two separate PTAB cases from 2020; no change for the appellants who filed at PTAB. The office is having issues with the IDNR Forrester, Paul Bane. He is not completing and/or submitting paperwork in an appropriate fashion to the State and is causing duress for taxpayers and this office. Jane May, OKCG Law, informed us that there will be an oral argument via Zoom on October 11, 2022, at 10 a.m. She will present the appellate argument on behalf of the County and will update us after the argument. Donna Hillard submitted her two-week notice on September 18th. Her final day is Tuesday, September 27th, 2022. Will be posting job hopefully by the beginning of October, depending on office work load, and waiting to see what the pay will be.
- b) Treasurer’s Office – Melisa Hammer apologized for not having a written report in the informational packet. It has been hectic in her office lately. The fourth distribution went out a week and a half ago. It was around \$12 million. She is waiting to do the final distribution until after the tax sale which will be on October 24th. Right now we have 586 delinquent notices that will be going out through certified mail. We sent out 1,600 friendly reminders. There are a total of 22,000 parcels. We have been working on getting subs for last year’s tax sale buyers so they purchase those. She is planning to send the delinquent notices to the printer tomorrow and they will hopefully be out sometime next week. From here on out names will be in the newspaper. If it is not paid today, it will be in the paper.
- c) Grants Administrator – Tammy Cahill stated there is nothing new to report on the GATA portal this month. We are currently in good standing. The only open item at this time on the portal is the FY21 CYEFR that is still being reviewed. This past month Cahill reviewed the Jo Daviess County and Health Department ICQ (Internal Control Review) questionnaire that is completed annually. She completed the Jo Daviess County ICQ online (after Treasurer Hammer reviewed) and Sandra Schleicher completed the Health Department ICQ. Schleicher requested Cahill review and compare the two ICQ’s to see if anything needed to be changed by her for the coming year. The 708 Mental Health Board had their quarterly meeting Wednesday, September 14th. The Board approved third quarter Provider reimbursement amounts. Cahill completed the claims for Provider third quarter reimbursements and the payments will go out in October. A couple of updates on the ARP fund. The IT Department continues to work on the website redesign. They are hoping

to go live with the new site the beginning of November. Cahill received another claim for \$4,200.00 from the IT Department for a total of \$8,187.93 for this project to date. Shive-Hattery came back to present the Courthouse Needs Assessment & Masterplan Study Final Report at the September Law & Courts meeting that she attended. They will be coming back again for next month's County Board meeting to present again. Cahill will continue to work on updating grant files for FY22 and recording information for the FY22 CYEFR. She has also been going through the backup documentation she received at last month's Grant Management class. One of the things they encouraged is having electronic files as well as paper backup documentation. That being said Cahill ordered a desktop scanner last week. She believes this is a necessity for this new position so that she's not tying up the Treasurer's copier/scanner.

- d) County Administrator – Scott Toot reported as of August 31st, 2022, 75% of the fiscal year has elapsed and intergovernmental revenues continue to be strong. Prior year to date actual intergovernmental revenues for the 9 months ending August 31, 2021 were \$3,298,079.36. Year to date actual intergovernmental revenues for the 9 months ending August 31, 2022 are \$4,505,890.03. Expenditures with comparison to budget for the General Fund (001) year to date actual \$6,937,205.18 and is at 72.3% of the Budget Amount of \$9,596,441.00. As of August 31st, 75% of the fiscal year has elapsed. Year to date General Fund net revenue over expenditures stands at \$978,604.49.

10. Citizens' comments – None.

- 11. Board Member Concerns** – John Lang commented that he would like to see an increase in compensation for those who do Zoning Board reviews. Steve McIntyre agrees. Don Hill commented that he likes the new budget reports and notes. Steve McIntyre added that when we get into the workshops we need to consider reducing the property tax increase from 5.9 to something less because we do have a surplus. Don Zillig thanked the Administration staff for their work on streamlining the budget process this year. Scott Toot responded that Melisa Hammer and Angie Kaiser have been assisting our office greatly and our new administrative assistant, Tessa Moore, started working two weeks ago to ease the strain on the office.

The next Finance, Tax & Budgets Committee meeting will be on Thursday, October 27, 2022 at 6:30 p.m.

Steve McIntyre made a motion to adjourn at 7:59 pm. Seconded by Don Zillig and motion carried.