

AGENDA

FINANCE, TAX, & BUDGETS COMMITTEE OF THE JO DAVIESS COUNTY BOARD

Thursday, October 26, 2023 at 6:00 p.m.

Jo Daviess County Courthouse, Galena

3rd floor County Board Room

Meeting is Accessible via Audio Call-in

3rd Floor Evacuation Policy

- 1) The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
- 2) Exit down hall in either direction.
- 3) After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a. **To open pull Fire Alarm.**
- 4) A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
- 5) On the second floor you may exit using the doors on the Meeker Street side, or continue to the first floor to exit building.
- 6) Do not use elevator in case of fire.

1. Call to Order
2. Roll Call and establishment of quorum
3. Approval of Minutes
 - a) Minutes of the September 28, 2023 Finance, Tax & Budgets Committee Meeting
4. Citizens Comments
5. Unfinished Business
 - a) FY2023/FY2024 Strategic Goals and Plans
6. New Business
 - a) Discussion and possible action regarding a natural gas purchase agreement with _____ for the supply of natural gas to the Jo Daviess County Courthouse, Public Safety Building, and Health Department in Galena and Highway Facilities in Hanover and Galena.
 - b) Discussion and possible action on implementation of County Policy to assess any property 10 x 16 (160 square feet) or larger in size whether on a permanent foundation or not.
 - c) Discussion and possible action on an Audit Engagement Letter with Wipfli, LLP for the Transit Section 5311 Annual Financial Report and Schedule of Operating Revenues and Income and Operating Expenses under Downstate Operating Assistance Grant as presented in conformity with Illinois Department of Transportation Division of Public and Intermodal Transportation for the year ended June 30, 2023 at a cost of \$1,750.
 - d) Discussion and possible action on an Audit Engagement Letter with Wipfli, LLP for professional services associated with the Jo Daviess County Circuit Clerk audit for the year ended November 30, 2023 at a cost not to exceed \$5,400.
 - e) Discussion and possible action on an Audit Engagement Letter with Wipfli, LLP for professional services associated with the Jo Daviess County audit for the year ended November 30, 2023 at a cost of \$43,000 for the County audit, \$4,750 for the single audit, and \$4,750 for each additional major program.

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- f) FY2024 Jo Daviess County Budget Update.
 - g) Discussion and possible action regarding any adjustments and/or revisions to FY2024 Jo Daviess County budgets
 - h) Discussion and possible action on FY2024 Jo Daviess County Financial Policies
 - i. FY2024 Prioritized Options for Reducing Expenses and/or Increasing Revenue
- 7. Staff Reports
 - a) Chief County Assessment Office
 - b) Treasurer's Office
 - c) Grants Administrator
 - d) County Administrator
- 8. Citizens' Comments
- 9. Board Member Concerns
- 10. Adjourn

Next regular meeting – Thursday, November 30, 2023 at 6:00 pm

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://us06web.zoom.us/j/91044799717?pwd=UENKUFCvM3REVEZKV3Zoc2pKcVhXQT09>

Call in Number: 1 (312) 626-6799 US
1 (309) 205-3325 (US Cellular users)
1 (507) 473-4847 US

Meeting ID: 910 4479 9717
Passcode: 092716

Call-in information is also available on the JDC website at www.jodaviesscountyil.gov