

COMMITTEE REPORT

COMMITTEE: Finance, Tax & Budgets
CHAIRPERSON: John Schultz, Chairman
DATE/TIME: November 18, 2021 at 5:04 p.m.

PRESENT: ☒ John Schultz ☐ Staci Duerr ☐ Don Hill
 ☐ Diane Gallagher ☒ John Lang ☒ Don Zillig
 ☒ Steve McIntyre

Other Board members:

Others: Laura Edmonds, Melisa Hammer and Scott Toot

1. **Call to Order** – John Schultz called the meeting to order at 5:04 pm.
2. **Roll Call** – A quorum was established.
3. **Approval of Minutes** – None.
4. **Citizens Comments:** None.
5. **Unfinished Business**
 - a) FY2021/FY2022 Strategic Goals and Plans – John Schultz reported on the FY2021/FY2022 strategic goals and plans.
 - b) Update on Hotel/Motel Tax/Guest Accommodations/OTA's/Education and Enforcement – Scott Toot, County Administrator, updated that there has been some discussion regarding software that would track to hotel/motel tax. This is an ongoing task.
6. **New Business**
 - a) Discussion and possible action to pay eligible FY2021 COVID-19 expenses over \$2,000 from the Contingency Fund (016) per Resolution 2021-10 – COVID-19 related medical expenses from the Sheriff's Office (public safety building) were reviewed. **John Schultz made a motion to pay eligible FY2021 COVID-19 expenses in the amount of \$3,962.94 from the Contingency Fund (016) per Resolution 2021-10. Seconded by John Lang and motion carried.**
 - b) Discussion and possible action on establishing meeting dates and start time for the FY2022 Finance, Tax & Budgets Committee meetings. – **John Lang made a motion to approve the meeting dates for the FY2022 Finance, Tax & Budgets Committee meetings as presented with a start time of 6:30 p.m. Seconded by John Schultz and motion carried.**
 - c) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 18-003-123-00 in Thompson Township to Apple Canyon Lake Property Owners Association. – **John Shultz made a motion to approve a Resolution to execute a deed of conveyance of the County's interest in parcel 18-003-123-00 in Thompson Township to Apple Canyon Lake Property Owners Association. Seconded by Don Zillig and motion carried.**

- d) Discussion and possible action on a Resolution to execute a deed of conveyance of County's interest in parcel 18-008-020-00 in Thompson Township to Apple Canyon Lake Property Owners Association. - **John Shultz made a motion to approve a Resolution to execute a deed of conveyance of the County's interest in parcel 18-008-020-00 in Thompson Township to Apple Canyon Lake Property Owners Association. Seconded by Don Zillig and motion carried.**

7. Staff Reports

- a) **Chief County Assessment Office** – Laura Edmonds, Chief County Assessor, her report was included in the informational packet. She also reported that her office is busy trying to connect with property owners who have yet turned in their annual renewal exemptions. They sent out 3rd and final notice along with a final email blast. Laura is also busy training new employees.
- b) **Treasurer's Office** – Melisa Hammer, County Treasurer, reported that the tax sale was on October 18th. The sale consisted of over 200 parcels. In past years there were 8 buyers and this year there were 11 buyers. The new budget software program was discussed.
- c) **Grants Administrator** – Tammy Cahill, Grants Administrator, reviewed her report that was included in the informational packet. Tammy advised she has completed entering the FY19 CYEFR grant information on the grant portal. She is waiting to hear back from our Auditors on any changes that need to be made before they provide the "In-Relation to Opinion" letter for the CYEFR. Once they provide this letter she will be able to move on to FY20 CYEFR.
- d) **County Administrator** – Scott Toot, County Administrator, reviewed the monthly financial reports.

8. Citizens' comments – None.

9. Board Member Concerns – None.

The next Finance, Tax & Budgets Committee meeting will be on Thursday, December 30, 2021 at 6:30 p.m.

John Lang made a motion to adjourn at 5:46 pm. Seconded by Don Zillig and motion carried.