

AGENDA

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JO DAVIESS COUNTY JOINT REVIEW - D&P, TOURISM, EXECUTIVE WITH FINANCE Thursday, September 25, 2025 at 5:30 PM

Phone: 309-205-3325
Phone: 312-626-6799
Meeting ID: 910 4479 9717
Password: 092716

Jo Daviess County Administrative Offices
Former Galena Primary School, 219 Kelly Lane, Galena, IL 61036

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Citizens' Comments

In accordance with Section 1-5-22 of the Jo Daviess County Code of Ordinances, members of the public may speak during the designated public comment period. Speakers must state their name and address for the record and limit comments to three (3) minutes. Remarks must be respectful, relevant to County business, and directed to the Board as a whole. Questions must go through the presiding officer.

V. Unfinished Business

VI. New Business

- A. **FINANCE:** Discussion and possible action to recommend the renewal of FY2026 Property & Casualty Insurance and Workers Compensation Insurance with Illinois Counties Risk Management Trust (ICRMT); total annual premium \$552,188
- B. **FINANCE:** Discussion and possible action to recommend an audit engagement letter with Lauterbach & Amen, LLP for the audit of Section 5311 and CARES Act Section 5311 for the fiscal year ending June 30, 2025
- C. **FINANCE:** Discussion and possible action to recommend an engagement letter with Lauterbach & Amen, LLP to review compliance with the requirements related to the use of the Illinois Downstate Operating Assistance Program (IDOAP) for the fiscal year ending June 30, 2025
- D. **FINANCE:** Discussion and possible action to recommend approval of a Resolution to execute a deed of conveyance of County's interest in parcel 08-201-053-00 in Guilford Township to Joyce Ann Calma
- E. **FINANCE:** Discussion and possible action to recommend approval of a Resolution to execute a deed of conveyance of County's interest in parcel 05-504-630-03 in Dunleith Township to Marco Sawires

VII. Summary of Joint Review Procedures

- A. Summary of Joint Review Procedures

VIII. Budget Review Session with Development & Planning Committee and Finance, Tax & Budgets Committee

- A. **Planning & Development (Development & Planning Committee)**
 - 1. Planning & Development (001-45163) - GF

B. Economic Development (Development & Planning Committee)

1. *Economic Development Investment Fund (018) - SF*

C. Tourism (Development & Planning Committee)

1. *Tourism Promotion Fund (027) - SF*
2. *Tourism Capital Development Fund (032) - SF*

IX. Budget Review Session with Executive Committee and Finance, Tax & Budgets Committee

A. Executive (Executive Committee)

1. *Extension Education Fund (023) - SF*
2. County Board (001-40102) - GF
3. County Administrator (001-40103) - GF
4. GF Contingency (001-49197) - GF

X. Budget Review Session with Finance, Tax & Budgets Committee

A. County Treasurer (Finance, Tax & Budgets Committee)

1. County Treasurer (001-40104) - GF
2. Tax Extension (001-40105) - GF
3. *Tax Sale Automation Fund (047) - SF*
4. *Sale in Error Fund (065) - SF*

B. Grants Administrator (Finance, Tax & Budgets Committee)

1. Grants Administrator (001-40113) - GF
2. *American Rescue Plan Fund (086) - SF*

C. Assessments (Finance, Tax & Budgets Committee)

1. Chief County Assessment Office (001-40108) - GF
2. Board of Review (001-40109) - GF

D. Other Budgets (Finance, Tax & Budgets Committee)

1. Regional Supt of Schools (001-44159) - GF
2. Miscellaneous (001-40112) - GF
3. *Social Security Fund (012) - SF*
4. *Illinois Municipal Retirement Fund (013) - SF*
5. *Contingency Fund (016) - SF*

6. *Insurance Fund (017) - SF*
7. *General Capital Investment Fund (042) - SF*
8. *General Capital Equipment Replacement Fund (048) - SF*
9. *Veterans Assistance Program Fund (083) - SF*
10. *Courthouse Renovation Fund (088) - SF*
11. *Courthouse Bond Payment Fund (089) - SF*
12. *Stipend Clearing Fund (091) - SF*

XI. Discussion and possible action to approve mandatory and/or necessary expense requests to decrease/increase the FY2026 Budget target amounts

A. Mandatory Requests Included in GF Targets

1. Tax Extension (001-40105) - GF Increase in Mail Service expense

B. Necessary Expense Requests for Consideration

1. Board of Review (001-40109) - GF Salary & Benefit Increase Request
2. General Fund (001), Contingency Fund (016), Capital Investment Fund (042)
Purchase/Construction of a Parking Structure at 312 N. Main Street, Galena
3. Treasurer (001-40104) - GF Salary & Benefit Increase Request
4. Discussion and possible action to amend the FY2026 General Fund Target Worksheet as needed

C. Unfunded Expense Request for Consideration

XII. Reports

A. Assessments

B. Treasurer

C. Grants Administrator

XIII. Citizens' Comments

XIV. Committee Member Concerns

XV. Adjourn

Next committee meeting for Finance, Tax & Budgets is scheduled for Thursday, October 30, 2025, at 6:00 p.m.