

COMMITTEE REPORT

COMMITTEE: Information & Communications Technology
CHAIRMAN: John Korth
DATE/TIME: January 27, 2021 at 5:30 pm.
PRESENT:

☒ Don Hill
☒ John Korth

☒ John Lang
☒ Robert O'Connor

☒ Hendrica Regez
☒ Scott Toot

Others: Joe Kratcha, IT/GIS Director
Dan Reimer, County Administrator
Amy Gonzalez, Sheriff's Office

MINUTES

- 1. Call to Order.** Chairman Korth called the meeting to order at 5:33 pm.
- 2. Roll Call and Quorum Establishment.** Roll call was taken with all Committee members present. A quorum was established.
- 3. Citizens Comments.** None.
- 4. Approval of Minutes – Minutes from the August 26, 2020 ICTC meeting (attachment).** Lang made a motion to approve the minutes as presented. O'Connor seconded and the motion was approved unanimously by roll call vote.
- 5. Discussion and possible action on recommending to the County Board to aware a bid to the lowest responsible bidder for the 2021 Digital Orthophotography Project (attachment).** Kratcha noted that \$50,000 was budgeted in the GIS Capital Equipment and Investment Fund (064) for a five-year update of the orthophotography used as the base layer in the County's Geographic Information System (GIS). He also reminded the Committee that Jo Daviess County is working with Carroll and Whiteside Counties on this project to obtain better pricing. Six bids were received with five being under budget. A bid tabulation sheet was reviewed. GIS staff from the three counties met at 1 PM on January 27, 2021, and all agreed that Kucera International, Inc of Willoughby, OH had the lowest responsible bid. County GIS staff did reference checks with the City of Dubuque, County of De Kalb, IL and County of Washington, IA which had previously hired Kucera International, Inc to complete similar orthophotography projects. All feedback was positive. **Toot made a motion to recommend to the County Board accepting the bid from Kucera International, Inc as the lowest responsible bidder for the 2021 Multi-County Digital Orthophotography Project at a total project cost of \$86,300 for the three counties of which Jo Daviess County's portion is \$29,400. Regez seconded the motion and it was approved unanimously by roll call vote.**
- 6. Discussion and possible action on a GIS data sharing agreement with Stephenson County for use in Public Safety software (attachment).** Kratcha presented the GIS data sharing agreement and noted an existing agreement is already in place with Lafayette County, WI. The intent of the agreement is to share GIS data that will help EMS, Fire and Law Enforcement with service areas that cross County lines. **After reviewing the proposed GIS data sharing agreement, Toot made a motion to recommend to the County Board approval of the GIS data sharing agreement with Stephenson County for use in Public Safety software used by both Counties. Lang seconded the motion and it was approved unanimously by roll call vote.**
- 7. GIS Update (attachment).** The Committee reviewed the monthly GIS update. Reimer noted that GIS will play a role in the County Board Re-Appportionment conducted every ten years after the Census count is completed.

- 8. Website Update (attachment).** The Committee reviewed the monthly website update.
- 9. Information Technology Update (attachment).** The Committee reviewed the monthly IT update.
- 10. Discussion on issuing new laptops and hotspots to County Board members.** It was decided that the IT Committee would be the first County Board members to receive the new laptops and hotspots and would use them for a period of time to work out any issues that may arise. After that the rest of the Board would receive the laptops and hotspots. Also discussed was an authorization sheet similar to what is used by the Township Assessors for County-issued laptops and periodic laptop maintenance.
- 11. Other Matters.** Regez asked about placing meeting packets on the County website.
- 12. Citizen's Comments.** None
- 13. Adjourn.** Lang made a motion to adjourn at 6:27 pm. Hill seconded and the motion passed unanimously by roll call vote.

The next regular IT Committee meeting is tentatively scheduled for Wednesday, February 24, 2021 at 5:30 pm.